

# METRO FIRE

## MUTUAL AID SYSTEM



Revision 1016.1

## Table of Contents

INFO 200-1	Running Card Information	3
INFO 200-2	Statewide Mobilization Plan	98
INFO	Special Apparatus	77
INFO	Specialized Units	78
INFO	Metrofire District 13+ Map	79
INFO	Mutual Aid Signals	80
INFO	Channel Assignments Designate By Community	81
INFO	Massport Staging Area Maps	82
INFO	Incident Command System	88
POL 1-3	Fire Ground Safety and Accountability	87
POL 5-2	Metrofire Channel Use	116
POL 9-1	Radio Announcements	160
PROC 10-1	Summary Status and Activity Reporting	4
PROC 10-3	Emergency Fire Ground Evacuation Signal	96
PROC 10-4	Radio Emergency Message Tone	97
PROC 50-2	Radio Frequency Usage	117
PROC 50-3	Deployment and Use of 800 MHZ Radios	118
PROC 50-4	Weekly Red Channel Radio Test	122
PROC 70-1	HazMat Response Team Activation / Notification	124
PROC 70-2	HazMat Response Team Cost Recovery (Incident/Training)	146
PROC 70-4	Metrofire HazMat MAT Vehicle Usage	150
PROC 80-1	Critical Incident Stress Debriefing	151
PROC 80-2	State Police Special Operations	152
PROC 80-4	Metrofire Field Communications Unit	153
PROC 80-5	Metrofire Air Supply Unit	155
PROC 80-7	EMS Support to Multiple Casualty Incidents	156
PROC 80-8	MBTA Evacuation / Rehabilitation Buses	157
PROC 80-9	MBTA/Braintree Heavy Duty Rescue	158
PROC 80-11	Massport Fire-Rescue Regional Task Force	159
PROC 90-2	Fire Safety House Trailer	161
PROC 90-3	Department of Fire Services - Incident Support Unit	167

<b>METROFIRE</b>	INFORMATION
Running Card User Guide	

The following information is supplied as a guide to the use of the Metrofire 10-Alarm Running Cards.

The heavy line separating the alarm level blocks indicate the level at which the Metrofire Control Center takes over the dispatching function.

( ) Units noted in parenthesis denote units that are responding to the fire scene from a previous cover assignment. At local option, some communities have elected to have covering apparatus remain in their assigned stations and, on subsequent alarms, apparatus responding from other communities report directly to the fire.

\* Asterisks denote communities outside of the Metrofire district. Notations at the bottom of the card indicate the method required to contact them. The Control Center will generally make contact through the statewide network.

Notation of unit numbers listed with a community on cover assignments denote the unit or station to be covered in the requesting community.

The Additional Apparatus; Engines and Ladders block at the bottom of the form indicate additional units that may be assigned beyond the 10<sup>th</sup> Alarm level, while still maintaining the required district protection.

The Statewide Mobilization Plan excerpts, located in the procedures section of this book, designated the order in which task forces are to be requested by the Control Center after Metrofire resources have been exhausted.

Responsibility for dispatch of lower alarm levels, as designated on the running cards by the heavy line separating the alarm level blocks, remain with the local community. Where standard assignments exist, they have been listed. Due to the varying assignments within individual communities, many lower level assignment blocks have intentionally been left blank. It is imperative that utilization of mutual aid resources at the lower alarm levels be reported to the Control Center.

A form for requesting changes to a communities running card is included at the end of the running card set. All changes must be approved by Metrofire and published prior to taking effect.

A list of Uniform Mutual Aid Signals for all communities can be found on the last page of this book.

<b>METROFIRE</b>	Procedure
Summary Status and Activity Reporting	

Metrofire Control operates on the UHF frequency of 483.2875 MHz and all community dispatch centers in the district will communicate with the control center and each other on this frequency. No portable or mobile radios will operate on this frequency.

The Metrofire Mutual Aid System is only as effective as the communications between communities and with the Control Center. Listed below is a summary of actions and protocols required to be utilized by local community dispatchers.

- The Control Center must be notified each time your department's apparatus responds to or returns from a mutual aid assignment. Line boxes do not require notification unless a company is working a fire at the location.
- The Control Center must be notified each time a working fire exists or a multiple alarm is transmitted in your community. Provide the Alarm Level, Location, and Channel Assignment for the fire.
- Report availability of mutual aid resources ONLY during the daily radio test. If availability of resources has changed for any reason, when requested by the Control Center to respond to another community, simply state, "Unable to respond" and the Control Center will request the first due units from the next alarm level to respond.
- Request coverage for unfilled routine assignments or unusual activity levels. Coverage may be obtained from specific communities if requested. If no community is specified, the Control Center will request the first due units from the next alarm level to respond.
- Request greater alarm levels in addition to the normal assignments by requesting the specific level required. Provide the Alarm Level, Location, and Channel Assignment. Additional information such as Staging Location, Specified Routes, etc. may be necessary.
- Request specialized apparatus or equipment, giving details of need and location of the incident. This includes the HazMat Units, Air Supply Unit, Communications Unit, Rehabilitation Unit, State Police, MBTA, CISD Team, and other specialized units.

Announcements of multiple alarms, activation of special teams, evacuation signals and status reports on incidents will be broadcast on both 483.2875 MHz(Dispatch Channel) and 483.3125 MHz (Red Channel).



# ARLINGTON

EMERGENCY PHONE (781) 643-4000      BUSINESS PHONE (781) 316-3800

E2 HIGHLAND STATION

R1 1007 MASSACHUSETTS AVENUE OPP. WALNUT STREET

E3 PARK CIRCLE STATION

291 PARK AVENUE (NEAR ROUTE 2)

E1 CENTRAL STATION

L1 ONE MONUMENT PARK (BROADWAY & MASS. AVENUE)

# METROFIRE RUNNING CARD

## ARLINGTON

## MUTUAL AID BOX 8229

FIREGROUND CHANNEL		ARLINGTON PRIMARY CHANNEL 1				460.600			
COVERING CHANNEL		METRO NORTH DISTRICT				COVER			
TO FIRE						HIGHLAND		HQTRS	
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES		LADDER
1ST									
2ND			SEE COMMUNITY RUNNING CARDS						
3RD									
4TH	WAL	WOB	MAL	CAMB					
5TH	WATN	CAMB	BOS	WAL		BOS			
6TH	STONE	BURL	EVE	MAL					
7TH	BOS	MEL	READ	BOS					
8TH	NEW	WAL	REV	NEW					
9TH	BOS	BKLE	WAKE	WEL					
10TH	CHE	WEL	WEST	DED					
ADDITIONAL	ENGINES: NEED, SAU ,WINT				LADDERS: BOS, EVE, BKLE				

# BELMONT

EMERGENCY PHONE (617) 484-1300

BUSINESS PHONE (617) 993-2200

E1 HEADQUARTERS STATION

R1 299 TRAPELO ROAD

C3

E2 BELMONT CENTER STATION

L1 99 LEONARD STREET

# METROFIRE RUNNING CARD

## BELMONT

## MUTUAL AID BOX 8231

FIREGROUND CHANNEL				BELMONT PRIMARY CHANNEL 1						
COVERING CHANNEL				BELMONT CHANNEL 3						
TO FIRE							TO COVER			
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
2ND			SEE COMMUNITY RUNNING CARDS							
3RD							WINC HQ		SOM STA 2	
4TH	(WINC)	SOM	NEW	(SOM)	Comm Unit		Newton HQ		NEW STA 2	
5TH	(NEW)	MED	BKLE	(NEW)			WEST HQ		MED STA 2	
6TH	(WEST)	BURL	WOB	(MED)			BOS HQ		BKLE STA 2	
7TH	(BOS)	MAL	EVE	(BKLE)		BOS	BOS HQ		MAL STA 2	
8TH	(BOS)	MEL	CHE	(MAL)			BOS HQ		EVE STA 2	
9TH	(BOS)	WEL	READ	(EVE)			WAKE HQ		BOS STA 2	
10TH	(WAKE)	SAU	DED	(BOS)			BOS HQ		WEL STA 2	
ADDITIONAL	ENGINES: MIL, RAND, QUI, WEY				LADDERS: BOS					

**BOSTON** FIRE ALARM OPERATIONS, 59 FENWAY (617) 343-2880  
FIRE HEADQUARTERS, 115 SOUTHAMPTON STREET (617) 343-3550

DIVISION 1 - 125 PURCHASE STREET, DOWNTOWN

DIVISION 2 - 746 CENTRE STREET, JAMAICA PLAIN

- DIST 1: E5 360 SARATOGA ST. EAST BOSTON  
E9, L2, 239 SUMNER ST. EAST BOSTON  
H5 DECONTAMINATION SUPPLY UNIT  
E56, L21 1 ASHLEY ST. EAST BOSTON
- DIST 3: E4, L24 200 CAMBRIDGE ST. WEST END  
E8, L1 392 HANOVER ST. NORTH END  
E32, L9 525 MAIN ST. CHARLESTOWN  
E50 34 WINTHOP ST. CHARLESTOWN  
MARINE UNITS 50 BATTERY WHARF NORTH END
- DIST 4: E7, TL17 200 COLUMBUS AVE. BACK BAY  
E3 618 HARRISON AVE. SOUTH END  
H2 LIGHTING PLANT/SPECIAL UNIT  
E22 700 TREMONT ST. SOUTH END  
W25 EMS FIELD SERVICE UNIT  
H3 HAZARDOUS MATERIALS SUPPLY UNIT  
E33, L15 941 BOYLSTON ST. BACK BAY  
TACCOM, FIELDCOM UNITS 59 THE FENWAY
- DIST 6: E39, L18 272 D ST. SOUTH BOSTON  
H7 MOBILE DECON UNIT  
E2, L19 700 EAST FOURTH ST. SOUTH BOSTON  
E10, TL3 125 PURCHASE ST. DOWNTOWN  
RES 1 - HEAVY RESCUE  
H4 TECHNICAL RESCUE SUPPORT UNIT 1  
H6 COLLAPSE UNIT
- DIST 11: E29, L11 138 CHESTNUT HILL AVE. BRIGHTON  
E41, L14 460 CAMBRIDGE ST. ALLSTON  
E51 425 FANEUIL ST. BRIGHTON

- DIST 7: E17, L7 7 PARISH ST. DORCHESTER  
E21 641 COLUMBIA RD. DORCHESTER  
E24, L23 36 WASHINGTON ST. DORCHESTER  
E14, L4 174 DUDLEY ST. ROXBURY  
H1 SAFETY CHIEF
- DIST 8: E16 9 GALLIVAN BLVD. DORCHESTER  
E18, L6 1884 DORCHESTER AV. DORCHESTER  
E20 301 NEPONSET AVE. DORCHESTER  
E52, L29 975 BLUE HILL AVE. DORCHESTER  
LONG ISLAND FIRE BRIGADE  
FIRE ACADEMY-MOON ISLAND
- DIST 9: E42 1870 COLUMBUS AVE. ROXBURY  
RES 2 - HEAVY RESCUE  
E28, TL10 746 CENTRE ST. JAMAICA PLAIN  
H8 TECHNICAL RESCUE SUPPORT UNIT 2  
E37, L26 560 HUNTINGTON AVE. ROXBURY
- DIST 12: E53, L16 945 CANTERBURY ST. ROSLINDALE  
E55 5115 WASHINGTON ST. WEST ROXBURY  
BRUSH FIRE 55  
E30, L25 1940 CENTRE ST. WEST ROXBURY  
E49 209 NEPONSET VALLEY PKY. READVILLE  
E48, L28 60 FAIRMOUNT AVE. HYDE PARK  
BRUSH FIRE 48

# METROFIRE RUNNING CARD

## BOSTON

## MUTUAL AID BOX 8212

FIREGROUND CHANNEL		AS ASSIGNED BY BOSTON F.A.								
COVERING CHANNEL		BOSTON PRIMARY CHANNEL 1								
ALARM	TO FIRE					COVER				
	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES		LADDERS	
1ST										
2ND										
3RD										
4TH										
5TH						BKLE TO E28	CAMB 2 TO E33	QUI 4 TO E18	QUI5/BKL2 E20/L14	
6TH						NEED 1 TO E30	NEW 1 TO E51	SOM 2 TO E32		
7TH						CHE 2 TO E9	DED 1 TO E48	WINT 1 TO E56	CAMB 1 TO L15	
8TH						EVE 1 TO E8	MIL 1 TO E16	WATN 1 TO E37		
9TH						MAL 3 TO E10	REV 3 TO E5	WAL 1 TO E41		
10TH						CAMB	ARL	BEL	SOM	
ADDITIONAL	ENGINES: WEL, BRAIN, MED				LADDERS: WAL, MED					

Rev. 2016.1

# BRAINTREE

EMERGENCY PHONE (781) 843-3600

BUSINESS PHONE (781) 843-3601

E1 HEADQUARTERS STATION

E4 ONE UNION PLACE CORNER WASHINGTON STREET

L2

E2 HIGHLANDS STATION

1625 WASHINGTON STREET

R2 MBTA/BRAINTREE HEAVY RESCUE

E3 EAST BRAINTREE STATION

L1 ONE HAYWARD STREET & COMMERCIAL STREET

# METROFIRE RUNNING CARD

## BRAINTREE

MUTUAL AID BOX 8244

FIREGROUND CHANNEL				NORFOLK FIREGROUND CHANNEL 2						
COVERING CHANNEL				BRAINTREE PRIMARY CHANNEL 1						
TO FIRE						TO COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
2ND							RAND TO E1	WEY TO E3	HOLK* TO E2	QUI 1 TO L2
3RD	(RAND)	(WEY)	(HOLK)*	(QUI)			MIL TO E1	QUI TO E3	AVON TO E2	BOS TO L2
4TH	BOS	BROCK*	STOUG*	CANT*	COMM UNIT	BOS				
5TH	BOS	HING**	ABING*	BROCK*	AIR SP ISU					
6TH	DED	ROCKL*	NORWL**	BOS						
7TH	NEED	BKLE	WEST	NEW						
8TH	NEW	WEL	CHE	BKLE						
9TH	BOS	CAMB	SOM	SOM						
10TH	BOS	WAL	REV	WAL						
ADDITIONAL	ENGINES: CAMB, EVE, MED,				LADDERS: CAMB, WATN					

Rev. 2016.1

\*HOLBROOK, AVON, STOUGHTON, ABINGTON, CANTON, BROCKTON, ROCKLAND (CONTACT NORFOLK COUNTY CONTROL)

\*\*NORWELL, HINGHAM (CONTACT PLYMOUTH CONTROL)



# BROOKLINE

EMERGENCY PHONE (617) 730-2277

BUSINESS PHONE (617) 730-2263

E1 STATION 1 BROOKLINE VILLAGE

L2 140 WASHINGTON STREET CORNER HIGH STREET

HEADQUARTERS 350 WASHINGTON STREET

E4Q STATION 4 - ROUTE 9

827 BOYLSTON STREET CORNER RESERVOIR ROAD

E5 STATION 5 - COOLEGE CORNER

L1 49 BABCOCK STREET NEAR JOHN STREET

E6 STATION 6 - TRAINING DIVISION

962 HAMMOND STREET NEAR HORACE JAMES CIRCLE

E3 STATION 7 - WASHINGTON SQUARE

665 WASHINGTON STREET NEAR REACON STREET

# METROFIRE RUNNING CARD

## BROOKLINE

MUTUAL AID BOX 8222

FIREGROUND CHANNEL				BROOKLINE PRIMARY CHANNEL 1						
COVERING CHANNEL				METRO RED						
TO FIRE						COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
2ND				BOS		BOS	BOS TO E1	NEW TO E4	BOS TO E5	CAMB TO L2
3RD	(BOS)	(BOS)	(NEW)	"RIT" (CAMB)	AIR SP	CAMB NEW	CAMB TO E1	NEW TO E4	BOS TO E5	NEW TO L2
4TH	(CAMB)	(NEW)	(BOS)	(NEW)			BOS TO E1	SOM TO E4	WATN TO E5	BOS TO L2
5TH	(BOS)	(SOM)	(WATN)	(BOS)			CAMB TO E1	DED TO E4	WEL TO E5	SOM TO L2
6TH	(CAMB)	(DED)	(WEL)	(SOM)			WEST TO E1	BEL TO E4	WAL TO E5	WEL TO L2
7TH	(WEST)	(BEL)	(WAL)	(WEL)			NEED TO E1	MAL TO E4	MED TO E5	WAL TO L2
8TH	(NEED)	(MAL)	(MED)	(WAL)			ARL TO E1	EVE TO E4	WAL TO E5	CHE TO L2
9TH	(ARL)	(EVE)	(WAL)	(CHE)			WINC TO E1	LEX TO E4	CHE TO E5	QUI TO L2
10TH	(WINC)	(LEX)	(CHE)	(QUI)			WOB TO E1	REV TO E4	QUI TO E5	MAL TO L2
ADDITIONAL	ENGINES: MIL, MEL, BURL				LADDERS: EVE, MED					

Rev. 2016.1

# BURLINGTON

EMERGENCY PHONE (781) 272-2211

BUSINESS PHONE (781) 270-1925

E1 HEADQUARTERS STATION

E3 BURLINGTON CENTER

T1 CENTER STREET NEAR ROUTE 3A

A1

A2

R1

E2 SUBSTATION WEST BURLINGTON

114 TERRACE HALL AVENUE AT MIDDLESEX TURNPIKE

# METROFIRE RUNNING CARD

## BURLINGTON MUTUAL AID BOX 8258

FIREGROUND CHANNEL			BURLINGTON PRIMARY CHANNEL 1							
COVERING CHANNEL			METRO NORTH DISTRICT							
	TO FIRE						COVER			
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
2ND			<b>SEE COMMUNITY RUNNING CARDS</b>							
3RD										
4TH	WAL	TEWK*	CONC*	WAL	AIR SP	LEX				
5TH	WAKE	N.READ**	MED	LOWELL*		BILL				
6TH	SOM	WEST	SAU	SOM						
7TH	MAL	MEL	BEL	MAL						
8TH	NEW	CAMB	WATN	NEW						
9TH	BOS	REV	WEL	BOS		BOS				
10TH	LYN	EVE	BKLE	LYN TOWER						
ADDITIONAL	ENGINES:				LADDERS:					

REV. 2016.1

\*CONCORD, LOWELL, TEWKSBURY, BILLERICA, (CONTACT CHELMSFORD CONTROL). \*\* NORTH READING, (CONTACT BEVERLY CONTROL).

# CAMBRIDGE

EMERGENCY PHONE (617) 876-5800

BUSINESS PHONE (617) 349-4900

E1 HEADQUARTERS STATION  
L1 HARVARD SQUARE  
R1 491 BROADWAY AT CAMBRIDGE STREET  
R2  
HM1, TACTICAL RESCUE, DIVE RESCUE

E2 LAFAYETTE SQUARE STATION  
L3 378 MASSACHUSETTS AVENUE OPPOSITE COLUMBIA STREET  
SQ2 MASS DECON UNIT

E3 LECHMERE SQUARE STATION (FOAM)  
LT2 173 CAMBRIDGE STREET CORNER SECOND STREET

E4 PORTER SQUARE STATION  
SQ4 2029 MASSACHUSETTS AVENUE CORNER BLAKE STREET

E5 INMAN SQUARE STATION  
DIV1 1384 CAMBRIDGE STREET AT HAMPSHIRE STREET

E6 CAMBRIDGEPORT STATION  
176 RIVER STREET

E8 TAYLOR SQUARE STATION (SQUIRT)  
L4 113 GARDEN STREET CORNER SHERMAN STREET  
DIV2 LP2 - TRENCH UNIT - MASS DECON UNIT

E9 STATION 9 - 167 LEXINGTON AVENUE NEAR HURON AVENUE

# METROFIRE RUNNING CARD

## CAMBRIDGE

## MUTUAL AID BOX 8218

FIREGROUND CHANNEL		CAMBRIDGE CHANNEL 14 OR 16								
COVERING CHANNEL		CAMBRIDGE PRIMARY CHANNEL 1								
TO FIRE						COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
2ND							BOS TO E3	ARL TO E4	BEL TO E8	BOS TO L3
3RD			SOM	SOM "RIT"			WATN TO E1	BKLE TO E2	BOS TO E6	WAL TO L1
4TH	(WATN) 1	(BEL) 8	(BKLE) 2	(BOS) 3		BOS	WAL TO E1	BOS TO E2	NEW TO E8	BKLE TO L3
5TH	(WAL) 1	(BOS) 3	(ARL) 4	(BKLE) 3			CHE TO E1	BOS TO E3	MED TO E4	NEW TO L3
6TH	(CHE) 1	(MED) 4	(NEW) 8	(WAL) 1			MAL TO E1	LEX TO E4	WAL TO E8	MED TO L1
7TH	(MAL) 1	(LEX) 4	SAU	(MED) 1			MSSPT TO E1	STONE TO E4		MAL TO L1
8TH	(MSSPT) 1	EVE	REV	(MAL) 1			WINC TO E1			CHE TO L1
9TH	(WINC) 1	LYNN	MEL	(CHE) 1			WAKE TO E1			EVE TO L1
10TH	(WAKE) 1	WEST	QUI	(EVE) 1			WOB TO E1			REV TO L1
ADDITIONAL	ENGINES: BOS, MED, NEW.				LADDERS: BOS, LYNN, QUINCY					

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# CHELSEA

EMERGENCY PHONE (617) 466-4662      BUSINESS PHONE (617) 466-4600

E1 PRATTVILLE STATION  
32 SAGAMORE AVENUE AT CHEEVER STREET

E2 CENTRAL STATION  
TL1 307 CHESTNUT STREET (NEAR CITY HALL)

E3 MILL HILL STATION  
L2 885 BROADWAY NEAR WEBSTER AVENUE

# METROFIRE RUNNING CARD

## CHELSEA

## MUTUAL AID BOX 8215

FIREGROUND CHANNEL				METRO CENTRAL FIREGROUND						
COVERING CHANNEL				CHELSEA PRIMARY CHANNEL 1						
TO FIRE						COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
WF							REV to E3	EVE to CENTRAL		EVE to CENTRAL
2ND	(REV)	(EVE)	BOS	(EVE)		BOS	SOM to E3	MED to CENTRAL		REV to CENTRAL
3RD	(MED)	(SOM)	WINT	(REV) BOS		SOM	LYN to E3	MAL to CENTRAL		MAL to CENTRAL
4TH	(LYN)	(MAL)	SAU	(MAL)		BOS	MEL to E3	CAMB to CENTRAL		MED to CENTRAL
5TH	(MEL)	(CAMB)	WAKE	(MED)			BOS to E3	MASSPT CENTRAL		SOM to CENTRAL
6TH	BKLE	BEL	STONE	(SOM)						
7TH	CAMB	WAL	WINC	LYN						
8TH	WOB	NEW	READ	CAMB						
9TH	CAMB	ARL	LEX	BKLE						
10TH	BOS	QUI	WEL	WATN						
ADDITIONAL	ENGINES: WEST,WEL				LADDERS: WAL					

Rev. 2016.1



# DEDHAM

EMERGENCY PHONE (781) 326-1313

BUSINESS PHONE (781) 751-9400

E2 HEADQUARTERS STATION

E4 436 WASHINGTON STREET

L1

SQUAD 1 (Brush Truck)

E-5 (Reserve)

E3 EAST DEDHAM STATION

230 BUSSEY STREET

L2 (Reserve)

SQUAD 3 (Haz-Mat Supplies)

# METROFIRE RUNNING CARD

## DEDHAM

## MUTUAL AID BOX 8223

FIRE GROUND CHANNEL				DEDHAM PRIMARY CHANNEL 1						
COVERING CHANNEL				METRO RED CHANNEL						
TO FIRE						COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST	DED	DED	DED WF	DED			WESWD* WF	NEED WF		BOS WF
2ND	(WESWD)*	(NEED)		(BOS)		BOS	NORWD*	BOS		QUI
3RD	(BOS)	MIL	(NORWD)*	(QUI)			CANT*	QUI		NEW
4TH	(QUI)	(CANT)*	WEL	(NEW)			NEW	BOS		BKLE
5TH	(BOS)	(NEW)	BKLE	(BKLE)			BRAIN	BOS		WEL
6TH	(BOS)	(BRAIN)	NEW	(WEL)			WALPL*	QUI		WAL
7TH	(WALPL)*	(QUI)	WAL	(WAL)			LEX	WAL		WATN
8TH	(LEX)	(WAL)	STOGTN*	(WATN)			WEY	WEST		WESWD*
9TH	(WEY)	(WEST)	RAND	(WESWD)*			CAMB	BEL		CAMB
10TH	(CAMB)	(BEL)	SHARON*	(CAMB)			CAMB	ARL		SOM
ADDITIONAL	ENGINES: SOM, MED, CHE				SPECIAL BRAIN, MED, WEY					

Rev. 2016.1

\* WESTWOOD, WALPOLE, STOUGHTON, CANTON, NORWOOD, WALPOLE, SHARON, (CONTACT NORFOLK COUNTY CONTROL)

# EVERETT

EMERGENCY PHONE (617) 387-0018

BUSINESS PHONE (617) 387-7443

E1 CENTRAL STATION

L1 384 BROADWAY OPPOSITE SECOND STREET

E2 STATION 2

54 HANCOCK ST. BETWEEN LINDEN & WAVERLY STREETS

E3 STATION 3

L2 243 FERRY STREET CORNER ELM STREET

# METROFIRE RUNNING CARD

## EVERETT

MUTUAL AID BOX 8216

FIREGROUND CHANNEL				METRO CENTRAL FIREGROUND						
COVERING CHANNEL				EVERETT PRIMARY CHANNEL 1						
TO FIRE						COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST							TO E1	TO E2	TO E3	TO E3
2ND	BOS	CHE		CHE	MEL "RIT"	BOS				
3RD	*	*	*	*			CAMB	BOS	SAU	
4TH	(CAMB)	(BOS)	(SAU)	*			CAMB	MASSPT	WINT	MED
5TH	(CAMB)	(MASSPT)	(WINT)	(MED)			ARL	WINC	LYN	CAMB
6TH	(ARL)	(WINC)	(LYN)	(CAMB)			NEW	WAKE	WATN	LYN
7TH	(NEW)	(WAKE)	(WATN)	(LYN)			BEL	WAL	BKLE	BKLE
8TH	(BEL)	(WAL)	(BKLE)	(BKLE)			NEW	WOB	STONE	BOS
9TH	(NEW)	(WOB)	(STONE)	(BOS)			QUI	LEX	READ	NEW
10TH	(QUI)	(LEX)	(READ)	(NEW)			BURL	NEED	WEST	QUI
ADDITIONAL	ENGINES: BOS, CAMB, QUI				LADDERS: BOS, WAL					

Rev. 2016.1

\* CHOSEN FROM 2ND ALARM COVER COMPANIES

# LEXINGTON

EMERGENCY PHONE (781) 862-0270

BUSINESS PHONE (781) 862-0272

E1 HEADQUARTERS STATION

E3 45 BEDFORD STREET

L1

R1

R2

E2 EAST LEXINGTON STATION

E4 1006 MASSACHUSETTS AVE. CORNER LOCUST AVE.

# METROFIRE RUNNING CARD

## LEXINGTON

MUTUAL AID BOX 8238

FIREGROUND CHANNEL				LEXINGTON PRIMARY CHANNEL 1						
COVERING CHANNEL				METRO NORTH DISTRICT						
TO FIRE						HQ	COVER	E. LEX		
ALARM		ENGINES		LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST	LEX	LEX	BED*	LEX	R1		WAL		ARL	
2ND	(WAL)	(ARL)	BURL	WAL			BEL		WINC	
3RD	(BEL)	WOB	(WINC)	CONC*	DFS REHAB		WEST		CAMB	
4TH	(WEST)	SOM	(CAMB)	LINC*	COMM UNIT	BURL	READ		WATN	
5TH	(READ)	MED	(WATN)	CAMB			WEL		NEW	
6TH	(WEL)	STONE	(NEW)	NEW			WAKE		MAL	
7TH	(WAKE)	NEED	(MAL)	BOS		BOS	EVE		CAMB	
8TH	(EVE)	BOS	(CAMB)	SOM			WAL		BOS	
9TH	(WAL)	CHE	(BOS)	BKLE			DED		MEL	
10TH	(DED)	CAMB	(MEL)	EVE			SAU		REV	
ADDITIONAL	ENGINES: CAMB, NEW, WAL				LADDERS: CHE, BOS					

Rev. 2016.1

\* CONCORD, BEDFORD, LINCOLN (CONTACT THRU LEXINGTON)

\* HANSCOM IF OTHER DEPARTMENT RESPONDS ON A LINE BOX

# LYNN

EMERGENCY PHONE (781) 592-1000

BUSINESS PHONE (781) 593-1234

FIRE ALARM PHONE (781) 477-7091

E1 HIGHLANDS STATION  
73 HOLLINGSWORTH STREET

E3 HEADQUARTERS STATION  
L2 725 WESTERN AVENUE

E5 STATION 5  
L1 101 FAYETTE STREET

E7 PINE HILL STATION  
109 WOODLAWN STREET

E9 TOWER HILL STATION  
659 BOSTON STREET

E10 WYOMA SQUARE STATION  
TL4 412 BROADWAY

# METROFIRE RUNNING CARD

## LYNN

## MUTUAL AID BOX 8271

FIREGROUND CHANNEL		LYNN CHANNEL 2								
COVERING CHANNEL		LYNN PRIMARY CHANNEL 1								
TO FIRE						COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEF	ENGINES			LADDER
1ST	LYNN	LYNN	LYNN	LYNN	H1 MED1	DIV				
WF							SAU TO E3	SAL* TO E5		
2ND	LYNN	LYNN	LYNN	LYNN			MEL TO E3	MARBL* TO E5	PEBDY* TO E10	
3RD	SWAMP*	(SAU)	(SAL)*	LYNN	MAL E MAL L (RIT)		REV TO E3	CHE TO E5		REV TO L2
4TH	(MEL)	(PEBDY)*	(MARBL)*	SWAMP*			WINT TO E5	NAH* TO E10	BOS TO E5	CHE TO L2
5TH	(WINT)	(CHE)	(REV)	(REV)			MASSPT TO E3	BEV * TO E5	BOS TO E3	BOS TO L2
6TH	(MASSPT)	(BOS)	(NAH)*	(CHE)		BOS	WAK TO E5	READ TO E10	MED TO E3	SOM TO L1
7TH	(BOS)	(BEV)*	(WAK)	(BOS)			WOB TO E3	DANV * TO E5	EVE TO E3	EVE TO L2
8TH	(WOB)	(READ)	(MED)	(SOM)			SOM TO E5	STONE TO E10	BKLE TO E3	CAMB TO L1
9TH	(DANV)*	(EVE)	(EVE)	(EVE)			ARL TO E3	BURL TO E5	LYNFLD* TO E3	LYNFLD* TO L2
10TH	(STONE)	(SOM)	(BKLE)	(CAMB)			CAMB TO E5	MIDDL* TO E10	N.READ TO E3	BOS TO L2
ADDITIONAL	ENGINES: WINCHESTER, TOPSFIELD, WENHAM				LADDERS: PEABODY, SALEM, BOSTON, BROOKLINE, MASSPORT					

Rev. 2016.1

\* SALEM, SWAMPSCOTT, LYNFLD, PEABODY, MARBLEHEAD, MIDDLETON, BEVERLY, DANVERS, NO. READING, TOPSFIELD, WENHAM, (CONTACT BEVERLY CONTROL)



# MALDEN

EMERGENCY PHONE (781) 322-2500

BUSINESS PHONE (781) 397-7388

E1 DISTRICT 1 HEADQUARTERS

E2 80 SALEM STREET CORNER SPRAGUE STREET

L1

E3 DISTRICT 3 WEST SIDE

L3 332 PLEASANT STREET CORNER PEARL STREET

E4 DISTRICT 4 MALDEN/REVERE

5 OVERLOOK RIDGE DRIVE

# METROFIRE RUNNING CARD

## MALDEN

## MUTUAL AID BOX 8226

FIREGROUND CHANNEL				METRO NORTH FIREGROUND						
COVERING CHANNEL				MALDEN PRIMARY CHANNEL 1						
TO FIRE							COVER			
ALARM		ENGINES		LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST							COVER DIST-1	COVER DIST-3	COVER DIST-4	COVER DIST-1
2ND	LYN (RIT)			LYN (RIT)						
3RD							CHE	STONE	WAK	REV
4TH	(CHE)	BOS	WINC	(REV)	AIR SP	BOS	CAMB			CHE
5TH	(CAMB)	LYN	ARL	(CHE)			WINT			SOM
6TH	(WINT)	BOS	WOB	(SOM)			CAMB			BOS
7TH	(CAMB)	BEL	BKLE	(BOS)			READ			CAMB
8TH	(READ)	BOS	WAL	(CAMB)			WATN			ARL
9TH	(WATN)	BOS	NEW	(ARL)			QUI			WAL
10TH	(QUI)	LEX	BURL	(WAL)			MASSP			BKLE
ADDITIONAL	ENGINES: BOS, QUI, WEL, COMM UNIT BY REQUEST				LADDERS: NEW, QUI					

Rev. 2016.1

\* PEABODY, (CONTACT BEVERLY CONTROL)

# MASSPORT – LOGAN INTERNATIONAL AIRPORT

EMERGENCY PHONE (617) 567-2020      BUSINESS PHONE (617) 561-1900

## STATION 1: HEADQUARTERS – 162 HARBORSIDE DRIVE

- E5 STRUCTURAL (3% AFFF)
- E1 STRUCTURAL (AR FOAM)
- L1 **100'** TOWER LADDER (QUINT)
- E3 AIRCRAFT RESCUE & FIREFIGHTING (3% AFFF)
- E6 AIRCRAFT RESCUE & FIREFIGHTING (3% AFFF)
- E7 AIRCRAFT RESCUE & FIREFIGHTING (3% AFFF)
- R1 RESCUE SQUAD
- F19 MOBILE AIR STAIRS
- F20 SPECIAL/HAZMAT OPERATIONS
- MCP MOBILE COMMAND POST
- MDU MASS DECON UNIT
- MSU'S **2** MEDICAL SUPPORT UNITS (MASS CASUALTY TRAILERS)
- FT1 FOAM TRAILER (750 GAL. AFFF FOAM CONCENTRATE/450# DRY CHEM)
- FT2 FOAM TRAILER (750 GAL. AR FOAM CONCENTRATE/450# DRY CHEM)

## STATION 2: PERIMETER ROAD, AIRSIDE

- E21 AIRCRAFT RESCUE & FIREFIGHTING (3% AFFF)
- E23 AIRCRAFT RESCUE & FIREFIGHTING (3% AFFF)

## MARINE RESCUE STATION 3: 1 HARBORSIDE DRIVE, REAR

- M31 **80' FIREBOAT** – 10,000 GPM, 500 GALS AR FOAM
- M32 **37'** RESCUE BOAT – 500 GPM
- M33 **25'** RESCUE AIR BOAT

# METROFIRE RUNNING CARD

## MASSPORT-LOGAN INTERNATIONAL AIRPORT BOX 8211

646 - FIREGROUND CHANNEL MASSPORT FIREGROUND										
8211 - FIREGROUND CHANNEL METRO CENTRAL DISTRICT					COVER: STATION 1					
TO AIRFIELD - REPORT TO NORTH GATE STAGING AREA					MASSPORT RECALL					
STILL ALARM										
1ST	<b>BOX 646 - MASSPORT &amp; BOSTON RUNNING CARD</b>									
2ND										
3RD										
4TH										
5TH										
BOX 8211		LOGAN AIRPORT TASK FORCES								
	ENGINES					LADDERS			SPECIALS	CHIEFS
TF 1	WINT	REV	EVE	CAMB		CHE	REV		EVE RESCUE	EVE
TF 2	SOM	CAMB	MED	MAL		CAMB	MED		SOM RESCUE	SOM
TF 3	SAU	LYN	NEW	WINC		LYN	MAL			
Rev. 2016.1										

# MASSPORT - HANSCOM - U.S. AIR FORCE

EMERGENCY PHONE (781) 225-3330

BUSINESS PHONE (781) 225-3330

## HEADQUARTERS

Rescue - 3

Engine - 4

Engine - 6

Tanker - 7 (5,000 Gal. Water)

Crash - 9 (Aircraft Rescue & Firefighting)

Crash - 10 (Aircraft Rescue & Firefighting)

HazMat - 11

HazMat Trailer (Supplies)

Unit 12 (Decon/Rehab)

Foam Trailer (1,000 Gal. 3% AFFF)

# METROFIRE RUNNING CARD

## MASSPORT- HANSCOM FIELD

## MUTUAL AID BOX 8259

FIREGROUND CHANNEL				METRO NORTH FIREGROUND					
TO FIRE									
ALARM	ENGINES				LADDERS	SPECIAL	CHIEFS		
1ST	HAN *ARFF	HAN	BED		LINC	HAN RES LEX AMB	HAN LINC		
WF	CONC	LEX					LEX		
2ND	WAL	BEL			WAL	WAL RES	WAL		
3RD	BURL	WEST	ARL	WINC	NEW	**MASSPT FTF CAMB RES	MASSPT CAMB		
4TH	NEW	WOB	STONE	WATN	CAMB				
5TH	READ	WEL			MED				
6TH	NEED	WAKE			BOS		BOS		
7TH	CAMB	NEW			SOM				
8TH	BOS	REV			EVE				
9TH	BOS	BOS			BOS				
ADDITIONAL ENGINES:					LADDER: ACTON (CONTACT THRU MASSPORT)				
WAYLAND, SUDBURY, CARLISLE (CONTACT THRU MASSPORT)					Rev. 2016.1				

\* ARFF - AIRCRAFT RESCUE & FIREFIGHTING

\*\* MASSPORT FOAM TASK FORCE - LOGAN AIRPORT

# MEDFORD

EMERGENCY PHONE (781) 396-3900

BUSINESS PHONE (781) 396-9400

E1 HEADQUARTERS

TL1 120 MAIN STREET CORNER MYSTIC AVENUE

E2 STATION 2 WEST MEDFORD

26 HARVARD AVENUE CORNER BOWER STREET

E3 STATION 3

L2 276 SALEM STREET CORNER PARK STREET

E4 STATION 4 RIVERSIDE

435 RIVERSIDE AVENUE CORNER COMMERCIAL STREET

E5 STATION 5 SOUTH MEDFORD

ZERO MEDFORD STREET NEAR MAIN STREET

E6 STATION 6 FULTON HEIGHTS

2 AMES STREET CORNER FULTON STREET

# METROFIRE RUNNING CARD

## MEDFORD

## MUTUAL AID BOX 8228

FIREGROUND CHANNEL				METRO NORTH FIREGROUND						
COVERING CHANNEL				MEDFORD PRIMARY CHANNEL 1						
TO FIRE						COVER				
ALARM		ENGINES		LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
2ND				(MAL)						SOM
3RD				(SOM) CHE			EVE	CHE	STONE	EVE
4TH	(EVE)	(CHE)	REV	(EVE)			MEL	WINC		CAMB
5TH	(MEL)	(WINC)	CAMB	(CAMB)			WOB	BOS		BOS
6TH	(WOB)	(BOS)	BOS	(BOS)		BOS	BEL	MASSPT		WATN
7TH	(BEL)	(MASSPT)	READ	(WATN)			WAL	BOS		WAL
8TH	(WAL)	(BOS)	WAKE	(WAL)			LYN	SAU		LYN
9TH	(LYN)	(SAU)	BKLE	(LYN)			WINT	LEX		NEW
10TH	(WINT)	(LEX)	BURL	(NEW)			CAMB	NEW		BOS
ADDITIONAL	ENGINES: WAL, BOS									

Rev. 2016.1



# MELROSE

EMERGENCY PHONE (781) 665-1313

BUSINESS PHONE (781) 665-0501

L1 HEADQUARTERS STATION (DISTRICT 1)

R1 576 MAIN STREET NEXT TO CITY HALL

R2

C2

E2 DISTRICT 2

206 TREMONT STREET (CORNER MELROSE STREET)

E4 RESERVE

E3 DISTRICT 3

280 EAST FOSTER STREET (NEAR SIXTH STREET)

L2 RESERVE

# METROFIRE RUNNING CARD

## MELROSE

## MUTUAL AID BOX 8227

FIREGROUND CHANNEL				METRO NORTH FIREGROUND						
COVERING CHANNEL				MELROSE PRIMARY CHANNEL 1						
TO FIRE						COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST							SAU WF	MAL WF		MAL WF
2ND	(SAU)	(MAL)	STONE	(MAL)	WAKE ENG "RIT"		REV	EVE		EVE
3RD	(REV)	(EVE)	READ	(EVE)	AIR SP MED LAD "RIT"		CHE	LYN		CHE
4TH	(CHE)	(LYN)	WINC	(CHE)	COMM UNIT		SOM	MED		SOM
5TH	(SOM)	WOB	CAMB	(SOM)		SOM CAMB	BOS			LYN
6TH	(BOS)	WINT	ARL	(LYN)		BOS	LYN			REV
7TH	(LYN)	BOS	LEX	(REV)			BURL			BOS
8TH	(BURL)	BEL	MASSPT	(BOS)			WAL			WAL
9TH	(WAL)	CAMB	N.READ*	(WAL)			LYNFLD*			CAMB
10TH	LYNFLD*	WATN	NEW	(CAMB)			BKLE			NEW
ADDITIONAL	ENGINES: BOS, CAMB, WAL				LADDERS: BOS, CAMB, NO. READ					

Rev. 2016.1

\* No. Reading, Lynnfield (Contact Beverly Control)

# MILTON

EMERGENCY PHONE (617) 698-1980      BUSINESS PHONE (617) 696-5178

E1 HEADQUARTERS STATION

L1 515 CANTON AVENUE (REAR TOWN HALL)

E2 EAST MILTON STATION

525 ADAMS STREET, EAST MILTON SQUARE

E4 BLUE HILL STATION

815 BLUE HILL AVENUE CORNER ATHERTON STREET

# METROFIRE RUNNING CARD

## MILTON

## MUTUAL AID BOX

## 8224

FIREGROUND CHANNEL					NORFOLK FIREGROUND CHANNEL 5				
COVERING CHANNEL					MILTON PRIMARY CHANNEL 1				
TO FIRE					COVER				
ALARM		ENGINES		LADDERS	SPECIAL	CHIEFS	ENGINES		LADDER
1ST									
2ND	CANT			RAND			BOS TO E1		BOS TO L1
3RD	(BOS)			(BOS)		BOS	QUI		STOTN*
4TH	(QUI)	BOS		(STOTN)*			BRAIN		DED
5TH	(BRAIN)	BOS		(DED)			NEED		BKLE
6TH	(NEED)	WEY		(BKLE)			WESTWD*		NEW
7TH	(WESTWD)*	BKLE		(NEW)			WEL		WEL
8TH	BOS	NEW		WAL					
9TH	NEW	QUI		SOM					
10TH	BOS	RAND		CAMB					
ADDITIONAL ENGINES: DED, WAL					LADDERS: BROCK, WEY				
*CANTON, WESTWOOD, BROCKTON, STOUGHTON (CONTACT NORFOLK CONTROL)									

Rev. 2016.1

# NEEDHAM

EMERGENCY PHONE (781) 444-0142      BUSINESS PHONE (781) 455-7580

E1 HEADQUARTERS STATION

E3Q 88 CHESTNUT STREET CORNER SCHOOL STREET

R1

E4 HEIGHTS STATION

L1Q 707 HIGHLAND AVENUE CORNER WEBSTER STREET

REGIONAL FOAM ATTACK TRAILER

# METROFIRE RUNNING CARD

## NEEDHAM

## MUTUAL AID BOX 8242

FIREGROUND CHANNEL					NEEDHAM PRIMARY CHANNEL 1					
COVERING CHANNEL					METRO RED CHANNEL					
TO FIRE					COVER					
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST							WESWD* STA 1	NEW STA 2	WEL STA 1	DED STA 1
2ND		(WESWD)*	(WEL)	(DED)			DED STA 1		BKLE STA 1	NEW STA 1
3RD	(NEW)	(DED)	(BKLE)	(NEW)			WEST STA 2	BOS STA 1	NORWD* STA 1	WEL STA 1
4TH	NEW	BOS	QUI	BKLE		BOS				
5TH	MIL	WATN	WAL	QUI						
6TH	BRAIN	QUI	BOS	WAL						
7TH	CAMB	WAL	RAND*	CAMB						
8TH	BEL	LEX	SOM	BOS						
9TH	BOS	CAMB	BURL	SOM						
10TH	WOB	ARL	MED	WEST						
ADDITIONAL	ENGINES: MAL, EVE				LADDERS: MED, EVE					

Rev. 2016.1

\* WESTWOOD, NORWOOD, RANDOLPH (CONTACT NORFOLK COUNTY CONTROL)

# NEWTON

EMERGENCY PHONE (617) 796-2200

BUSINESS PHONE (617) 796-2210

E1 STATION 1 NEWTON CORNER  
L3 241 CHURCH STREET  
METROFIRE HAZMAT TRUCK 21 (TOMS)

E2 STATION 2 WEST NEWTON  
L1Q 1750 COMMONWEALTH AVENUE  
MDU - MASS DECON UNIT  
ERU - EMERGENCY RESPONSE UNIT – BOAT  
AMBULANCE 1

E3 STATION 3 NEWTON CENTRE  
106 WABAN STREET, NEWTON CORNER (Temp)

E4 STATION 4 NEWTONVILLE  
ASU - AIR SUPPLY UNIT 195 CRAFTS STREET

E7 STATION 7 NEWTON UPPER FALLS  
L2 144 ELLIOT STREET  
MEDIC 1 144 ELLIOT STREET

E10 STATION 10 OAK HILL  
755 DEDHAM STREET

CATALDO BASE  
AMBULANCE 2 445 WATERTOWN STREET  
MEDIC 2 445 WATERTOWN STREET

# METROFIRE RUNNING CARD

## NEWTON

## MUTUAL AID BOX 8221

FIREGROUND CHANNEL				NEWTON CHANNEL 2						
COVERING CHANNEL				NEWTON CHANNEL 1						
TO FIRE						COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
2ND							WATN STA 1	WEST STA 2	WEL STA 7	WAL STA 2
3RD	BOS					BOS	BKLE STA 3	WAL STA 4	NEED STA 10	BKLE STA 7
4TH	(WATN)	(WEST)	(WEL)	(WAL)			BOS STA 1	CAMB STA 2	DED STA 7	BOS STA 2
5TH	(BKLE)	(NEED)	(WAL)	(BKLE)			BEL STA 3	WAL STA 4	BOS STA 10	WEL STA 7
6TH	(BOS)	(CAMB)	(DED)	(BOS)			BOS STA 1	CAMB STA 2	QUI STA 7	CAMB STA 2
7TH	(BEL)	(WAL)	(BOS)	(WEL)			CAMB STA 3	SOM STA 4	MIL STA 10	SOM STA 7
8TH	(BOS)	(CAMB)	(QUI)	(CAMB)			MED STA 1	ARL STA 2	WOB STA 7	MAL STA 2
9TH	(CAMB)	(SOM)	(MIL)	(SOM)			QUI STA 3	LEX STA 4	BOS STA 10	QUI STA 7
10TH	(MED)	(ARL)	(WOB)	(MAL)			EVE STA 1	BRAIN STA 2	MAL STA 7	MED STA 2
ADDITIONAL	ENGINES: WINC, EVE, MEL				LADDERS: DED, BOS					

Rev. 2016.1



# QUINCY

EMERGENCY PHONE (617) 376-1010

BUSINESS PHONE (617) 376-1040

E1 HEADQUARTERS STATION  
L1 40 QUINCY STREET  
R1 HEAVY RESCUE  
SPECIAL HAZARDS UNIT

E2 ATLANTIC STATION  
L5Q 311 HANCOCK STREET

E3 QUINCY POINT STATION  
615 WASHINGTON STREET

E4 WOLLASTON STATION  
L2 111 BEALE STREET

E5 WEST QUINCY STATION  
182 COPELAND STREET

E6 HOUGHS NECK STATION  
1082 SEA STREET

E7 SQUANTUM STATION  
86 HUCKINS AVENUE

E8 GERMANTOWN STATION  
126 DOANE STREET

# METROFIRE RUNNING CARD

## QUINCY

MUTUAL AID BOX 8225

FIREGROUND CHANNEL				QUINCY CHANNEL 2						
COVERING CHANNEL				QUINCY PRIMARY CHANNEL 1						
TO FIRE						COVER				
ALARM		ENGINES		LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST	QUI	QUI	QUI	QUI/QUI						BOS** TO L5
2ND	QUI	QUI		QUI			WEY TO E3	BOS TO E2	(BOS L) (L5 TO L1)	BOS TO L5
3RD	QUI	QUI		SPECIAL CALL			MIL TO E6	BRAIN TO E5		
4TH	QUI	(BOS) E2		(BOS)		BOS	BRAIN TO E1	RAND TO E5	BOS TO E2	BRAIN TO L1
5TH	(BRAIN)	(RAND)		(BRAIN)			DED TO E1	CANT* TO E5		NORW* TO L1
6TH	(DED)	(CANT)*		(NORW)*			BOS TO E1	BKLE TO E5		DED TO L1
7TH	(BOS)	(BKLE)		(DED)			NEW TO E1	CAMB TO E5		NEED TO L1
8TH	(NEW)	(CAMB)		(NEED)			BOS TO E1	WEL TO E5		BKLE TO L1
9TH	(BOS)	(WEL)		(BKLE)			NEW TO E1	SOM TO E5		WEL TO L1
10TH	(NEW)	(SOM)		(WEL)			CAMB TO E1	WATN TO E5		WAL TO L1
ADDITIONAL	ENGINES: MED,BEL,CHE,EVE,WALPL				LADDERS: THRU NORFOLK COUNTY CONTROL					

Rev. 2016.1

\* CANTON,WALPOLE, NORWOOD, (CONTACT THRU NORFOLK COUNTY CONTROL). \*\* ON REQUEST FOR WORKING FIRE

# RANDOLPH

EMERGENCY PHONE (781-963-3131)

BUSINESS PHONE (781) 961-0991  
(781) 961-0992

C2 HEADQUARTERS STATION

E3 10 MEMORIAL PARKWAY

E1

TL1

A1

A2

A3

SQUAD 1 - FORESTRY

E4 STATION 2 – NORTH RANDOLPH

920 NORTH MAIN STREET – ROUTE 28

SQUAD 2 - FORESTRY

**REGIONAL CLASS “B” FOAM TRAILER**

# METROFIRE RUNNING CARD

## RANDOLPH

## MUTUAL AID BOX

## 8243

FIREGROUND CHANNEL NORFOLK FIREGROUND CHANNELS 1 THRU 5 OR METRO SOUTH										
COVERING CHANNEL RANDOLPH PRIMARY CHANNEL 1					COVER					
TO FIRE					HQ	STA-2	HQ			
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST	RAND	RAND	HOLBK* (WF)	RAND			BRAIN (WF)	MIL (WF)		AVON* (WF)
2ND	(BRAIN)	(MIL)		(AVON)			WEY	CANT*		STOGTN*
3RD	(WEY)	(CANT)*		(STOGTN)	COMM UNIT AIR SP		DED	QUI		BROCK*
4TH	(DED)	(QUI)		(BROCK)*	ISU REHAB		FOXBO*	NORW*		SHARON*
5TH	BOS	QUI		BOS		BOS				
6TH	BROCK*	ABGTN*		WESWD*						
7TH	NEED	ROCK*		EASTN*						
8TH	WALPL*	NEW		BKLE						
9TH	WEL	CHE		CAMB						
10TH	EVE	BOS		WHITM*						
ADDITIONAL	ENGINES: WAL, BKLE, NEW, HING, SOM				LADDERS: WEY, QUI					

Rev. 2016.1

\*AVON,CANTON, BROCKTON,STOUGHTON,WALPOLE,SHARON,HOLBROOK,NORWOOD,FOXBORO,WHITMAN,WALPOLE,WESTWOOD(NORFOLK COUNTY CONTROL)

# READING

EMERGENCY PHONE (781) 944-3131

BUSINESS PHONE (781) 944-3132

E1 HEADQUARTERS STATION

L1 757 MAIN STREET

R1

E2 WEST SIDE STATION

267 WOBURN STREET

# METROFIRE RUNNING CARD

## READING

MUTUAL AID BOX 8235

FIREGROUND CHANNEL			READING PRIMARY CHANNEL 1							
COVERING CHANNEL			METRO NORTH DISTRICT							
TO FIRE						COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
2ND										
3RD										
4TH	(MEL)	(WINC)	MED				SAU	SOM		MED
5TH	(SAU)	(SOM)	MAL	(MED)			CAMB	LYN		
6TH	(CAMB)	(LYN)	AND*				EVE	LEX		SOM TOWER
7TH	(EVE)	(LEX)	TEWKS**	(SOM) TOWER			BOS	CHE		
8TH	(BOS)	(CHE)	PEABDY*			BOS	REV	ARL		BOS
9TH	(REV)	(ARL)	BEL	(BOS)			WAL	WATN		
10TH	(WAL)	(WATN)	CAMB				WEST	NEW		
ADDITIONAL	ENGINES: BOS, WEL, CAMB				LADDERS: MAL, CAMB					

Rev. 2016.1

\* ANDOVER, PEABODY (CONTACT BEVERLY CONTROL). \*\* TEWKSBURY (CONTACT CHELMSFORD CONTROL).

# REVERE

EMERGENCY PHONE (781) 284-0014

BUSINESS PHONE (781) 286-8366

E1 PARKWAY STATION

L1 360 REVERE BEACH PARKWAY ROUTE 16

METRO HAZ-MAT TRUCK 22 (ORU)

E3 NORTH REVERE STATION

3 OVERLOOK RIDGE DRIVE OFF SALEM STREET

E4 CENTRAL STATION - HEADQUARTERS

L2 400 BROADWAY OPPOSITE CENTRAL AVENUE

E5 FREEMAN STREET STATION

4 FREEMAN STREET CORNER NORTH SHORE ROAD

# METROFIRE RUNNING CARD

## REVERE

## MUTUAL AID BOX 8214

FIREGROUND CHANNEL		METRO CENTRAL FIREGROUND								
COVERING CHANNEL		REVERE PRIMARY CHANNEL 1								
TO FIRE						COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST	SEE COMMUNITY RUNNING CARDS							CHE		CHE
2ND			(CHE)	(CHE)	MASSPT "RIT"		MAL	EVE	WINT	MAL
3RD	(MAL)	(EVE)	(WINT)	(MAL)			BOS	SAU	LYN	EVE
4TH	MED	CAMB	MEL	LYN						
5TH	SOM	STONE	WAKE	MED						
6TH	ARL	WINC	BOS	SOM		BOS				
7TH	BOS	MIL	BEL	BOS						
8TH	BKLE	WATN	WOB	CAMB						
9TH	WAL	BURL	READ	BKLE						
10TH	WEL	NEW	LEX	NEW						
ADDITIONAL	ENGINES: WAL,NEW				LADDERS: BOS, QUI					

Rev. 2016.1



# SAUGUS

EMERGENCY PHONE (781) 233-1515

BUSINESS PHONE (781) 231-4155

E1 CLIFTONDALE STATION

120 ESSEX STREET OPPOSITE SCHOOL STREET

E3 CENTRAL STATION (SAUGUS CENTER)

L1 27 HAMILTON STREET

R1

# METROFIRE RUNNING CARD

## SAUGUS

## MUTUAL AID BOX 8274

FIREGROUND CHANNEL				METRO NORTH FIREGROUND						
COVERING CHANNEL				SAUGUS PRIMARY CHANNEL 1						
TO FIRE						COVER				
ALARM		ENGINES		LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST	SAU	SAU		SAU	WAKE "RIT"		MEL TO E1	LYN TO E3		MAL TO E3
2ND	(MEL)	(LYN)		(MAL)			MAL TO E1	REV TO E3		REV TO E3
3RD	(MAL)	(REV)		(REV)	MASSPT TOWER		CHE TO E1	EVE TO E3		EVE TO E3
4TH	(EVE)	(CHE)	LYN	(EVE)			WINT TO E1	MED TO E3		LYNFLD* TO E3
5TH	(MED)	(WINT)	BOS	(LYNFLD)*		BOS	STONE TO E1	READ TO E3		CHE TO E3
6TH	(STONE)	(READ)	BOS	(CHE)			WOB TO E1	SOM TO E3		SOM TO E3
7TH	(SOM)	(WOB)	CAMB	(SOM)			WINC TO E1	BURL TO E3		CAMB TO E3
8TH	(WINC)	(BURL)	ARL	(CAMB)			BEL TO E1	PEAB TO E3		MED TO E3
9TH	(PEAB)	(BEL)	CAMB	(MED)			LEX TO E1	WATN TO E3		BOS TO E3
10TH	(LEX)	(WATN)	WAL	(BOS)						
ADDITIONAL	ENGINES NEW, BKLE, BOS				LADDERS: BKLE, NEW					

Rev. 2016.1

\*LYNNFIELD (CONTACT THRU BEVERLY CONTROL)

# SOMERVILLE

EMERGENCY PHONE (617) 623-1500

BUSINESS PHONE (617) 623-1700

E2 HEADQUARTERS STATION

E3 266 BROADWAY CORNER WALNUT STREET

L2

RESCUE 1

E1 LOWELL STREET STATION

T1 651 SOMERVILLE AVENUE AT LOWELL STREET

E6 TEELE SQUARE STATION

L3 2 NEWBURY STREET CORNER HOLLAND STREET

E7 HIGHLAND AVENUE STATION

265 HIGHLAND AVENUE OPPOSITE CONWELL STREET

# METROFIRE RUNNING CARD

## SOMERVILLE MUTUAL AID BOX 8217

FIREGROUND CHANNEL				SOMERVILLE CHANNEL 2						
COVERING CHANNEL				SOMERVILLE PRIMARY CHANNEL 1						
TO FIRE						COVER				
ALARM		ENGINES		LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST								BOS TO E1(WF)		
2ND			<b>LOCAL RUNNING CARD</b>							
3RD	(BOS)					BOS		BOS TO E1		
4TH	(BOS)		BOS					BOS TO E1		BOS TO L3
5TH	*	**	BKLE	(EVE)			STONE TO E2		WATN TO E7	MAL TO L2
6TH	(STONE)	(WATN)	REV	(MAL)			WINC TO E2		WAL TO E7	BKLE TO L2
7TH	(WINC)	(WAL)	MEL	(BKLE)			WINT TO E2		WOB TO E7	REV TO L2
8TH	(WINT)	(WOB)	SAU	(REV)			NEW TO E2		MASSPT TO E7	NEW TO L2
9TH	(NEW)	(MASSPT)	WAKE	(NEW)			LYN TO E2		WAL TO E7	LYN TO L2
10TH	(LYN)	(WAL)	WEL	(LYN)			NEW TO E2		WEST TO E7	WAL TO L2
ADDITIONAL ENGINES: READ,NEED,BURL					LADDERS QUI,MASSPT					

Rev. 2016.1

\* ENGINE COVERING E2      \*\* ENGINE COVERING E7

# STONEHAM

EMERGENCY PHONE (781) 438-1313      BUSINESS PHONE (781) 438-0127

E1 HEADQUARTERS STATION

E3 25 CENTRAL STREET CORNER EMERSON STREET

E4

L1Q

# METROFIRE RUNNING CARD

## STONEHAM

## MUTUAL AID BOX 8234

FIREGROUND CHANNEL				STONEHAM PRIMARY CHANNEL 1						
COVERING CHANNEL				METRO NORTH DISTRICT						
TO FIRE						COVER				
ALARM		ENGINES		LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST	E-2	E-3		L-1						
WF						WINC-E RIT	WAK	READ		
2ND	(WAKE)	(READ)	MEL	WOB			MED	SAU		MAL
3RD	(MED)	(SAU)	BUR	(MAL)	REHAB A-10		N.READ	MAL		MED
4TH	(N.READ)	LYNFLD	SOM	SOM	AIR SUP		WILM			
5TH	(WILM)	LEX	REV	REV			ARL			
6TH	(ARL)	WINT	CHE	CHE			PEA			
7TH	(PEAB)	TEWK	CAM	CAM			MIDD			
8TH	(MIDD)	WAL	EVE	EVE			WEST			
9TH	(WEST)	MASSPT	LYN	LYN			WATN			
10TH	(WATN)	BEL	BOS	BOS			LINC			
ADDITIONAL	ENGINES: BOS, BKLE, NEW				LADDERS: BOS, N.READ, LYNNFIELD					

# WAKEFIELD

EMERGENCY PHONE (781) 245-1313

BUSINESS PHONE (781) 246-6432

E1 HEADQUARTERS STATION

L1 CRESCENT STREET CORNER PRINCESS STREET

E2 GREENWOOD STATION

5 OAK STREET NEAR MAIN STREET

# METROFIRE RUNNING CARD

## WAKEFIELD

## MUTUAL AID BOX 8233

FIREGROUND CHANNEL		WAKEFIELD PRIMARY CHANNEL 1								
COVERING CHANNEL		METRO NORTH DISTRICT								
		TO FIRE					COVER			
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST	WAKE	WAKE		WAKE						
2ND	REA	STONE	MEL "RIT"	N.READ*			SAU	WOB		LYNFLD*
3RD	(SAU)	(WOB)	LYNFLD	(LYNFLD*)			MAL	N.READ*		MAL
4TH	(MAL)	(N.READ)*	MIDD	(MAL)			WINC	WILM**		BURL TOWER
5TH	(WINC)	(WILM)*	PEAB*	(BURL) TOWER			REV	LYN		REV
6TH	(REV)	(LYN)	DAN*	(REV)			EVE	LEX		EVE
7TH	(EVE)	(LEX)	SAL*	(EVE)			MED	MASSPT		MED TOWER
8TH	(MED)	(MASSPT)	BEV*	(MED) TOWER			CHE	ARL		CHE TOWER
9TH	(CHE)	(ARL)	SWAMP*	(CHE) TOWER			SOM	WAL		SOM TOWER
10TH	(SOM)	(WAL)	MARBL*	(SOM) TOWER			BOS	CAMB		BOS
ADDITIONAL	ENGINES CAMB, BOS, BEL, WATN				LADDERS: CAMB, MASSPT, WAL					

Rev. 2016.1

\* LYNNFIELD, NO. READING, MIDDLETON, PEABODY, DANVERS, SALEM, BEVERLY, SWAMPSCOTT, MARBLEHEAD.(CONTACT THRU BEVERLY CONTROL).

\*\* WILMINGTON (CONTACT THRU CHELMSFORD CONTROL)



# WALTHAM

EMERGENCY PHONE (781) 893-4100

BUSINESS PHONE (781) 893-4105

E1 MOODY STREET STATION

SQ5 533 MOODY STREET NEAR MAPLE STREET

L2

E2 HEADQUARTERS STATION

TL1 175 LEXINGTON STREET, MUNICIPAL SERVICE CENTER

R6 HEAVY RESCUE

E3 WILLOW STREET STATION

63 WILLOW STREET AT KENMORE ROAD

E4 PROSPECT STREET STATION

35 PROSPECT STREET CORNER VERNON STREET

E7 LAKE STREET STATION

196 LAKE STREET AT INDIAN ROAD

E8 TRAPELO ROAD STATION

699 TRAPELO ROAD CORNER WOBURN STREET

METROFIRE COMMAND UNIT

# METROFIRE RUNNING CARD

## WALTHAM

## MUTUAL AID BOX 8232

FIREGROUND CHANNEL				WALTHAM CHANNEL 2						
COVERING CHANNEL				WALTHAM CHANNEL 1						
TO FIRE						COVER				
ALARM		ENGINES		LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
2ND							NEW TO E1	LEX TO E2	WEST/BEL E4/E8	WATN/NEW L1/L2
3RD			*	CAMB (RIT)			CAMB TO E1	ARL TO E2	NEW **	WEST **
4TH	*	*	(CAMB)	*			BOS TO E1	BKLE TO E2	CAMB **	WEL **
5TH	(BOS)	(BKLE)	(NEW)	(WEST)		BOS	BOS TO E1	NEED TO E2	WEL **	SOM **
6TH	(BOS)	(NEED)	(WEL)	(WEL)					** INDICATES DISPATCH WILL ASSIGN STATION COVERAGE	
7TH	SOM	BURL	WINC	BKLE						
8TH	MAL	MED	WOB	BOS					* CHOSEN FROM AMONG 2ND ALARM COVERAGE COMPANIES	
9TH	BOS	EVE	DED	MED						
10TH	READ	WAKE	CAMB	EVE						
ADDITIONAL	ENGINES: CHE, MEL				LADDERS: BOS					

Rev. 2016.1

# WATERTOWN

EMERGENCY PHONE (617) 972-6565

BUSINESS PHONE (617) 972-6567

E1 HEADQUARTERS STATION

L1 99 MAIN STREET

E2 STATION 2, EAST WATERTOWN STATION

L2 564 MOUNT AUBURN STREET

E3 STATION 3, NORTH WATERTOWN STATION

R1 270 ORCHARD STREET

# METROFIRE RUNNING CARD

## WATERTOWN

MUTUAL AID BOX 8219

FIREGROUND CHANNEL		WATERTOWN PRIMARY CHANNEL 1								
COVERING CHANNEL		METRO NORTH DISTRICT								
TO FIRE						COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
2ND	SEE COMMUNITY RUNNING CARDS					(*)	(**)			(***)
3RD	BOS	(*)	(**)	(***)		BOS	NEW TO E1	CAMB TO E2	WAL TO E3	BOS TO L1
4TH	BOS	ARL	BKLE	BKLE						
5TH	WEST	LEX	SOM	NEW						
6TH	WOB	WEL	NEED	SOM						
7TH	MAL	MED	BOS	CAMB						
8TH	MEL	EVE	WINC	MAL						
9TH	QUI	STONE	DED	MED						
10TH	MIL	WAKE	RAND	WEL						
ADDITIONAL	ENGINES: REV,CHE				LADDERS: EVE,DED					

Rev. 2016.1

\*\*\* FROM AMONG BELMONT, CAMBRIDGE, NEWTON, WALTHAM

# WELLESLEY

EMERGENCY PHONE (781) 235-1616

BUSINESS PHONE (781) 235-1300

E1 WELLESLEY SQUARE STATION  
100 CENTRAL STREET

E2 WELLESLEY HILLS STATION, HEADQUARTERS

E3 457 WORCESTER STREET (ROUTE 9)

L2

# METROFIRE RUNNING CARD

## WELLESLEY

## MUTUAL AID BOX 8241

FIREGROUND CHANNEL				WELLESLEY PRIMARY CHANNEL 1						
COVERING CHANNEL				WELLESLEY PRIMARY CHANNEL 1						
TO FIRE						COVER				
ALARM		ENGINES		LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
2ND	NEW	WEST/NAT		NEW			WEST/NAT	NEW		NEED
3RD	(WEST/NAT)	(NEW)		(NEED)			DED	WAL		WAL
4TH	(DED)	(WAL)		(WAL)			WATN	BKLE		BKLE
5TH	(WATN)	(BKLE)		(BKLE)			*WESTWD	BOS		BOS
6TH	*(WESTWD)	(BOS)		(BOS)		BOS	LEX	BOS		DED
7TH	(LEX)	(BOS)		(DED)			QUI	MIL		QUI
8TH	(QUI)	(MIL)		(QUI)			CAMB	BRAIN		CAMB
9TH	(CAMB)	(BRAIN)		(CAMB)			MED	MAL		SOM
10TH	(MED)	(MAL)		(SOM)						
ADDITIONAL	ENGINES: BOS,WINC,BURL				LADDERS: BOS,EVE					

Rev. 2016.1

# WESTON

EMERGENCY PHONE (781) 786-6100

BUSINESS PHONE (781) 786-6101

E1 HEADQUARTERS STATION

E4 394 BOSTON POST ROAD

E5(B)

L1

R1

R2

E3 STATION 2

BUSINESS PHONE (781) 786-6120

390 SOUTH AVENUE (ROUTE 30)

METROFIRE AIR SUPPLY UNIT

# METROFIRE RUNNING CARD

## WESTON

## MUTUAL AID BOX 8239

FIREGROUND CHANNEL				WESTON PRIMARY CHANNEL 1						
COVERING CHANNEL				WESTON PRIMARY CHANNEL 1						
TO FIRE						COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
2ND		SEE COMMUNITY RUNNING CARDS								
3RD										
4TH							LEX TO E1	*SUDB/ NEED		*FRAM
5TH	(LEX)	*(SUDB/ NEED)		*(FRAM)			BURL TO E1	BEL TO E3		SOM
6TH	(BURL)	(BEL)		(SOM)			ARL TO E1	DED TO E3		BKLE
7TH	(ARL)	(DED)		(BKLE)			BOS TO E1	BKLE TO E3		MED
8TH	(BOS)	(BKLE)		(MED)		BOS	CAMB TO E1	BOS TO E3		BOS
9TH	(CAMB)	(BOS)		(BOS)			CAMB TO E1	WOB TO E3		LYN
10TH	(CAMB)	(WOB)		(LYN)			REA TO E1	WINC TO E3		
ADDITIONAL	ENGINES: MILT, BOS				LADDERS: CAMB					

Rev. 2016.1

\* SUDBURY, FRAMINGHAM (CONTACT THRU NATICK CONTROL)



# WEYMOUTH

EMERGENCY PHONE (781) 337-5151

BUSINESS PHONE (781) 337-5151

E1 STATION 1 (NORTH WEYMOUTH)  
195 NORTH STREET

E3 STATION 3  
L2 138 WINTER STREET (REAR OF POLICE STATION)

E5 STATION 5 (SOUTH WEYMOUTH)  
246 PARK AVENUE

# METROFIRE RUNNING CARD

## WEYMOUTH

MUTUAL AID BOX 8246

FIREGROUND CHANNEL					NORFOLK FIREGROUND CHANNEL 3					
COVERING CHANNEL					WEYMOUTH PRIMARY CHANNEL 1					
TO FIRE					COVER					
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST							QUI STA-1	BRAIN STA-5		HING* STA-3
2ND	(QUI)	(BRAIN)		(HING)*		WEY C1	QUI STA-1	RCKLD* STA-5		RAND STA-3
3RD	(QUI)	(RCKLD)*		(RAND)			HULL* STA-1	ABGTN* STA-5		HOLB** STA-3
4TH	NORWL**	WHIT*		BROCK*	ISU REHAB					
5TH	COHAS*	MIL		HNOVR*						
6TH	CANT**	AVON**		STOUG**						
7TH	BOS	BOS		BOS		BOS D-8				
8TH	DED	NORWD**		SCIT*						
9TH	BKLE	NEED		CAMB						
10TH	CHE	SOM		BOS						
ADDITIONAL ENGINES: WEST					LADDERS: WAL, MAL, MRSHFLD*					

Rev. 2016.1

\* HINGHAM, ROCKLAND, HULL, ABINGTON, BROCKTON, HANOVER, SCITUATE, WHITMAN, COHASSET, THRU PLYMOUTH COUNTY CONTROL

\*\* HOLBROOK, CANTON, AVON, NORWOOD, STOUGHTON, THRU NORFOLK COUNTY CONTROL

# WINCHESTER

EMERGENCY PHONE (781) 729-1800

BUSINESS PHONE (781) 729-1801

E2 CENTRAL STATION

L1 32 MOUNT VERNON STREET

P5

A6

E4 WEST SIDE STATION

E3 45 LOCKELAND ROAD

# METROFIRE RUNNING CARD

## WINCHESTER

MUTUAL AID BOX 8236

FIREGROUND CHANNEL				WINCHESTER PRIMARY CHANNEL 1						
COVERING CHANNEL				METRO NORTH DISTRICT						
TO FIRE						COVER				
ALARM		ENGINES		LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST										
2ND			SEE COMMUNITY RUNNING CARDS							
3RD							WAKE	MEL		MAL
4TH	(WAKE)	(MEL)		(MAL)			WAL	BURL		SOM
5TH	(WAL)	(BURL)		(SOM)	COMM UNIT		WATN	SOM		CAMB
6TH	(WATN)	(SOM)		(CAMB)			CAMB	EVE		WAL
7TH	(CAMB)	(EVE)		(WAL)			BOS	WILM*		EVE
8TH	(BOS)	(WILM)*		(EVE)		BOS	BKLE	SAU		LYN
9TH	(BKLE)	(SAU)		(LYN)			BED*	CHE		NEW
10TH	(BED)*	(CHE)		(NEW)			LINC	WEST		BOS
ADDITIONAL	ENGINES: NEED, BKLE, CAMB				LADDERS: REV, BKLE					

Rev. 2016.1

\* WILMINGTON, BEDFORD (CONTACT THRU CHELMSFORD CONTROL)

# WINTHROP

EMERGENCY PHONE (617) 846-3473

BUSINESS PHONE (617) 846-3474

E1 BEACH STATION

L1 416 SHIRLEY STREET

E2 HEADQUARTERS STATION

40 PAULINE STREET

# METROFIRE RUNNING CARD

## WINTHROP

MUTUAL AID BOX 8213

FIREGROUND CHANNEL				METRO CENTRAL FIREGROUND						
COVERING CHANNEL				WINTHROP PRIMARY CHANNEL 1						
TO FIRE							COVER			
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST		MASSPT					CHE TO E-2	REV TO E-1		CHE TO HQ
2ND	(CHE)	(REV)		(CHE)			BOS TO E-2	EVE TO E-1		BOS TO HQ
3RD	(BOS)	(EVE)	BOS	(BOS)		BOS	BOS TO E2	LYN TO E-1		EVE TO HQ
4TH	BOS	MAL	SAU	BOS						
5TH	LYN	SOM	CAMB	LYN						
6TH	MEL	STONE	MED	MAL						
7TH	CAMB	WAKE	ARL	SOM						
8TH	WOB	BKLE	WINC	MED						
9TH	BEL	LEX	NEW	CAMB						
10TH	BURL	WAL	WATN	BURL						
ADDITIONAL	ENGINES: WAL, NEW, CAMB				LADDERS: NEW, WAL					

Rev. 2016.1

# WOBURN

EMERGENCY PHONE (781) 933-3131      BUSINESS PHONE (781) 897-1380

L1Q STATION 1 HEADQUARTERS

124 MAIN STREET CORNER HUDSON STREET

E2 STATION 2, NORTH WOBURN

907 MAIN STREET AT NICHOLS STREET

C3 STATION 3, CENTRAL SQUARE

R1 654 MAIN STREET OPPOSITE CLINTON STREET

R2

E4 STATION 4, EAST WOBURN

36 CENTRAL STREET NEAR MONTVALE AVENUE

E5 STATION 5, WEST WOBURN

125 LEXINGTON STREET AT WILLOW STREET

# METROFIRE RUNNING CARD

## WOBURN

## MUTUAL AID BOX 8237

FIREGROUND CHANNEL				WOBURN PRIMARY CHANNEL 1						
COVERING CHANNEL				METRO NORTH DISTRICT						
TO FIRE						COVER				
ALARM	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES			LADDER
1ST	WOB	WOB		WOB						
WF			WOB		WINC "RIT"			READ STA 4	BURL STA 5	
2ND	ARL			STONE			WILM* STA-2			MED STA-1
3RD	(WILM)*	(READ)	(BURL)	(MED)			WAKE STA-2	MED STA-4	LEX STA-5	MAL STA-1
4TH	(MED)	(WAKE)	(LEX)	(MAL)			MEL STA-2	MAL STA-4	WAL STA-5	SOM STA-1
5TH	SAU	BEL	SOM	WAL						
6TH	WEST	CAMB	NEW	CAMB						
7TH	CHE	EVE	LYN	EVE						
8TH	BOS	WATN	CAMB	BOS		BOS				
9TH	WAL	LYN	NEED	NEW						
10TH	BKLE	REV	BOS	LYN						
ADDITIONAL	ENGINES: WEL, NEW				LADDERS: WEL					

Rev. 2016.1

\*WILMINGTON (CONTACT THRU CHELMSFORD CONTROL)



**The following Special Apparatus is available by Special Call through the Metrofire Control Center.**

<b><u>HEAVY RESCUE</u></b>	<b><u>LIGHTING PLANTS</u></b>	<b><u>TOWERS</u></b>	<b><u>FOAM ENGINES</u></b>	<b><u>BRUSH TRUCK</u></b>
BOSTON (2)	ARLINGTON	BOSTON -95' (3)	BOSTON	BOSTON (2)
BRAINTREE-MBTA	BOSTON	BURLINGTON -95'	BURLINGTON	BRAINTREE
CAMBRIDGE	MASSPORT	CAMBRIDGE-96'	CAMBRIDGE	BURLINGTON(FTF)
EVERETT <i>Confined Space</i>	WELLESLEY	CHELSEA -75'	EVERETT	LEXINGTON (FTF)
QUINCY		LYNN -95'	NEWTON	MEDFORD
SOMERVILLE		MEDFORD-100'	READING	MELROSE
WALTHAM		QUINCY-90'	REVERE	MILTON
		WATERTOWN 95'	SAUGUS	NEEDHAM (FTF)
		SOMERVILLE-100'	WALTHAM	QUINCY
		WELLESLEY-102'	WAKEFIELD	SAUGUS
<b><u>FIREBOAT</u></b>		WALTHAM-95'	WESTON	WESTON (FTF)
BOSTON		MASSPORT-100'	MASSPORT (2)	WEYMOUTH
MASSPORT		RANDOLPH - 100'	LEXINGTON (2)	WELLESLEY (2)
<b><u>BRONTO</u></b>			RANDOLPH (2)	RANDOLPH (2)
<b><u>BROOKLINE 100'</u></b>				

**METROFIRE SPECIALIZED UNITS**

**METROFIRE Air Supply Unit (AIR SP) @ WESTON**

**METROFIRE Communications Unit (COMM UNIT) @ WALTHAM**

**Metrofire Hazardous Material Vehicles:**

**TRUCK 21 TONS @ NEWTON : TRUCK 22 ORU @ REVERE**

**MASS DECON UNITS (MDU)**

**BROOKLINE  
BOSTON (10)  
BURLINGTON  
CAMBRIDGE (2)  
LYNN  
MEDFORD  
MELROSE  
MILTON  
NEEDHAM  
NEWTON  
SOMERVILLE  
WALTHAM  
WINCHESTER  
MASSPORT**

**CD/AUX UNITS**

**BURLINGTON  
CHELSEA  
MALDEN EC LP & AIR  
MEDFORD  
MILTON  
SOMERVILLE LP  
STONEHAM  
WAKEFIELD  
WOBURN  
CAMBRIDGE  
READING LP & AIR**

**AIR SUPPLY UNITS**

**NEWTON**



# METROFIRE MUTUAL AID SIGNALS

8211	.....	MASSPORT (MASSPT)	8246	.....	WEYMOUTH (WEY)
8212	.....	BOSTON (BOS)	8247	.....	HULL (HULL)
8213	.....	WINTHROP (WINT)	8248	.....	HINGHAM (HING)
8214	.....	REVERE (REV)	8249	.....	COHASSET (COHST)
8215	.....	CHELSEA (CHE)	8251	.....	SCITUATE (SCIT)
8216	.....	EVERETT (EVE)	8252	.....	CANTON (CANT)
8217	.....	SOMERVILLE (SOM)	8253	.....	NORWOOD (NORW)
8218	.....	CAMBRIDGE (CAMB)	8254	.....	WESTWOOD (WESTWD)
8219	.....	WATERTOWN (WATN)	8255	.....	DOVER (DOV)
8221	.....	NEWTON (NEW)	8256	.....	LINCOLN (LINC)
8222	.....	BROOKLINE (BKLE)	8257	.....	BEDFORD (BED)
8223	.....	DEDHAM (DED)	8258	.....	BURLINGTON (BURL)
8224	.....	MILTON (MIL)	8259	.....	HANSCOM (HAN)
8225	.....	QUINCY (QUI)	8261	.....	NATICK (NAT)
8226	.....	MALDEN (MAL)	8262	.....	FRAMINGHAM (FRAM)
8227	.....	MELROSE (MEL)	8263	.....	WAYLAND (WAY)
8228	.....	MEDFORD (MED)	8264	.....	SUDBURY (SUDB)
8229	.....	ARLINGTON (ARL)	8265	.....	CONCORD (CONC)
8231	.....	BELMONT (BEL)	8266	.....	CARLISLE (CARL)
8232	.....	WALTHAM (WAL)	8267	.....	BILLERICA (BILL)
8233	.....	WAKEFIELD (WAKE)	8268	.....	TEWKSBURY (TEWKS)
8234	.....	STONEHAM (STONE)	8269	.....	WILMINGTON (WILM)
8235	.....	READING (READ)	8271	.....	LYNN (LYN)
8236	.....	WINCHESTER (WINC)	8272	.....	SWAMPSCOTT (SWAMP)
8237	.....	WOBURN (WOB)	8273	.....	MARBLEHEAD (MARBL)
8238	.....	LEXINGTON (LEX)	8274	.....	SAUGUS (SAU)
8239	.....	WESTON (WEST)	8275	.....	LYNNFIELD (LYNFLD)
8241	.....	WELLESLEY (WEL)	8276	.....	NO. READING (N.READ)
8242	.....	NEEDHAM (NEED)	8277	.....	PEABODY (PEAB)
8243	.....	RANDOLPH (RAND)	8278	.....	SALEM (SAL)
8244	.....	BRAINTREE (BRAIN)	8279	.....	NAHANT (NAH)
8245	.....	HOLBROOK (HOLK)	8281	.....	MAYNARD (MAY)

8282 ..... ALL COMMUNITIES NOT LISTED

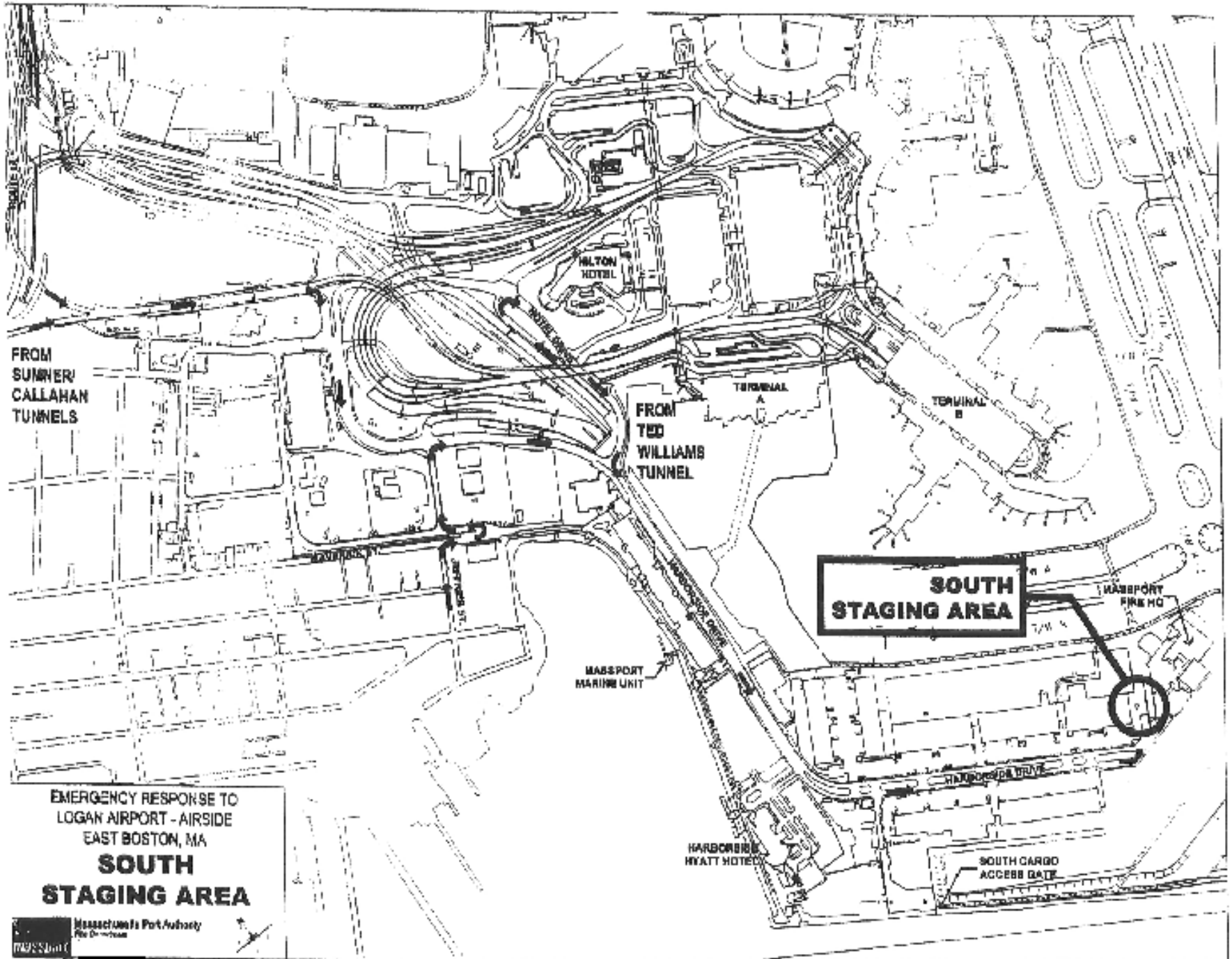
## METROFIRE RUN CARD RADIO CHANNELS

<u>CITY/TOWN</u>	<u>FIREGROUND</u>	<u>COVERING</u>
ARLINGTON	ARLINGTON PRIMARY CH 1	METRO NORTH DISTRICT
BELMONT	BELMONT PRIMARY CH 1	BELMONT CHANNEL 3
BOSTON	ASSIGNED BY BOSTON F.A.	BOSTON PRIMARY CH 1
BRAINTREE	NORFOLK FIREGROUND CH 2	BRAINTREE PRIMARY CH 1
BROOKLINE	BROOKLINE PRIMARY CH 1	METRO RED CHANNEL
BURLINGTON	BURLINGTON PRIMARY CH 1	METRO NORTH DISTRICT
CAMBRIDGE	CAMBRIDGE CHANNEL 14/16	CAMBRIDGE PRIMARY CH 1
CHELSEA	METRO CENTRAL FIREGROUND	CHELSEA PRIMARY CH 1
DEDHAM	DEDHAM PRIMARY CH 1	METRO RED CHANNEL
EVERETT	METRO CENTRAL FIREGROUND	EVERETT PRIMARY CH 1
LEXINGTON	LEXINGTON PRIMARY CH 1	METRO NORTH DISTRICT
LYNN	LYNN CHANNEL 2	LYNN PRIMARY CH 1
MALDEN	METRO NORTH FIREGROUND	MALDEN PRIMARY CH 1
MASSPORT -LOGAN	MASSPORT FIREGROUND	METRO CENTRAL DISTRICT
MASSPORT -HANSCOM	METRO NORTH FIREGROUND	
MEDFORD	METRO NORTH FIREGROUND	MEDFORD PRIMARY CH 1
MELROSE	METRO NORTH FIREGROUND	MELROSE PRIMARY CH 1
MILTON	NORFOLK FIREGROUND CH 5	MILTON PRIMARY CH 1
NEEDHAM	NEEDHAM PRIMARY CH 1	METRO RED CHANNEL
NEWTON	NEWTON CHANNEL 2	NEWTON CHANNEL 1
QUINCY	QUINCY CHANNEL 2	QUINCY PRIMARY CH 1
RANDOLPH	NORFOLK FIREGROUND CH's	RANDOLPH PRIMARY CH 1
READING	READING PRIMARY CH 1	METRO NORTH DISTRICT
REVERE	METRO CENTRAL FIREGROUND	REVERE PRIMARY CH 1
SAUGUS	METRO NORTH FIREGROUND	SAUGUS PRIMARY CH 1
SOMERVILLE	SOMERVILLE CHANNEL 2	SOMERVILLE PRIMARY CH 1
STONEHAM	STONEHAM PRIMARY CH 1	METRO NORTH DISTRICT
WAKEFIELD	WAKEFIELD PRIMARY CH 1	METRO NORTH DISTRICT
WALTHAM	WALTHAM CHANNEL 2	WALTHAM PRIMARY CH 1
WATERTOWN	WATERTOWN PRIMARY CH 1	METRO NORTH DISTRICT
WELLESLEY	WELLESLEY PRIMARY CH 1	WELLESLEY PRIMARY CH 1
WESTON	WESTON PRIMARY CH 1	WESTON PRIMARY CH 1
WEYMOUTH	NORFOLK FIREGROUND CH 3	WEYMOUTH PRIMARY CH 1
WINCHESTER	WINCHESTER PRIMARY CH 1	METRO NORTH DISTRICT
WINTHROP	METRO CENTRAL DISTRICT	WINTHROP PRIMARY CH 1
WOBURN	WOBURN PRIMARY CH 1	METRO NORTH DISTRICT

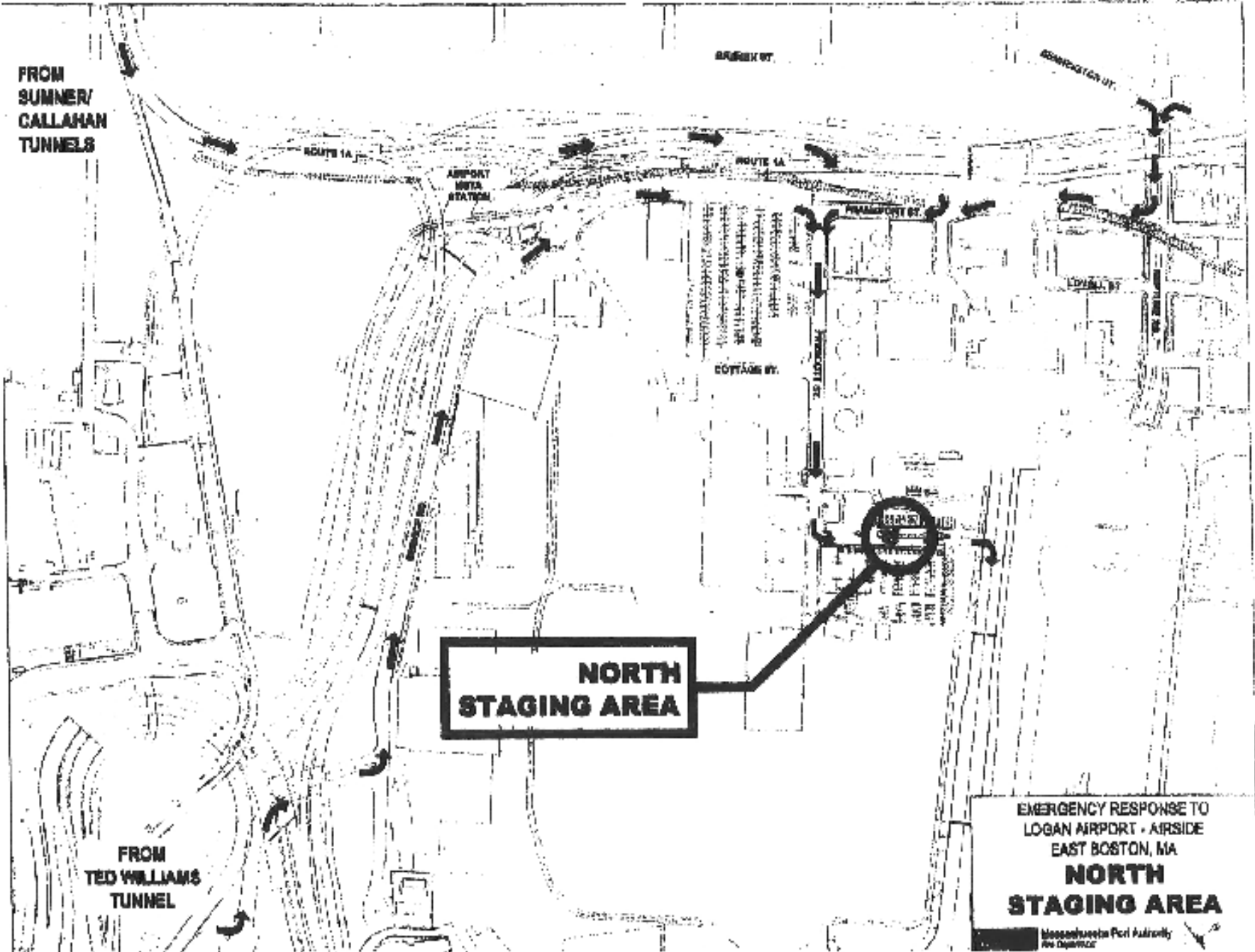
**MASSPORT**

**STAGING  
AREA**

**MAPS**



EMERGENCY RESPONSE TO  
 LOGAN AIRPORT - AIRSIDE  
 EAST BOSTON, MA  
**SOUTH  
 STAGING AREA**



FROM  
SUMMER/  
CALLAHAN  
TUNNELS

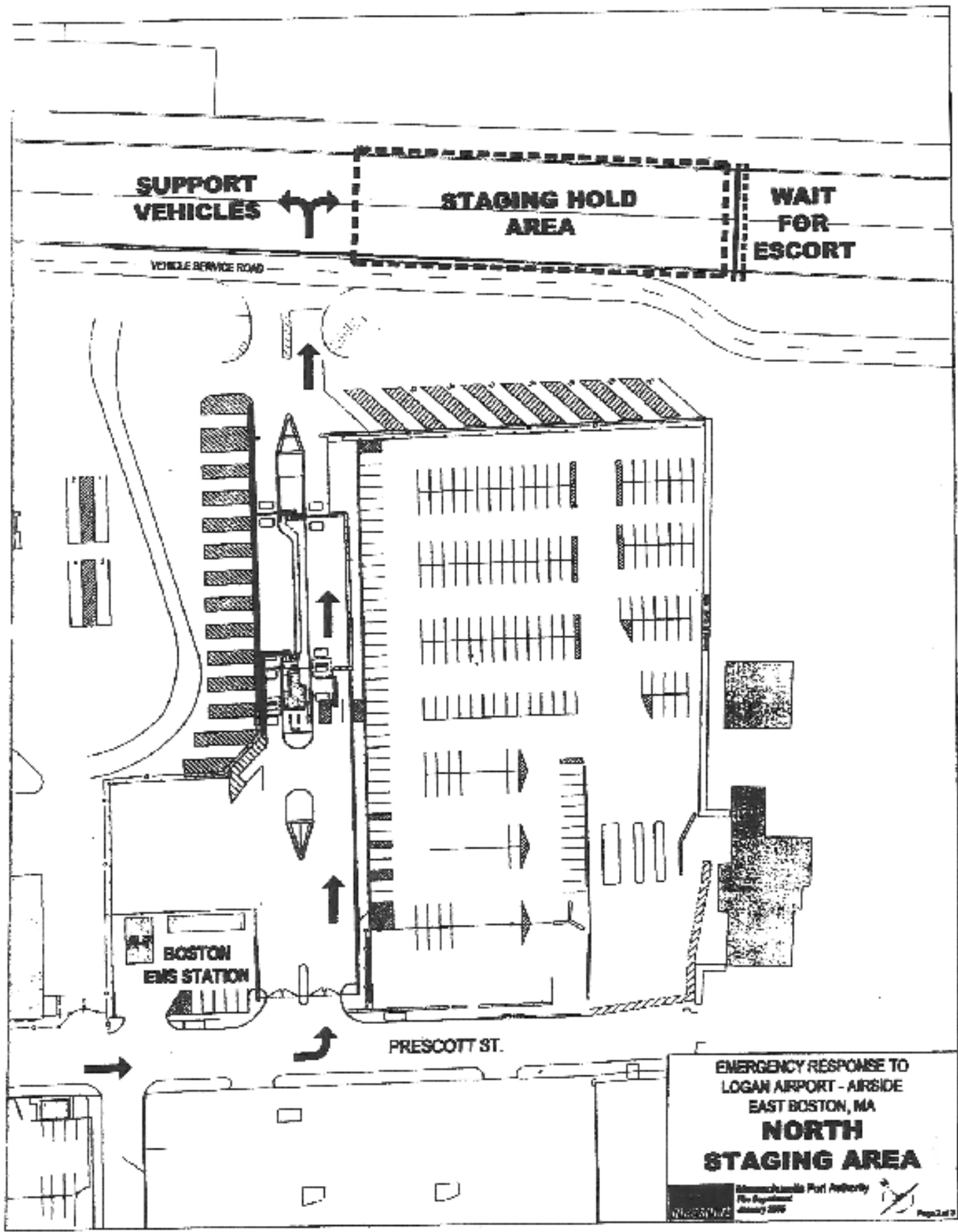
FROM  
TED WILLIAMS  
TUNNEL

**NORTH  
STAGING AREA**

EMERGENCY RESPONSE TO  
LOGAN AIRPORT - AIRSIDE  
EAST BOSTON, MA  
**NORTH  
STAGING AREA**

Massachusetts Port Authority  
POLICE DEPARTMENT





**SUPPORT VEHICLES**

**STAGING HOLD AREA**

**WAIT FOR ESCORT**

VEHICLE SERVICE ROAD

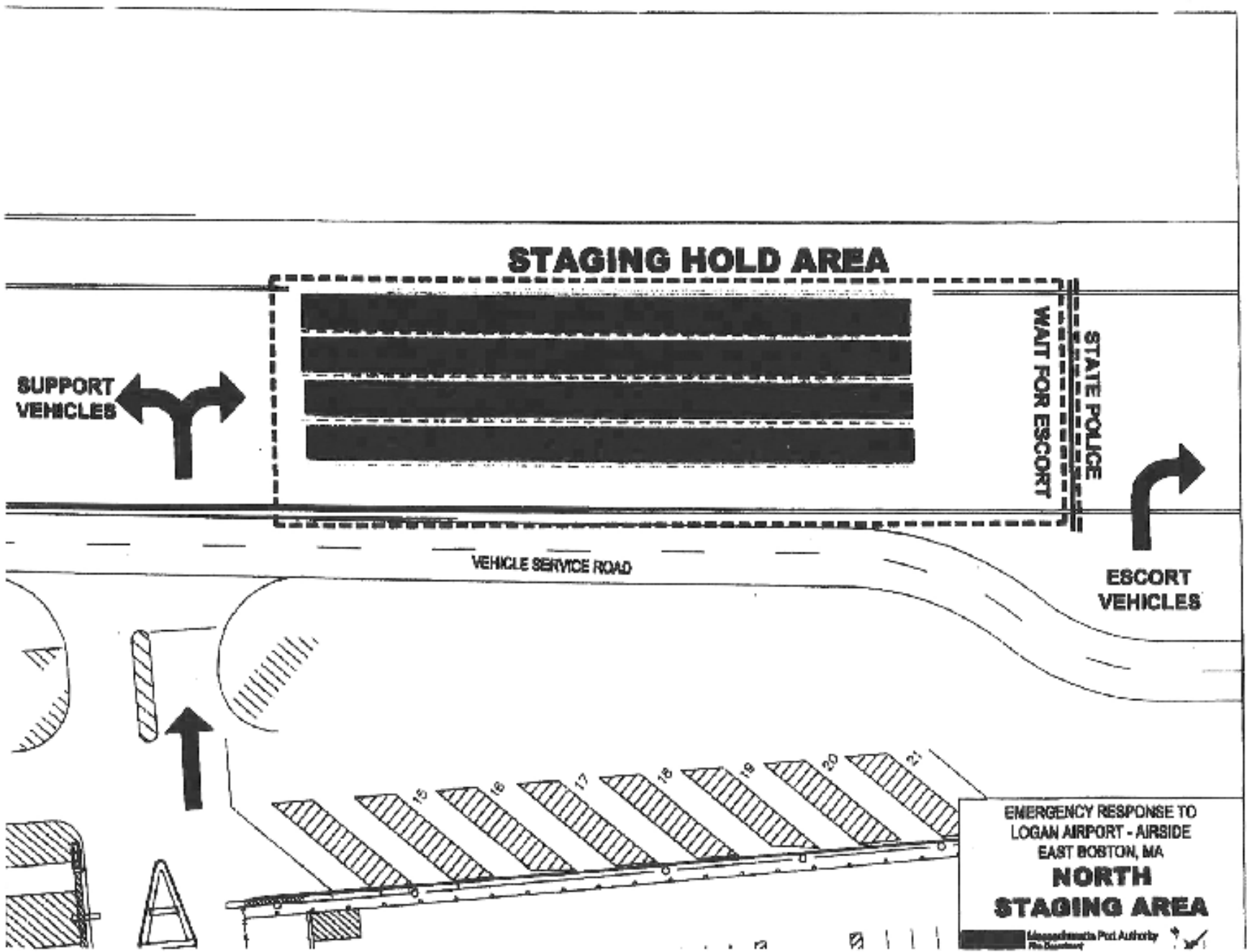
**BOSTON ENG STATION**

PRESCOTT ST.

**EMERGENCY RESPONSE TO  
LOGAN AIRPORT - AIRSIDE  
EAST BOSTON, MA  
NORTH  
STAGING AREA**

Massachusetts Port Authority  
Fire Department  
January 2009

Page 2 of 7



METROFIRE	POLICY	NO. 1-3 DATE 05/03/01
FIREGROUND SAFETY AND ACCOUNTABILITY		

**PURPOSE:** The purpose of this policy is to provide communities participating in the METROFIRE MUTUAL AID SYSTEM with recommendations regarding INCIDENT COMMAND, INCIDENT SAFETY OFFICER, FIREGROUND ACCOUNTABILITY AND FIREFIGHTER RESCUE. The recommendations are offered to create a solution to these issues that is both compatible with existing community policies, and at the same time provide a progressive and attainable requirement for those communities developing policies.

**INCIDENT SAFETY OFFICER (ISO):**

Each community, participating in the Metrofire Mutual Aid System and upon commitment of mutual aid companies at an incident, shall assign an Incident Safety Officer at the earliest opportunity. Communities should ensure that the ISO training, consistent with the standards of NFPA 1521 - Standards for Fire Department Safety Officer - 1997 and the Massachusetts Firefighting Academy, is available to staff members.

**FIREGROUND ACCOUNTABILITY SYSTEM:**

Each community, participating in the Metrofire Mutual Aid System and upon commitment of mutual aid companies at an incident, shall utilize a fireground accountability system. The fireground accountability system may utilize personal identification tags or company riding lists. All mutual aid companies, arriving at an incident scene, will submit their tags and/or lists to the Incident Commander or his designee at the established command post, upon request. A current riding list or the company accountability tags shall be kept in plain view within the apparatus cab. Use of the accountability system is not intended for incidents that present relatively low risk to firefighters or where multiple communities respond to routine calls.

**FIREFIGHTER ASSISTANCE & SAFETY TEAM (FAST)  
RAPID INTERVENTION TEAM (RIT)**

Each community, participating in the Metrofire Mutual Aid System and upon commitment of mutual aid companies at an incident, shall assign a FAST/RIT company at the earliest opportunity, but in no case later than the second alarm. Communities should ensure that Firefighter Rescue Training, consistent with the training provided by the Massachusetts Firefighting Academy, is available to staff members.

**INCIDENT COMMAND SYSTEM:**

Each community, participating in the Metrofire Mutual Aid System, shall utilize an Incident Command System compatible with the attached Metrofire Incident Command System structure.

**Incident Command System**

This general order establishes a procedure for operations at a fire or an incident using the Incident Command System (ICS). This procedure is derived from the Model ICS Standard Operating Procedure as published in National Emergency Training Center NFA-ICS-SM dated August 1, 1989. It is intended to comply with the provisions of NFPA 1561, "Fire Department Incident Management System" 1990 Edition, published by the National Fire Protection Association, as well as the model ICS Standard Operating Procedure as adopted by the Policy Committee of the Metrofire District.

**Purpose**

This procedure is established to:

1. Provide for the safety of personnel operating at emergency incidents through improved command and control (or management of emergencies).
2. Improve the use of resources and tactical effectiveness.
3. Meet the OSHA/EPA regulations requiring the use of an Incident Command System for hazardous materials incidents.
4. Meet NFPA Standard 1500 requirements for the use of an Incident Command System for operations at all emergency incidents.

To meet these goals: The Metrofire Community Fire Department shall implement the Incident Command System appropriately at all incidents for which it has management responsibility.

**Communications**

All communications shall be clear text.

Radio communications shall be received from sender using the following model:

1. Request to initiate communications and determine that the intended receiver is listening.
2. Transmit the message or order concisely in clear text.
3. Receive feedback from the receiver to ensure that the message was received and understood.
4. Confirm that the message or order was understood; if not, correct and clarify the message.

Examples:

(The Deputy Chief or Captain in C-2 is the incident commander)

Metroville IC: "C-2 to Engine 1"

Engine 1: "Engine 1 answering C-2"

Metroville IC: "Protect the exposures side C"

Engine 1: "Protect the exposure, side C"

Metroville IC: "Affirmative"

Metroville IC: "C-2 calling Ladder 1"

Ladder 1: "Ladder 1 answering C-2"

Metroville IC: "Establish a vertical vent, access from side B"

Ladder 1: "Establish a vertical vent, access from side D"

Metroville IC: "Negative. Establish a vertical vent, access from side B as in Bravo"

Ladder 1: "Vertical vent, access from side B Bravo"

Metroville IC: "Affirmative, Ladder 1"

### **Assumption of Command**

Command shall be established at all incidents

The ranking member of the first arriving Company shall assume command. When multiple resources will be committed to the incident, command shall be formally established by transmitting a brief initial report containing the following information to the Dispatch Center:

1. Identify the company transmitting the report.
2. Actual location of the incident.
3. Brief description of the incident and report of conditions.
4. For multiple company responses in Metrofire, a Deputy Chief or Captain assumes command of the incident.
5. If the fire chief responds to the incident he may assume command, at his option, and will assume command at a multiple alarm incident. When the fire chief assumes command, the relieved officer may assume the role of Operations Chief or operations officer.

Incidents are given a specific name to reduce confusion when multiple incidents share the same radio frequency and/or dispatcher.

Incidents within the Metrofire District are designated by the municipal name (e.g., the Wakefield fire, the Medford hazmat incident) to reduce confusion when multiple incidents are in progress.

Example:

Engine 1: "Engine 1 to Fire Alarm"

Dispatch: "Fire Alarm answering Engine 1"

Engine 1: "Engine 1 is at 100 Centennial Street, fire showing from floor 1 Side A of a 2- and-one-half story dwelling"

Dispatch: "Engine 1 is at 100 Centennial Street, fire showing from floor 1 Side A of a 2- and-one-half story dwelling"

Metroville IC: "C-2 has that message"

#### **Selection of Command Mode**

The IC must determine if initial command activity will be conducted from a fixed position, or if it will be conducted simultaneously with the tactical operations of the first arriving company. Command from a fixed position is preferred, particularly when an incident is complex or rapidly escalating.

The initial IC must answer the following two questions:

1. Will the tactical operations of the first arriving company have a significant impact on the eventual outcome of the incident?
2. Will the personal efforts of the Company Commander in the performance of tactical activity have a significant impact on the ability of the Company to achieve their assigned tactical objective(s)?

If the answer to these two questions is no, command from a fixed position should be established.

If there is a need for an immediate tactical activity, and company staffing necessitates that the Company Commander be an integral part of company tactical operations, command in the offensive mode should be initiated.

Command in the offensive mode should only be performed until command can be transferred.

**Responsibilities of the IC**

1. The Incident Commander at any fire incident shall be responsible for the following:

**Assessment of Incident Priorities:** Incident priorities provide a framework for command decision-making. Tactical activity may address more than one incident priority simultaneously.

**Life Safety (first priority)**

**Incident Stabilization (second priority)**

**Property Conservation (third priority)**

2. **Perform Size-Up:** The IC must perform an initial assessment of the situation, incident potential, and resource status. This assessment must address the following three questions:

**What have I got? (situation)**

**Where is it going? (potential)**

**What do I need to control it? (resources)**

Size-up is not static and must be continued throughout the duration of the incident.

3. **Select the Strategic Mode.** A critical decision having an impact on the safety of personnel and the effectiveness of tactical operations is the selection of strategic mode. Operations may be conducted in either an Offensive or Defensive mode. This decision is based on the answers to the following two questions:

**Is it safe to conduct offensive operations ?**

**Is resource capability (present and projected) adequate for offensive operations to control the incident?**

4. **Define Strategic Goals.** Strategic goals define the overall plan that will be used to control the incident. Strategic goals are broad in nature and are achieved by the completion of tactical objectives. Strategic goals are generally focused in the following areas:

**The protection or removal of exposed persons.**

**The confinement and extinguishing of the fire or control of the hazard.**

**The minimizing of loss to involved or exposed property.**

5. Establish Tactical Objectives: Tactical objectives are the specific operations that must be accomplished to achieve strategic goals. Tactical objectives must be both specific and measurable, defining:
  - The assignment of resources
  - The nature of the tactical activity
  - The location in which the tactical activity must be performed
  - What tactical action must be performed in sequence or coordinated with any other tactical action.
  
6. Implement the Action Plan: Implementation of the incident action plan requires that the IC establish an appropriate organizational structure to manage the required resources and communicate the tactical objectives. The incident action plan may be communicated by Standard Operating Procedure, assigning tactical objectives, or by assigning task activity.

Tactical Standard Operating procedures may define common components of the incident action plan such as water supply, standard apparatus placement, and the methods used for basic tactical evolutions.

Orders from the IC may specify tactical objectives assigned to subordinate positions within the ICS structure or to a specific Resource.

Example:

Metroville IC: "C-2 to Engine 1"

Engine 1: "Engine 1 answering C-2"

Metroville IC: "Initiate fire attack on floor 1 as soon as Ladder 1 establishes a vertical vent"

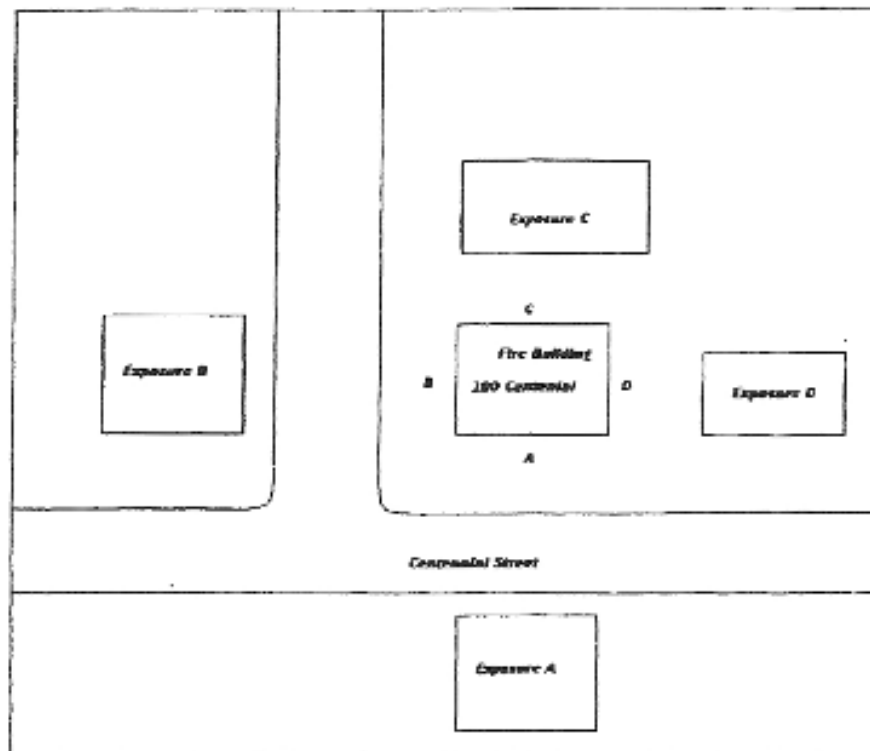
Engine 1: "Initiate fire attack on floor 1 as soon as Ladder 1 establishes a vertical vent"

Metroville IC: "Affirmative"



### Standard Geographic Designation System

Each exterior side of a structure shall be given a letter designation. The side of the structure facing the street (address side) shall be designated Side A. The remaining sides shall be designated B, C, and D, in a clockwise manner. Exposures shall be designated in a like manner as shown below:



The interior of a structure shall be designated by floor (1, 2, 3, etc.). The basement, attic, and roof shall be designated by name.

### ICS Organizational Structure for Initial Operations

The ICS shall be used to maintain an effective span of control and workload for all supervisory personnel.

### Divisions and Groups

When multiple resources are assigned to the same function incident-wide (such as ventilation or search and rescue), a Group *may* be established to provide coordination and control of tactical operations.

When multiple resources are assigned to perform tactical functions in a specified geographic area (such as on a specified floor or side of a structure), a Division *may* be established to provide coordination and control of tactical operations.

### Designation of Division and Groups

When boundaries are established on the exterior of a structure or in non-structural incidents (such as a wildland fire), a letter designation (A, B, C, D, etc.) *may* be used. In addition to establishing the Division designation, specific boundaries *may* be defined. This may be important in non-structural incidents.

When Division boundaries are defined by level in a structural incident, a number or descriptive designation shall be used (1, 2, 3, basement). If a Division is given responsibility for the entire structure, it shall be designated as the Interior Division.

Groups *may* be designated by function (Vent, Water Supply, etc.). In radio communications with a Group, the function shall serve as the designation.

### Staging

When the IC has not defined an assignment for on scene or responding resources, Staging shall be established.

When an incident is escalating, or has not yet been stabilized, sufficient resources to meet potential incident development should be available in Staging until the incident has been stabilized.

The IC or Operations Officer shall establish staging by defining its location and communicating this information to the Dispatch Center. The Dispatcher shall inform all responding resources of the location of Staging.

If responsibility is not specifically assigned, the commander of the first company to arrive in Staging shall assume the function of Staging Area Manager.

Resources in Staging shall retain integrity (remain with their company) and be available for immediate assignment and deployment.

The Staging Area Manager shall keep the IC or Operations Officer advised of resource availability in Staging whenever resource status changes.

The IC or Operations Officer shall request on-scene resources through the Staging Area Manager and shall specify where and to whom those resources shall report.

In radio communications with Staging, the incident name shall precede the designation "Staging".

### ICS Organization for Larger Incidents

ICS organizational structure should be based on the management needs of the incident and should be developed on a proactive basis. Incident resource and management needs must be projected adequately ahead to allow for the reflex time of responding resources.

The IC and other supervisory personnel should anticipate span-of-control problems. Subordinate management positions should be staffed to maintain an acceptable span of control and workload. This may necessitate requesting additional command officers to fill these overhead positions.

Whenever Planning, Logistical or Finance functional responsibilities become a significant workload for the IC, the appropriate Sections should be staffed. This will prevent overextension of the IC's span of control.

### **Transfer of Command**

Command may be transferred from the initial IC (often a Company Commander) to a later arriving or senior Command Officer. Transfer of command shall take place on a face-to-face basis whenever possible to facilitate effective communication and feedback. If face-to-face communication is not possible, transfer of command by radio may be conducted.

If command has been established by a Firefighter, command shall be transferred to the first arriving Officer. Command shall be transferred to the first arriving Command Officer at that Officer's discretion (the Command Officer may choose to allow the Company Officer to continue as IC). Transfer of command to higher-ranking officers is also discretionary.

When a Command Officer allows a lower ranking Officer to retain command, this does not remove the responsibility for the incident from the higher-ranking individual.

Transfer of command shall include communication of the following information:

1. The status of the current situation
2. Resources committed to the incident and responding, as well as the present incident organizational structure.
3. Assessment of the current effect of tactical operations.

Following transfer of command, the IC may return the previous IC to his or her Company (if a Company Commander) or specify assignment to a subordinate management position within the ICS organizational structure.

METROFIRE	POLICY	NO. 10-3 DATE 12/1/99
EMERGENCY FIREGROUND EVACUATION SIGNAL		Rev. B

**PURPOSE:**

The purpose of this procedure is to establish within Metrofire a standard Emergency Evacuation Signal for the expedited evacuation of firefighters from buildings, such that all companies, including mutual aid companies will recognize and react to the signal. Each community should develop its own criteria for the implementation of such evacuations.

**STANDARD SIGNAL PROCEDURE:**

- A. When an Incident Commander determines that an emergency building evacuation is necessary, the local procedures should be implemented.
- B. The procedure shall include an audible FIREGROUND EMERGENCY EVACUATION SIGNAL consisting of a series of rapid short blasts of sounding devices for approximately 30 seconds. Sounding devices can be air horns, apparatus horns, or handheld navigational horns. The signal shall be sounded from all practical building exposures.

**NOTIFICATION:**

- A. When a Fireground Emergency Evacuation Signal has been ordered at a fire scene involving mutual aid communities, the local Fire Alarm office shall notify Metrofire Control of the evacuation order.
- B. When such notification is received by the Control Center, the Control Center shall announce the Emergency Evacuation order and the incident over the radio system (Dispatch & Red Channels) so that all mutual aid communities and responding units are notified. The Control Center will use the Emergency Evacuation Tone prior to and after the radio broadcast.

METROFIRE	PROCEDURE	NO. 10-4 DATE 10/5/06
<b>RADIO EMERGENCY MESSAGE TONE</b>		

**PURPOSE:**

The purpose of this procedure is to establish within Metrofire a standard radio signal tone for the broadcast of an emergency message. The emergency notification signal will notify local and mutual aid firefighters at an incident or fire scene, that an emergency message is forthcoming. The use of a Metrofire-wide standard tone that is readily recognized by all firefighters will enhance the ability to distribute emergency safety messages. The high-low signal tone will be used for high priority or emergency messages that affect a safety concern on the fire ground. The tone is **not** specifically an evacuation tone, but may be used in conjunction with an evacuation message. Examples are a mayday situation, dangerous chimney or roof structure situation, collapse zone establishment, or other specific hazard within the structure that creates a safety hazard.

**EMERGENCY MESSAGE TONE PROCEDURE:**

When the Incident Commander determines a serious safety concern exists, that must be communicated to all those working on the fire ground, the high-low signal tone should be used prior to the announcement.

The local Fire Alarm Office shall notify Metrofire Control, who shall use the Emergency Message Tone to announce the message over the Dispatch (White), and Fire ground (Red) channels. Those communities that do not have high-low tone capability shall preface their broadcasts with the following phrase: “STAND BY FOR AN EMERGENCY MESSAGE.”

<b>METROFIRE</b>	<b>PROCEDURE</b>	NO. 200-2 DATE 4/1/11
<b>STATEWIDE MOBILIZATION PLAN</b>		REV. B

## **STATEWIDE TASK FORCES – INCOMING AID**

**When the METROFIRE 10 ALARM RUNNING CARD ASSIGNMENT is exhausted, the Local Fire Incident commander shall be notified by the Control Center. If the Incident Commander anticipates the need for additional companies, he shall order the request of a Task Force in accordance with the State Wide Plan thru the Control Center. The Incident Commander shall designate a Staging Area. Note that the State Wide Task Forces cannot be utilized for cover assignments – that remains the responsibility of the Metrofire Communities.**

**Special calls can be made for the Forestry and Disaster Task Forces.**

**Metrofire is divided into three geographic areas; Northern, Southern, and Western. The Control Center shall request the necessary Task Force(s) according to the Running Card for the requesting areas.**

## **STATEWIDE TASK FORCES –OUTGOING AID**

**Task Forces will be dispatched upon the request from any other District Control Center. Upon receipt of a request, the Metrofire Control Center dispatcher shall choose an assembly point for the Task Force and so notify each assigned community. The Task Force Commander shall be notified of the Staging Area specified by the Incident Commander. The Task Force shall travel in convoy to that Staging Area to receive orders.**

**If the Primary Commander or any Primary Company is not available to respond, then the Control Center will dispatch alternate replacements.**

**The Metrofire District has five (5) Structural, four (4) Disaster and one (1) Forestry Task Force available to be assembled. As a general rule no more than one (1), with a maximum of two (2) Task Forces will be sent out of the district at any given time.**

Statewide Fire Mobilization Plan

District Fire Coordinator - Chief David Frizzell Belmont Fire 617-484-1300

Alternate Fire Coordinator -

District Control Center - Boston 617-343-2880

Alternate Control Center

Fire Region - 1

**District 13 – Greater Boston Structural Task Forces**

**Towns/Response Area:** Arlington, Belmont, Boston, Braintree, Brookline, Burlington, Cambridge, Chelsea, Dedham, Everett, Lexington, Lynn, Malden, Medford, Melrose, Milton, Needham, Newton, Quincy, Reading, Revere, Saugus, Somerville, Stoneham, Wakefield, Waltham, Watertown, Wellesley, Weston, Weymouth, Winchester, Winthrop, Woburn, Massport

**STRUCTURAL TAK FORCE 13 -A**

STF 13-A		
Role:	Fire Department Name:	Telephone:
Leader	Somerville	617-623-1700
Asst. Leader	Cambridge	617-349-4900
Alt. Leaders	Boston	617-343-2880
	Chelsea	617-884-1410
Engine Companies	Boston	617-343-2880
	Melrose	781-665-0500
	Somerville	617-623-1700
	Stoneham	781-438-1312
	Winchester	781-729-1800
Alt. Engines	Woburn	781-932-4560
	Wakefield	781-246-6432
Ladders Co	Medford	781-396-9400
	Boston	617-343-2880
Alt Ladder Co	Medford	781-396-9400
	Somerville	617-623-1700
	Burlington	781-270-1925

Statewide Fire Mobilization Plan

District Fire Coordinator - Chief David Frizzell, Belmont Fire 617-484-1300

Alternate Fire Coordinator -

District Control Center - Boston 617-343-2880

Alternate Control Center

Fire Region - 1

**District 13 – Greater Boston Structural Task Forces**

**Towns/Response Area:** Arlington, Belmont, Boston, Braintree, Brookline, Burlington, Cambridge, Chelsea, Dedham, Everett, Lexington, Lynn, Malden, Medford, Melrose, Milton, Needham, Newton, Quincy, Reading, Revere, Saugus, Somerville, Stoughton, Wakefield, Waltham, Watertown, Wellesley, Weston, Weymouth, Winchester, Winthrop, Woburn, Massport

**STRUCTURAL TASK FORCE 13 - B**

STF 13-B		
Role:	Fire Department Name:	Telephone:
Leader	Quincy	617-376-1040
Asst. Leader	Brookline	617-730-2277
Alt. Leaders	Needham	781-444-0142
	Wellesley	781-235-1212
Engine Companies	Milton	617-696-5178
	Brookline	617-730-2277
	Braintree	781-843-3600
	Dedham	781-326-1212
	Quincy	617-376-1040
	Weymouth	781-337-5151
Alt. Engine Companies	Cambridge	617-349-4900
	Needham	781-444-0142
Ladder Companies	Boston	617-343-2880
	Brookline	617-730-2277
Alt Ladder Companies	Quincy	617-376-1040
	Weymouth	781-337-5151



Statewide Fire Mobilization Plan

District Fire Coordinator - Chief David Frizzell, Belmont Fire 617-484-1300

Alternate Fire Coordinator -

District Control Center - Boston 617-343-2880

Alternate Control Center

Fire Region - 1

**District 13 – Greater Boston Structural Task Forces**

**Towns/Response Area:** Arlington, Belmont, Boston, Braintree, Brookline, Burlington, Cambridge, Chelsea, Dedham, Everett, Lexington, Lynn, Malden, Medford, Melrose, Milton, Needham, Newton, Quincy, Reading, Revere, Saugus, Somerville, Stoughton, Wakefield, Waltham, Watertown, Wellesley, Weston, Weymouth, Winchester, Winthrop, Woburn, Massport

**STRUCTURAL TASK FORCE 13 - C**

STF 13-C		
Role:	Fire Department Name:	Telephone:
Leader	Malden	781-397-7389
Asst. Leader	Winthrop	617-846-3474
Alt. Leaders	Medford	781-396-9400
	Arlington	781-316-3924
Engine Companies	Boston	617-343-2880
	Everett	617-394-2342
	Revere	781-286-8374
	Malden	781-397-7389
	Winthrop	617-846-3474
	Chelsea	617-884-1410
Alt. Engine Companies	Chelsea	617-884-1410
	Melrose	781-665-0500
Ladder Companies	Boston	617-343-2880
	Malden	781-397-7389
Alt Ladder Companies	Everett	617-394-2342
	Revere	781-286-8374

Statewide Fire Mobilization Plan

District Fire Coordinator - Chief David Frizzell, Belmont Fire 617-484-1300

Alternate Fire Coordinator -

District Control Center - Boston 617-343-2880

Alternate Control Center

Fire Region - 1

**District 13 – Greater Boston Structural Task Forces**

**Towns/Response Area:** Arlington, Belmont, Boston, Braintree, Brookline, Burlington, Cambridge, Chelsea, Dedham, Everett, Lexington, Lynn, Malden, Medford, Melrose, Milton, Needham, Newton, Quincy, Reading, Revere, Saugus, Somerville, Stoneham, Wakefield, Waltham, Watertown, Wellesley, Weston,

**STRUCTURAL TASK FORCE 13 - D**

STF 13-D		
Role:	Fire Department Name:	Telephone:
Leader	Newton	617-552-7240
Asst. Leader	Watertown	617-972-6567
Alt. Leaders	Brookline	617-730-2277
	Dedham	781-326-1313
Engine Companies	Needham	781-444-0142
	Belmont	617-484-1300
	Wellesley	781-235-1212
	Waltham	781-893-4100
	Watertown	617-972-6567
	Weston	781-893-2323
Alt. Engine Companies	Arlington	781-316-3924
	Cambridge	617-349-4900
Ladder Companies	Boston	617-343-2880
	Newton	617-552-7240
Alt Ladder Companies	Waltham	781-893-4100
	Arlington	781-316-3924

Statewide Fire Mobilization Plan

District Fire Coordinator - Chief David Frizzell, Belmont Fire 617-484-1300

Alternate Fire Coordinator -

District Control Center - Boston 617-343-2880

Alternate Control Center

Fire Region - 1

**District 13 – Greater Boston Structural Task Forces**

**Towns/Response Area:** Arlington, Belmont, Boston, Braintree, Brookline, Burlington, Cambridge, Chelsea, Dedham, Everett, Lexington, Lynn, Malden, Medford, Melrose, Milton, Needham, Newton, Quincy, Reading, Revere, Saugus, Somerville, Stoughton, Wakefield, Waltham, Watertown, Wellesley, Weston, Weymouth, Winchester, Winthrop, Woburn, Massport

**STRUCTURAL TASK FORCE 13 - E**

STF 13-E		
Role:	Fire Department Name:	Telephone:
Leader	Wakefield	781-246-6432
Asst. Leader	Lynn	781-593-1234
Alt. Leaders	Boston	617-343-2880
	Melrose	781-665-0500
Engine Companies	Lynn	781-593-1234
	Reading	781-944-3131
	Saugus	781-231-4155
	Wakefield	781-246-6432
	Lexington	781-862-0270
	Woburn	781-932-4560
Alt. Engine Companies	Revere	781-286-8374
	Malden	781-397-7389
Ladder Companies	Lynn	781-593-1234
	Burlington	781-270-1925
Alt Ladder Companies	Chelsea	617-884-1410
	Everett	617-394-2342

Statewide Fire Mobilization Plan

**Notify by NAWAS**

**Response Area – Northern Area:** Boston, Brookline, Burlington, Cambridge, Everett, Lynn, Malden, Massport, Medford, Melrose, Reading, Revere, Saugus, Somerville, Stoneham, Wakefield, Winchester, Winthrop, Woburn.

<b>Structural Running Card District 13</b>		
STF	Radio/Telephone	Frequency/ Phone Number
5-A	Radio	483.2875 / 154.220
6-C	Telephone	978-256-2541
6-B	Telephone	978-256-2541
14-B	Telephone	866-347-8714
15-A	Telephone	978-373-3833
6-A	Telephone	978-256-2541
4-A	Telephone	781-767-2235
14-A	Telephone	866-347-8714

**Notify by NAWAS**

**Response Area – Southern Area:** Braintree, Dedham, Milton, Quincy, Weymouth

<b>Structural Running Card District 13</b>		
STF	Radio/Telephone	Frequency/ Phone Number
4-A	Telephone	781-767-2235
2-D	Telephone	508-747-1779
14-A	Telephone	866-347-8714
4-B	Telephone	781-767-2235
14-B	Telephone	866-347-8714
2-C	Telephone	508-747-1779
14-C	Telephone	866-347-8714
5-A	Radio	483.2875 / 154.220

Statewide Fire Mobilization Plan

**Notify by NAWAS**

**Response Area – Western Area:** Arlington, Belmont, Lexington, Needham, Newton, Waltham, Watertown, Wellesley, Weston,

<b>Structural Running Card District 13</b>		
<b>STP</b>	<b>Radio/Telephone</b>	<b>Frequency/ Phone Number</b>
14-B	Telephone	866-347-8714
14-A	Telephone	866-347-8714
4-A	Telephone	781-767-2233
14-C	Telephone	866-347-8714
6-B	Telephone	978-256-2541
4-B	Telephone	781-767-2233
6-D	Telephone	978-256-2541
5-A	Radio	483.2875 / 154.220

Statewide Fire Mobilization Plan

District Fire Coordinator - Chief David Frizzell, Belmont Fire 617-484-1300

Alternate Fire Coordinator -

District Control Center - Boston 617-343-2880

Alternate Control Center

Fire Region - 1

**District 13 – Greater Boston Forestry Task Forces**

**Towns/Response Area:** Arlington, Belmont, Boston, Braintree, Brookline, Burlington, Cambridge, Chelsea, Dedham, Everett, Lexington, Lynn, Malden, Medford, Melrose, Milton, Needham, Newton, Quincy, Reading, Revere, Saugus, Somerville, Stoneham, Wakefield, Waltham, Watertown, Wellesley, Weston, Weymouth, Winchester, Winthrop, Woburn, Massport

<b>FTF 13-A Forestry Trucks</b>		
<b>Role:</b>	<b>Fire Department Name:</b>	<b>Additional Information:</b>
Leader	Needham	781-444-0142
Asst. Leader	Lexington	781-862-0270
Alt. Leaders	Reading	781-944-3131
	Stoneham	781-438-1312
Tanker	Metropolitan District	
Trucks	Burlington	781-270-1925
	Lexington	781-862-0270
	Needham	781-444-0142
	Weston	781-893-2323
	Metropolitan District	

Statewide Fire Mobilization Plan

**Notify by NAWAS**

**Response Area – Northern Area:** Boston, Brookline, Burlington, Cambridge, Everett, Lynn, Malden, Massport, Medford, Melrose, Reading, Revere, Saugus, Somerville, Stoneham, Wakefield, Winchester, Winthrop, Woburn

**FORESTRY TASK FORCE 13-A**

FTF 13-A Forestry Trucks		
Role:	Fire Department Name:	Additional Information:
Leader	Needham	781-444-0142
Asst. Leader	Lexington	781-862-0270
Alt. Leaders	Reading	781-944-3131
	Stoneham	781-438-1312
Tender	Metropolitan District	
Trucks	Burlington	781-270-1925
	Lexington	781-862-0270
	Needham	781-444-0142
	Weston	781-893-2323
	Metropolitan District	

Statewide Fire Mobilization Plan

**Notify by NAWAS**

**Response Area – Western Area:** Arlington, Belmont, Lexington, Needham, Newton, Waltham, Watertown, Wellesley, Weston,

<b>Forestry Running Card District 13</b>		
<b>STF</b>	<b>Radio/Telephone</b>	<b>Frequency/ Phone Number</b>
14-A	Telephone	866-347-8714
6-B	Telephone	978-256-2541
14-B	Telephone	866-347-8714
4-A	Telephone	781-767-2233
6-D	Telephone	978-256-2541
4-B	Telephone	781-767-2233
6-C	Telephone	978-256-2541
15-A	Telephone	978-373-3833



Statewide Fire Mobilization Plan

District Fire Coordinator - Chief David Frizzell, Belmont Fire 617-484-1300

Alternate Fire Coordinator -

District Control Center - Boston 617-343-2880

Alternate Control Center

Fire Region - 1

**District 13 – Greater Boston Disaster Task Forces**

**Towns/Response Area:** Arlington, Belmont, Boston, Braintree, Brookline, Burlington, Cambridge, Chelsea, Dedham, Everett, Lexington, Lynn, Malden, Medford, Melrose, Milton, Needham, Newton, Quincy, Reading, Revere, Saugus, Somerville, Stoneham, Wakefield, Waltham, Watertown, Wellesley, Weston, Weymouth, Winchester, Winthrop, Woburn, Massport

**DISASTER TASK FORCE 13-A**

DTF 13-A		
Role:	Fire Department Name:	Additional Information:
Leader	Woburn	781-932-4560
Alt. Leader	Boston	617-343-2880
Rescue Co.	Burlington	781-270-1925
	Medford	781-396-9400
Engine Companies	Boston	617-343-2880
	Medford	781-396-9400
Ladder Companies	Somerville	617-623-1700
	Stoneham	781-438-1312
Lighting	Stoneham	781-438-1312
	Winchester	781-729-1800

Statewide Fire Mobilization Plan

**District Fire Coordinator - Chief David Frizzell, Belmont Fire 617-484-1300**

**Alternate Fire Coordinator -**

**District Control Center - Boston 617-343-2880**

**Alternate Control Center**

**Fire Region - 1**

**District 13 – Greater Boston Disaster Task Forces**

**Towns/Response Area: Arlington, Belmont, Boston, Braintree, Brookline, Burlington, Cambridge, Chelsea, Dedham, Everett, Lexington, Lynn, Malden, Medford, Melrose, Milton, Needham, Newton, Quincy, Reading, Revere, Saugus, Somerville, Stoneham, Wakefield, Waltham, Watertown, Wellesley, Weston, Weymouth, Winchester, Winthrop, Woburn, Massport**

**DISASTER TASK FORCE 13-B**

<b>DTF 13-B</b>		
<b>Role:</b>	<b>Fire Department Name:</b>	<b>Additional Information:</b>
Leader	Quincy	617-376-1040
Alt. Leader	Boston	617-343-2880
Rescue Co.	Boston	617-343-2880
	Quincy	617-376-1040
Engine Companies	Boston	617-343-2880
	Quincy	617-376-1040
Ladder Companies	Brookline	617-730-2277
	Braintree	781-843-3600
Lighting	Brookline	617-730-2277

Statewide Fire Mobilization Plan

**District Fire Coordinator - Chief David Frizzell, Belmont Fire 617-484-1300**

**Alternate Fire Coordinator -**

**District Control Center - Boston 617-343-2880**

**Alternate Control Center**

**Fire Region - 1**

**District 13 – Greater Boston Disaster Task Forces**

**Towns/Response Area:** Arlington, Belmont, Boston, Braintree, Brookline, Burlington, Cambridge, Chelsea, Dedham, Everett, Lexington, Lynn, Malden, Medford, Melrose, Milton, Needham, Newton, Quincy, Reading, Revere, Saugus, Somerville, Stoughton, Wakefield, Waltham, Watertown, Wellesley, Weston, Weymouth, Winchester, Winthrop, Woburn, Massport

**DISASTER TASK FORCE 13-C**

<b>DTF 13-C</b>		
<b>Role:</b>	<b>Fire Department Name:</b>	<b>Additional Information:</b>
Leader	Malden	781-397-7389
Alt. Leader	Boston	617-343-2880
Rescue Co.	Malden	781-397-7389
	Winthrop	617-846-3474
Engine Companies	Boston	617-343-2880
	Malden	781-397-7389
Ladder Companies	Everett	617-394-2342
	Revere	781-286-8374
Lighting	Chelsea	617-884-1410
	Malden	781-397-7389

Statewide Fire Mobilization Plan

**District Fire Coordinator - Chief David Frizzell, Belmont Fire 617-484-1300**

**Alternate Fire Coordinator -**

**District Control Center - Boston 617-343-2880**

**Alternate Control Center**

**Fire Region - I**

**District 13 – Greater Boston Disaster Task Forces**

**Towns/Response Area: Arlington, Belmont, Boston, Braintree, Brookline, Burlington, Cambridge, Chelsea, Dedham, Everett, Lexington, Lynn, Malden, Medford, Melrose, Milton, Needham, Newton, Quincy, Reading, Revere, Saugus, Somerville, Stoneham, Wakefield, Waltham, Watertown, Wellesley, Weston, Weymouth, Winchester, Winthrop, Woburn, Massport**

**DISASTER TASK FORCE 13-D**

<b>DTF 13-D</b>		
<b>Role:</b>	<b>Fire Department Name:</b>	<b>Additional Information:</b>
Leader	Newton	617-552-7240
Alt. Leader	Boston	617-343-2880
Rescue Co.	Cambridge	617-349-4900
	Waltham	781-893-4100
Engine Companies	Boston	617-343-2880
	Newton	617-552-7240
Ladder Companies	Cambridge	617-349-4900
	Watertown	617-972-6567
Lighting	Lexington	781-862-0270
	Newton	617-552-7240

Statewide Fire Mobilization Plan

**Notify by NAWAS**

**Response Area- West District :** Arlington, Belmont, Lexington, Needham, Newton, Waltham, Watertown, Wellesley, Weston,

<b>Disaster Task Force Running Card District 13</b>		
<b>DTF</b>	<b>Radio/Telephone</b>	<b>Frequency/ Phone Number</b>
14-B	Telephone	866-347-8714
6-A	Telephone	978-256-2541
14-A	Telephone	866-347-8714
15-A	Telephone	978-373-3833
8-A	Telephone	978-343-4801
5-A	Radio	483.2875 / 154.220
4-A	Telephone	781-767-2233
8-B	Telephone	978-343-4801

**Notify by NAWAS**

**Response Area- North District:** Boston, Brookline, Burlington, Cambridge, Everett, Lynn, Malden, Massport, Medford, Melrose, Reading, Revere, Saugus, Somerville, Stoneham, Wakefield, Winchester, Winthrop, Woburn

<b>Disaster Task Force Running Card District 13</b>		
<b>DTF</b>	<b>Radio/Telephone</b>	<b>Frequency/ Phone Number</b>
5-A	Radio	483.2875 / 154.220
6-A	Telephone	978-256-2541
15-A	Telephone	978-373-3833
14-B	Telephone	866-347-8714
14-A	Telephone	866-347-8714
2-A	Telephone	508-747-1779
4-A	Telephone	781-767-2233
8-A	Telephone	978-343-4801

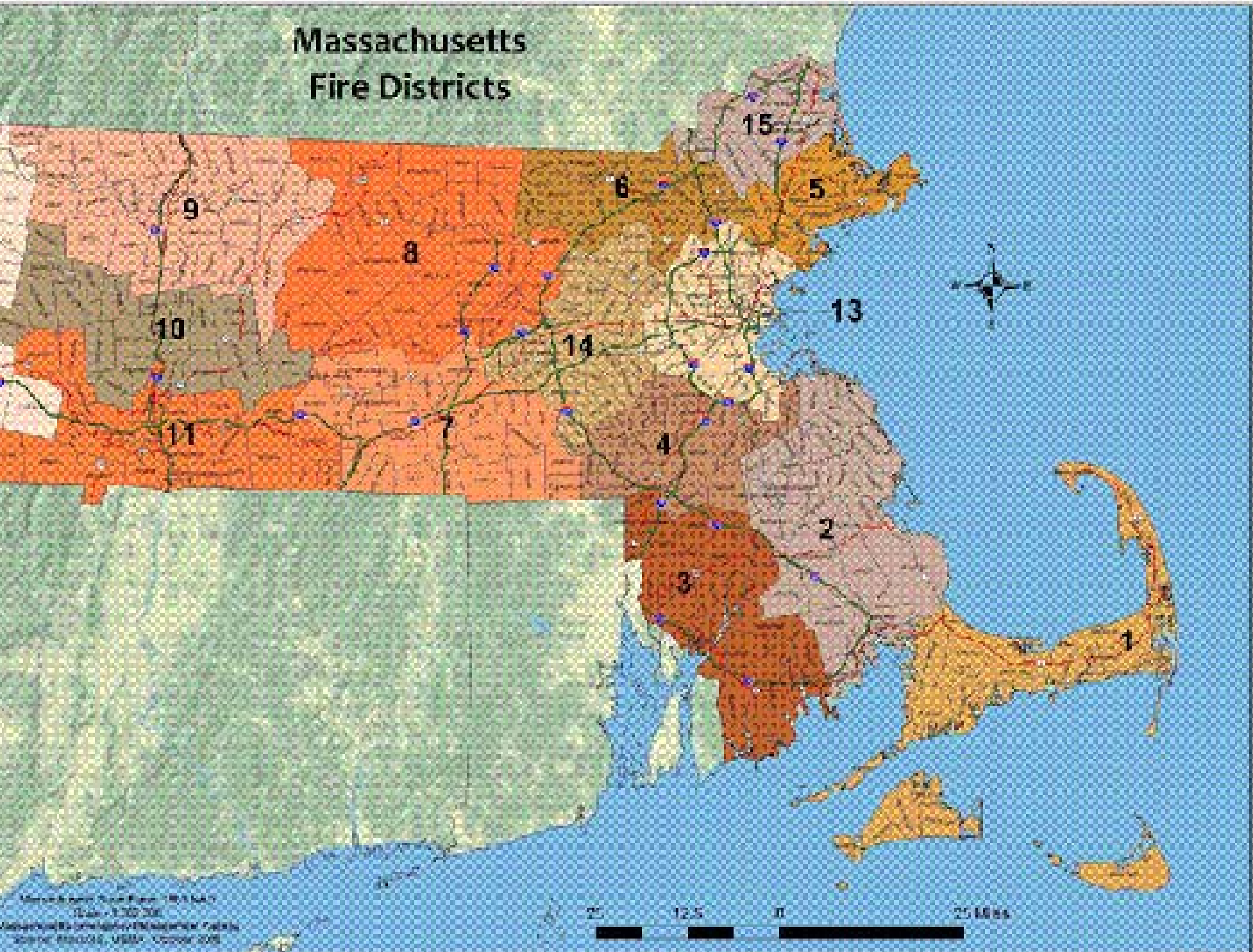
Statewide Fire Mobilization Plan

**Notify by NAWAS**

**Response Area- South District:** Braintree, Dedham, Milton, Quincy, Weymouth

<b>Disaster Task Force Running Card District 13</b>		
<b>DTF</b>	<b>Radio/Telephone</b>	<b>Frequency/ Phone Number</b>
4-A	Telephone	781-767-2233
14-A	Telephone	866-347-8714
2-A	Telephone	508-747-1779
14-B	Telephone	866-347-8714
4-B	Telephone	781-767-2233
7-B	Telephone	508-764-5430
2-B	Telephone	508-747-1779
6-A	Telephone	978-256-2541

# Appendix A Fire Mobilization Map



METROFIRE	POLICY	NO. 5-2 DATE 4/1/11
<b>METROFIRE RADIO CHANNEL USEAGE</b>		REV. B

Metrofire has approved the following Policy regarding METROFIRE Radio Channel use by its member communities.

### **DISPATCH (WHITE) CHANNEL 485/486.2875 MH Z**

**This Channel is for Dispatch Messages between Dispatch Centers**

No Mobiles or Portables are to be operated on this Channel. This Channel is for reporting incidents and dispatch messages including Line Box notifications. All requests for Special Apparatus or Special Teams should be made of the Control Center via this Channel.

### **RED CHANNEL 485/486.3125 MHZ**

**This Channel is for Enroute Directions to Mobiles and Fireground Use**

This Channel provides for Inter Station / Inter mobile / Inter Portable Communications. It may be used for Communications with apparatus responding to or returning from Mutual Aid or line Box Assignments; and during Mutual Aid Assignments.

On request of the Control Center by the Community Fire Incident Commander, this Channel may be assigned as the Fire Ground Channel for any Multiple Alarm Fire.

In Case of a failure of the Dispatch Channel, this Channel will become the Emergency Backup Channel for Dispatch Use. All member Communities will be notified of such use by the Control Center.



<b>METRO FIRE</b>	<b>PROCEDURE</b>	NO. 50-2 DATE 4/1/11
<b>RADIO FREQUENCY USEAGE</b>		REV. C

**THE FOLLOWING FREQUENCIES HAVE BEEN DESIGNATED BY METRO FIRE FOR USE WITHIN THE METRO FIRE COMMUNITIES.**

**483.2875 MHz - Metrofire Control Frequency - for use by the Control Center and Local Dispatch Centers for communications between each other regarding dispatch and control of Metrofire resources. No Mobiles or Portables on this Frequency.**

**483.3125 MHz – Fireground Frequency – for use by apparatus, portables, and dispatch centers for intercommunications regarding fireground information and control.**

**470.1375 & 470.1875 MHz – VRS (Vehicle Repeater System) – assigned for use with In-vehicle repeater systems. Community assignments of channels to be coordinated by Metrofire.**

**482.0500 MHz – Administrative Channel – Assigned for Chief Officers for administrative and secure communications. All communications to be digitally encrypted. All radios using this frequency must be specifically authorized by Metrofire.**

**CHANNEL DESIGNATION ARE AS FOLLOWS:**

**DISPATCH – Dispatch Channel – 483/486.2875 MHz**

**RED – Fireground Channel – 483/486.3125 MHz**

**NORTH DISTRICT - 482.2500 MHz**

**CENTRAL DISTRICT – 482.0250 MHz**

**SOUTH DISTRICT – 482.2125 MHz**

**NORTH FIREGROUND – 485.1000 MHz**

**CENTRAL FIREGROUND – 485-2875 MHz**

**SOUTH FIREGROUND – 482.2875 MHz**

**VRS CHANNEL 1 – 470.1375 MHz**

**VRS CHANNEL 2 – 470.1875 MHz**

**ADMIN CHANNEL 1 – 482.0500 MHz**

METROFIRE	PROCEDURE	NO. 50-3 DATE 6/6/02
DEPLOYMENT AND USE OF 800 MHZ RADIOS		REV

**PURPOSE:**

The purpose of this procedure is to establish within METROFIRE the deployment and use of the 800 mhz portable radios and portable repeater operating on frequencies assigned by the National Public Safety Planning Committee (NPSPAC)

Metrofire / District 13 has been assigned a cache of twenty-two (22) Motorola MT-2000 portable radios operating on 800 mhz NPSPAC frequencies, as well as a 800 mhz portable repeater. This equipment has been placed on the Metrofire Command Unit stationed in Waltham, ready for immediate deployment to an incident as needed.

This procedure is consistent with the Commonwealth of Massachusetts plan for use of NPSAC radios where coordination of the use of such equipment is assigned to the Massachusetts State Police. Operational assistance may also be provided by the Massachusetts Emergency Management Agency. (MEMA)

**SCOPE:**

The NPSAC common radio channels may be used by public safety agencies for coordinating all non-routine activities during emergency, disaster or mutual aid events for the purpose of improving public safety resources effectiveness in the management, coordination and control of such events.

Examples of incidents where deployment of such equipment is indicated would include:

- Multiple alarm fires
- Multiple causality incidents
- Large scale training exercises
- Disaster management
- Multi-agency ICS associated with any type of emergency incident

**STORAGE AND DEPLOYMENT:**

1) Portable radios and the portable repeater are stored on the Metrofire Command Unit stationed at Waltham Engine 8 quarters on Trapelo Road, and are ready for immediate deployment by the incident commander.

2). Metrofire shall be responsible for the routine testing, maintenance and care of this equipment.

3). If the equipment is deployed to another fire district it shall be the responsibility of that district to properly operate and maintain such equipment and to return such equipment in working order.

#### **DEFINITIONS OF EQUIPMENT**

**ICALL** = A hailing channel to contact the coordinating agency via a fixed repeater system (MSP or MEMA). This channel shall not be used for incident management purposes.

*The alpha readout on portable radios indicates ICALL followed by channel number 1- 4*

**ITAC** = Operational channels (4) used in repeat mode typically to the portable on scene repeater or to a fixed repeater operated by the MSP.

*The alpha readout on portable radios indicates ITAC followed by channel number 1 - 4*

**ITAC D** Operational ITAC channels operating in the direct mode without activating any repeater. This is the desired mode of operation whenever possible.

*The alpha readout on portable radios indicates ITACD followed by channel number 1 - 4*

**PORTABLE REPEATER** – Low power repeaters deployed with a cache of portable radios to increase the range and capabilities of portable radios. Notification to MSP must be made prior to use.

**CHANNEL ASSIGNMENTS** - ITAC or ITAC D channels pre designated for certain areas:

---

<b>COUNTY</b>	<b>PRIMARY CHANNEL</b>	<b>SECONDARY CHANNEL</b>
Middlesex	ITAC 1	ITAC 4
Essex	ITAC 2	ITAC 3
Suffolk (METROFIRE)	ITAC 3	ITAC 2

---

## **USE of EQUIPMENT**

- 1). State Police HQ. dispatch must be notified prior to usage of any ITAC channel or operation of the portable repeater system.
- 2). Equipment may be utilized for non-routine inter-agency public safety emergency incidents or training.
- 3). Equipment shall be used in conjunction with an incident management or command system by request of the Incident Commander.
- 4). Additional caches of portable radios and equipment may be requested as necessary. Additional caches are located as follows:

Fire District 14 - Metro West / Middlesex County  
Fire District 6 - Northern Middlesex County  
Fire District 5 - Southern Essex County  
Fire District 15- Northern Essex County

- 5). A common policy and agreement shall be established between fire districts to facilitate mutual aid deployment and use of equipment.

## **SET UP**

- 1). Portable radios will be tracked when distributed and collected when use of the equipment is no longer necessary.
  - a). Record name of person assigned to, date and time, and when returned
  - b). Assign ITAC D channel to be used
- 2). The portable repeater will be set up when necessary, once MSP has been notified. Should programming to change channels of the repeater be necessary, technical assistance from MEMA should be requested.
  - a). Notify MSP Framingham (508-820-2121) of intent to deploy.
  - b). Locate in a protected and secure and preferably elevated area.
  - c). Attach duplexer
  - d). Attach antenna

- e) Attach microphone
- f) Connect to 110v power supply
- g) Test on ITAC Channel
- h) Assign ITAC channel(s) to be used.

#### **DEPLOYMENT WITH TASK FORCES**

The ITAC portable radios can be deployed for a task force that is activated to respond out of the district. They shall be used in the ITAC D mode whenever possible.

- a) Three – four portable radios shall be provided for each task force company.  
(Enough for each crew member)
- b) Two portable radios shall be provided for the Task Force Commander.
- c) Upon arrival, the task force commander will determine if other NPSPAC radio frequencies are being utilized and coordinate frequency use with other district task force(s).

The Department of Fire Services Incident Support Unit has the ability to utilize NPSPAC ITAC and ITAC D frequencies, and may be already be using these frequencies upon arrival at an incident.

#### **OTHER**

- 1) No modifications or reprogramming of this equipment will be allowed without approval of the Metrofire Policy Committee and MEMA.
- 2) Metrofire shall be responsible for conducting routine testing, maintenance and repairs.
- 3) Replacement or purchase of additional equipment shall be coordinated through MEMA
- 4) MEMA, FEMA or other governing agencies may at any reasonable time inspect equipment and related records. This shall be coordinated through the Metrofire Chairman

METRO FIRE	PROCEDURE	NO. 50-4 DATE 4/1/14
<b>WEEKLY RED CHANNEL RADIO TEST</b>		REV C

The Metrofire Radio Committee, Policy Committee, and Membership have approved the following procedure regarding the Metrofire Red Channel Weekly Radio Test.

The Control Center shall conduct the test, on Saturday morning at 1000 hours, according to the following schedule.

First Saturday of each month, the following communities shall be tested.  
Arlington, Burlington, Lexington, Medford, Reading, Stoneham, Wakefield, Winchester and Woburn.

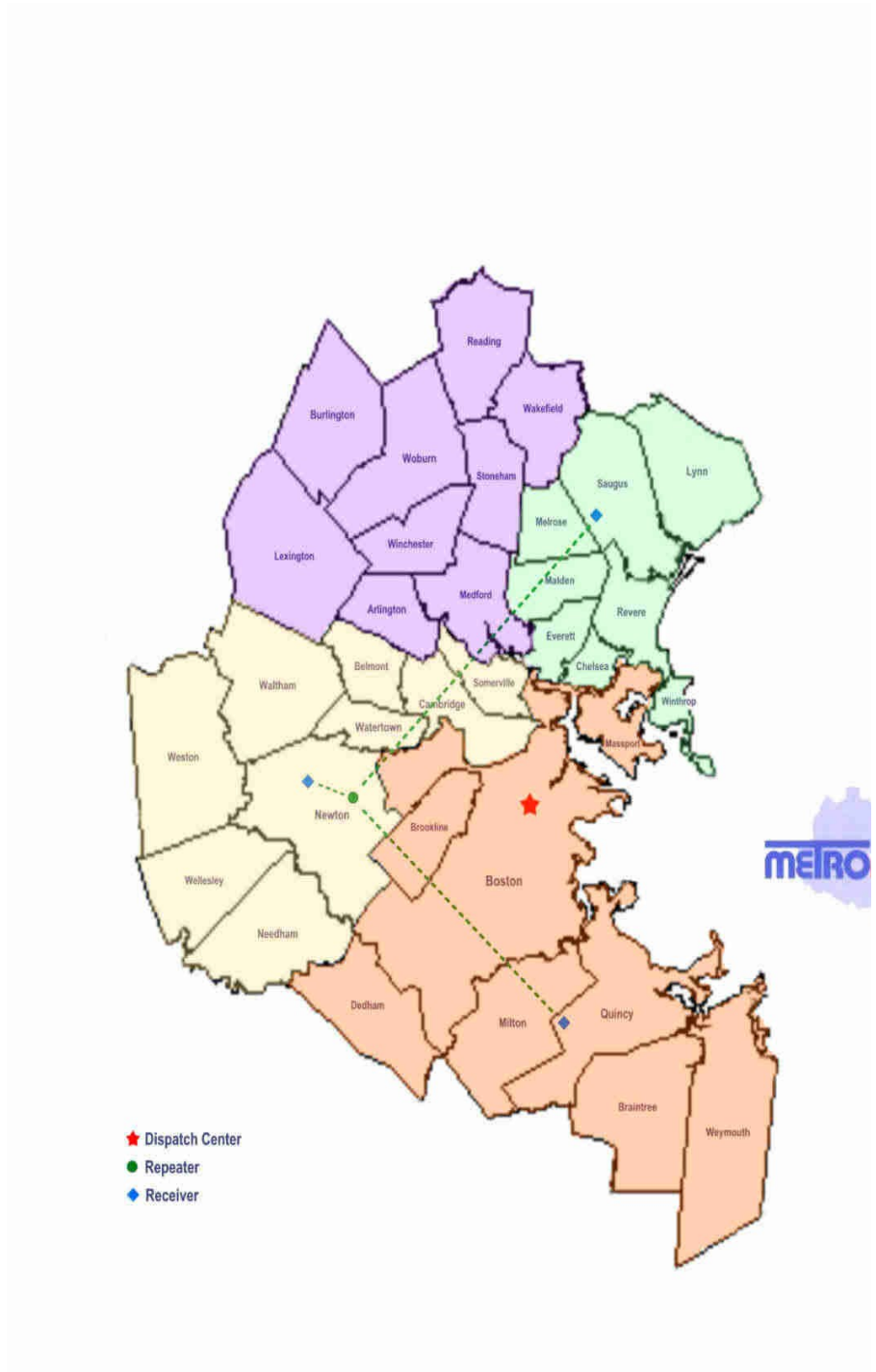
Second Saturday of each month, the following communities shall be tested.  
Chelsea, Everett, Lynn, Malden, Melrose, Revere, Saugus and Winthrop.

Third Saturday of each month, the following communities shall be tested.  
Belmont, Cambridge, Needham, Newton, Somerville, Waltham, Watertown, Wellesley and Weston.

Fourth Saturday of each Month, the following communities shall be tested.  
Boston, Braintree, Brookline, Dedham, Massport, Milton, Quincy, Randolph, and Weymouth.

# Metrofire Weekly Red Channel Radio Test Schedule

Community	Saturday of the Month
Arlington	1 <sup>st</sup>
Burlington	1 <sup>st</sup>
Lexington	1 <sup>st</sup>
Medford	1 <sup>st</sup>
Reading	1 <sup>st</sup>
Stoneham	1 <sup>st</sup>
Wakefield	1 <sup>st</sup>
Winchester	1 <sup>st</sup>
Woburn	1 <sup>st</sup>
Chelsea	2 <sup>nd</sup>
Everett	2 <sup>nd</sup>
Lynn	2 <sup>nd</sup>
Malden	2 <sup>nd</sup>
Melrose	2 <sup>nd</sup>
Revere	2 <sup>nd</sup>
Saugus	2 <sup>nd</sup>
Winthrop	2 <sup>nd</sup>
Belmont	3 <sup>rd</sup>
Cambridge	3 <sup>rd</sup>
Needham	3 <sup>rd</sup>
Newton	3 <sup>rd</sup>
Somerville	3 <sup>rd</sup>
Waltham	3 <sup>rd</sup>
Watertown	3 <sup>rd</sup>
Wellesley	3 <sup>rd</sup>
Weston	3 <sup>rd</sup>
Boston	4 <sup>th</sup>
Braintree	4 <sup>th</sup>
Brookline	4 <sup>th</sup>
Dedham	4 <sup>th</sup>
Massport	4 <sup>th</sup>
Milton	4 <sup>th</sup>
Quincy	4 <sup>th</sup>
Weymouth	4 <sup>th</sup>



METROFIRE	PROCEDURE	NO. 70-1 DATE 4/1/14
HAZ-MAT RESPONSE TEAM ACTIVATION / NOTIFICATION		REVISION E

**PURPOSE:** The purpose of this procedure is to define the general procedures for notification of the District Two Hazmat Response Team to effect its activation for each tiered response.

**ACTIVATION PROCEDURE:** The local community thru its Incident Commander will determine the need for the Hazmat Response Team and request the local dispatch center to request it's activation thru the **Holbrook Hazmat Control Center (877-385-0822)**.

The request will include whether a partial (Tier 1 or Tier 2) or full team (Tier 3) response is required. The local community shall notify Metrofire Control, by radio, of the request for the Hazmat Team after making the request to Holbrook Control.

**RESPONSE TIERS:** The four defined Tiers of response for District Two Hazmat Response team is:

- Tier 1 - Hazard and Risk Assessment
- Tier 2 - Short Term Operations
- Tier 3 - Long Term Operations
- Tier 4 - Multiple team Operations
- Tier 5 – All State Hazmat Teams

**POLICY:**

Tier 1 is defined as Hazard and Risk Assessment. A Tier 1 request would activate (5) five Technicians to be assigned to the Incident. The Holbrook Hazmat Control Center, through their paging system, can determine the number of technicians responding, the vehicle driver and conformation of any cancellation notice or change of assignment.

Tier 2 is defined as Short Term Operations. A Tier 2 request would initially activate (16) sixteen Technicians to be assigned to the incident. (A minimum of sixteen are needed for entry operations). The Haz-Mat Team Leader may, with the approval of the Incident Commander, request additional technicians through the Holbrook Hazmat Control Center, if the number of Technician on scene is insufficient to mitigate the incident.

Tier 3 is defined as Long Term Operations. A Tier 3 request would activate the full District Two Hazmat Team.

At a Tier 3 request, one TOM's (Tactical Operations Module) and one ORU (Operational Response Unit) will be dispatched.

Tier 4 is defined as a Multiple Team Operations. If the incident exceeds the resources of the District Hazmat Team, additional resources from other Hazmat Districts would be assigned.

Tier 5 is defined as a single event or incident involving mass contamination/mass casualty operations. The response will be three Hazmat Teams to the incident and deploy the remaining three Teams into coverage assignments per D.F.S Directive #2001-03.



Upon determining the need for District Two Hazmat Response Team, the requesting community fire alarm operator shall complete the Incident Activation Sheet, providing the following information.

City or Town

Location of Incident

Requesting Department

Callback telephone number

Name of Incident Commander

Nature/extent of the incident, including product identification and quantity, if known

Level of response (Tier 1, 2, or 3)

Assembly point/staging area for the Hazmat Team members.

The Holbrook Control Center will obtain the following information from the requesting community and record it on the Control Center Activation Worksheet.

City or Town

Location of Incident

Requesting Department

Callback telephone number.

Name of Incident Commander

Nature/extent of the incident, including product identification and quantity, if known

Level of response (Tier 1, 2, or 3)

Assembly point/staging area for the Hazmat Team members

The Holbrook Control Center will notify Metrofire Control that the District Two Hazmat Team has been requested by Metrofire Community.

The Holbrook Control Center will notify the requesting community, on the Metrofire Radio, when the assigned technicians and vehicle(s) are responding to the incident.

#### **CANCELLATION OF RESPONSE PROCEDURE:**

If the local Incident Commander determines, before arrival of a team member, that the response should be cancelled the requesting community shall contact the Holbrook Hazmat Control Center (877-385-0822) and request cancellation of the Hazmat Team response.

If after the arrival of a Hazmat Team Member, it is determined that the response should be cancelled or modified the Hazmat Team Member will coordinate the cancellation/modification with the Holbrook Hazmat Control Center (877-385-0822).

The Holbrook Control Center will notify Metrofire Control and the requesting community on the Metrofire Radio that the District Two Team response has been cancelled.

Upon receiving a cancellation notification, from the Holbrook Control Center, team members shall confirm receipt of the message by contacting their Fire Alarm Office.

# HAZARDOUS MATERIALS EMERGENCY RESPONSE



STATEWIDE TEAM ACTIVATION TELEPHONE NUMBER

**877-385-0822**



*Commonwealth of Massachusetts*  
*Executive Office of Public Safety and Security*  
*Department of Fire Services*



DISTRICT 2

<b>DEPARTMENT</b>	<b>TIER 1</b>	<b>TIER 2</b>	<b>*Tier Three Request TSU from Natick Fire</b>
Arlington Fire Department	21	21 & 22	21 & 22 & TSU
Belmont Fire Department	21	21 & 22	21 & 22 & TSU
Boston Fire Department	21	21 & 22	21 & 22 & TSU
Braintree Fire Department	21	21 & 13	21 & 13 & TSU
Brookline Fire Department	21	21 & 22	21 & 22 & TSU
Burlington Fire Department	21	21 & 22	21 & 22 & TSU

DISTRICT 2

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DISTRICT 2

<b>DEPARTMENT</b>	<b>TIER 1</b>	<b>TIER 2</b>	<b>*Tier Three Request TSU from Natick Fire</b>
Cambridge Fire Department	21	21 & 22	21 & 22 & TSU
Chelsea Fire Department	21	21 & 22	21 & 22 & TSU
Dedham Fire Department	21	21 & 13	21 & 13 7 TSU
Everett Fire Department	21	21 & 22	21 & 22 & TSU
Lexington Fire Department	21	21 & 22	21 & 22 & TSU
Lynn Fire Department	21	21 & 22	21 & 22 & TSU

DISTRICT 2

DISTRICT 2

<i>DEPARTMENT</i>	<i>TIER 1</i>	<i>TIER 2</i>	<i>*Tier Three Request TSU from Natick Fire</i>
Malden Fire Department	21	21 & 22	21 & 22 & TSU
Massport Fire Department	21	21 & 22	21 & 22 & TSU
Medford Fire Department	21	21 & 22	21 & 22 & TSU
Melrose Fire Department	21	21 & 22	21 & 22 & TSU
Milton Fire Department	21	21 & 13	21 & 13 & TSU
Nahant Fire Department	21	21 & 22	21 & 22 & TSU

DISTRICT 2

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**DIS TRICT 2**

<b><i>DEPARTMENT</i></b>	<b><i>TIER 1</i></b>	<b><i>TIER 2</i></b>	<b><i>*Tier Three Request TSU from Natick Fire</i></b>
Needham Fire Department	21	21 & 22	21 & 22 & TSU
Newton Fire Department	21	21 & 22	21 & 22 & TSU
Quincy Fire Department	21	21 & 13	21 & 13 & TSU
Reading Fire Department	21	21 & 22	21 & 22 & TSU
Revere Fire Department	21	21 & 22	21 & 22 & TSU
Saugus Fire Department	21	21 & 22	21 & 22 & TSU

**DISTRICT 2**

DISTRICT 2

<b>DEPARTMENT</b>	<b>TIER 1</b>	<b>TIER 2</b>	<b>*Tier Three Request TSU from Natick Fire</b>
Somerville Fire Department	21	21 & 22	21 & 22 & TSU
Stoneham Fire Department	21	21 & 22	21 & 22 & TSU
Wakefield Fire Department	21	21 & 22	21 & 22 & TSU
Waltham Fire Department	21	21 & 22	21 & 22 & TSU
Watertown Fire Department	21	21 & 22	21 & 22 & TSU
Wellesley Fire Department	21	21 & 22	21 & 22 & TSU

DISTRICT 2

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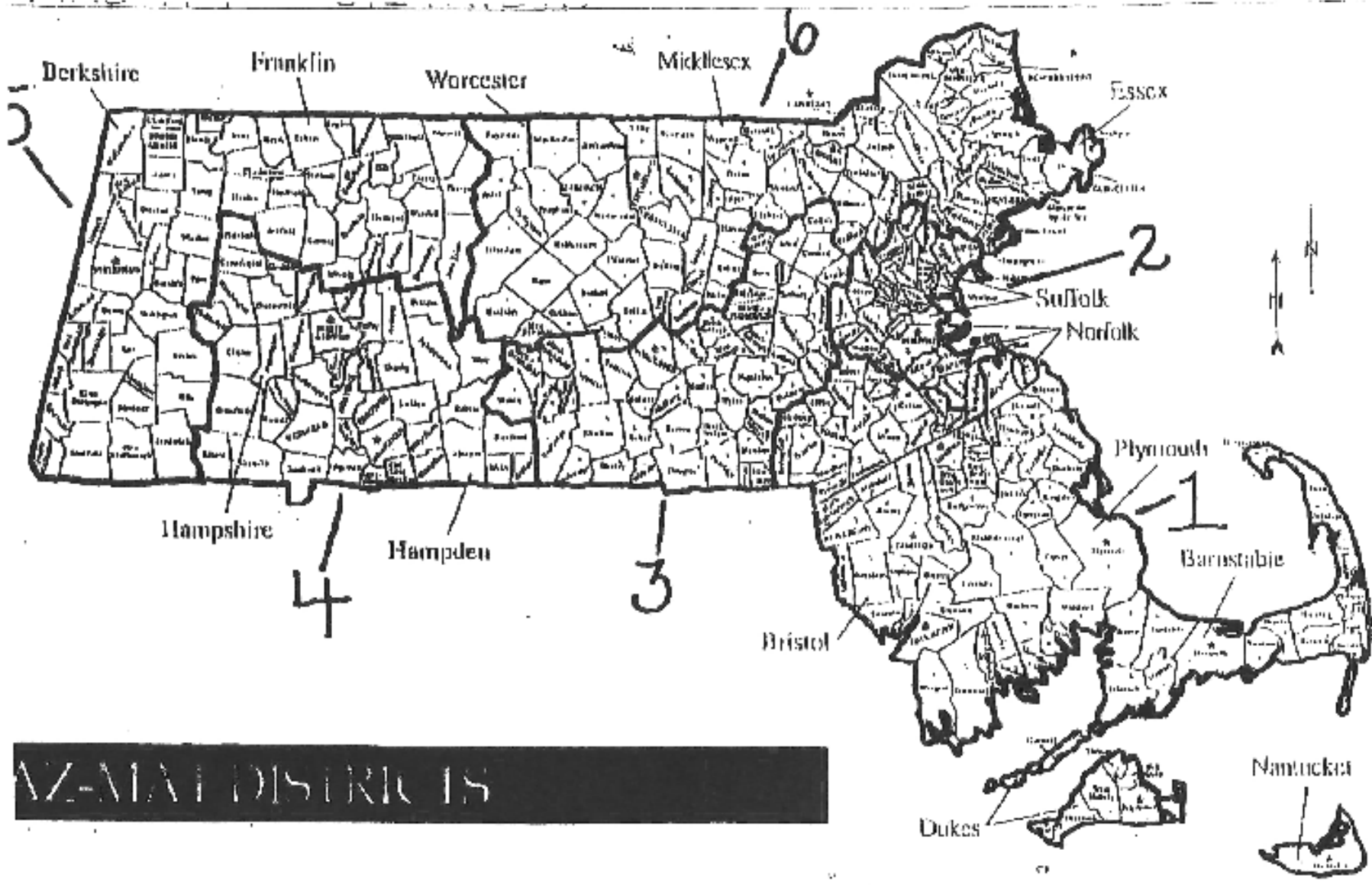
DISTRICT 2

<i>DEPARTMENT</i>	<i>TIER 1</i>	<i>TIER 2</i>	<i>*Tier Three Request TSU from Natick Fire</i>
Weston Fire Department	21	21 & 22	21 & 22 & TSU
Weymouth Fire Department	21	21 & 13	21 & 13 & TSU
Winchester Fire Department	21	21 & 22	21 & 22 & TSU
Winthrop Fire Department	21	21 & 22	21 & 22 & TSU
Woburn Fire Department	21	21 & 22	21 & 22 & TSU

DISTRICT 2

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**AZ-MAT DISTRICTS**

THE COMMONWEALTH OF MASSACHUSETTS  
Executive Office of Public Safety  
Department of Fire Services

*Hazardous Materials Emergency Response*

**DIRECTIVE**

TO: Hazmat Control Centers  
District Hazmat Teams

NO: 001-2009

FROM: David M. Ladd, Director

DATE: 1/23/09

SUBJECT: Hazardous Materials Tactical Support Unit - Interim  
Response Plans

EXPIRATION DATE: 1/20/10

CC: Natick Fire Department  
District Steering Committees  
District Control Centers  
District Hazmat Teams

ATTACHMENTS:

SUPERCEDES:

1. **Applicability:**
  - 1.1. All Hazardous Materials District Control Centers
  - 1.2. All Hazardous Materials Response Teams
  - 1.3. Natick Fire Department
  
2. **Scope:**
  - 2.1. The following Directive sets forth interim procedures for the dispatch and control of the Massachusetts Department of Fire Services, Hazardous Materials emergency Response Division, "**Tactical Support Unit.**" Such procedures may be modified from time-to-time as methods are evaluated and improved.
  
  - 2.2. These procedures are to be used by all Hazardous Materials District Control Centers. Feed back on the effectiveness of these procedures and methods is beneficial

### 3. Concept of Operations:

- 3.1. The Hazardous Materials Response Division, Tactical Support Unit (TSU) is a single, statewide response unit designed and operated to transport and operate highly specialized equipment that is not replicated in each of the six hazmat response districts. The objective is to make this vehicle and its equipment readily available for prompt response when appropriate and beneficial for incident operations.
- 3.2. The vehicle will be housed and facilitated by Natick Fire Department under agreement to the Department of Fire Services. Natick Fire Department will make reasonable effort to dispatch the vehicle immediately upon request. However, provisions of this directive recognize that Natick Fire Department may have other emergencies or conditions that preclude its ability to staff the TSU for response.
- 3.3. Under the concept of operations any team member, Hazmat Division Staff, DFS Operations manager or incident commander assessing that the capabilities of the unit are or may be beneficial may request its response through their Hazmat Control Center. In anticipation of need, the TSU will be included in the response of any incident of a Tier 3 or greater by the initiating Hazmat Control Center.

### 4. Tactical Support Unit Equipment Profile:

- 4.1. The Tactical Support Unit carries specialized equipment to support specialized needs of protective equipment, communications, videography and wide area detection and plume modeling. The following is the primary equipment list of the TSU. Other equipment, such as back-up meters, may be carried on the vehicle and a periodic inventory will be produced:
  - Area RAE system, including four (4) Area RAE radio reporting PID/Electro chemical/Gamma Radiation units, four Chem RAE Ion Mobility Spectrometry units with RAE Link radio modems, Four RAE link Radio Modems (for use with other meters), Weather station (1), and computer with Mapping and tracking software.
  - Sensors and calibration gasses for Area RAE system, including;
  - Nitric Oxide, Chlorine, Ammonia, Phosphine, Hydrogen Cyanide, Nitrogen Dioxide, LEL, Oxygen, Hydrogen Sulfide
  - Video First Responder System, including two (2) sealed radio remote video cameras, two (2) Radio Receiver Antennae Array, Two (2) Radio Repeater Array, Two (2) video monitoring units, Four (4) Wire Spools.
  - (1) Smart Tactical Advanced Communications System (STACS), including; One (1) STACS Array, Two (2) Cellular/STACS phones, Three (3) Cellular/STACS PDA Phones, One (1) Cable Spool

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Version 1.0

- (2) Sets of Ballistic/Chemical Protective Equipment, including Two (2) SRS-5 Search Suits, Two (2) SRS-5 Helmets, Two (2) Viking SCBA.

**5. Authority to Request**

- 5.1. The Tactical Support Unit may be requested by ANY of the following:
  - 5.1.1. Team Leader Operating an incident
  - 5.1.2. Any Team member having specific knowledge of the situation, conditions or location of an incident that requires capabilities of the unit.
  - 5.1.3. Any Incident Commander, having knowledge of the TSU capabilities and knowledge of the situation, conditions or location of an incident that requires capabilities of the unit.
  - 5.1.4. The Director and/or Deputy Director of the Hazardous Materials Response Division of DFS, Director of Homeland Security and Emergency Response of DFS, the Fire Marshal or Deputy Fire Marshal
- 5.2. The Tactical Support Unit will be dispatched by Hazmat Control Center on ALL incident Tier 3 or higher without special request.
- 5.3. The State Fire Marshal, or his designee, may activate the response of this unit for Non-Hazardous Materials Incident Responses at their sole discretion.
- 5.4. Upon making any such activation, the Fire Marshal or his designee will determine if the response warrants an immediate dispatch, requesting Natick Fire Department to staff the unit, or if other provisions will be made.
- 5.5. The Hazardous Materials Response Director may activate the unit, at his sole discretion, for any training, detail, special event, or demonstration and will provide staff to operate the vehicle.

**6. Normal Activation Procedure**

- 6.1. Upon receipt of request (above), the Hazardous Materials Control Center will contact Natick Fire Department Directly by calling (508) 647-9550. The Hazmat Control Center will provide the Natick Fire Alarm Operator with the necessary information of community, address, Hazmat Tier Level and nature of the incident (to the degree available).
- 6.2. Natick Fire Alarm will, at the time of request, advise the requesting Control Center if Natick Fire Department will respond the vehicle or, if unavailable, if a Hazmat Team member will need to be called in.

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Version 1.0

- 6.3. If Natick Fire cannot respond the TSU, Natick Fire Alarm will notify the District 3 (Ashland) Control Center to page for one Hazmat Technician to deliver the TSU and provide the information given by the requesting control center.
- 6.4. If Natick Fire is dispatching the vehicle, the requesting control center will page out to the responding team that Natick will deliver the vehicle.
- 6.5. If Natick Fire cannot dispatch the vehicle, the District 3 control center will notify the responding team, via pager, when the TSU is staffed and responding.

**7. Vehicle Operation**

- 7.1. The Tactical Support Unit is a response vehicle of the Massachusetts Department of Fire Services. This vehicle will be operated in accordance with all Massachusetts General laws and motor vehicle regulations as applicable, including during emergency response.
- 7.2. Vehicle operators will operate in accordance with all vehicle safety and operations policies and procedures of their respective fire departments when operating this vehicle.

**8. Return of Natick Fire Personnel:**

- 8.1. The Team Leader Aid of an operating hazmat team to which the TSU has responded, shall coordinate with the Natick Fire Personnel on-scene and the Natick Fire Department to determine if those personnel will remain on-scene and for what period of time.
- 8.2. Should the TSU be required on-scene for a protracted period of time, the Team Leader Aid will make provisions for transport of the Natick personnel back to the Natick Fire Department and for the return of the TSU to Natick upon conclusion of the incident.

**9. Post Incident Inspection and Reconditioning:**

- 9.1. Upon conclusion of any response, the incident Team Leader, or the Hazmat Division, will notify the assigned Vehicle Manager for this vehicle of its use and specifics as to what equipment was used.
- 9.2. The assigned Vehicle Manager will, within 24 hours, inspect and recondition the vehicle, making it ready for response. Costs for this activity are considered to be

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Version 1.0**

incident costs and will be billed to any identified responsible party as incident costs.

- 9.3. If the assigned Vehicle Manager is not available, he/she will notify the Hazmat Program Coordinator who will make other provisions to recondition the vehicle.

**Issued 1/9/09  
Version 1.0**

**1.0 DEFINITION**

- 1.1 A TIER FIVE response is the activation of all State Hazmat teams for a single event or incident
- 1.2 Typically, this level of activation will be initiated for incidents involving mass contamination/mass casualty operations
- 1.3 A TIER FIVE response will bring three district Hazmat teams to the incident and deploy the remaining three into coverage assignments.

**2.0 ACTIVATION**

- 2.1 Upon request for a TIER FIVE Hazmat response, the Hazmat District Control Center shall broadcast a STATEWIDE page announcing the following:
  - 2.1.1 TIER FIVE response
  - 2.1.2 Hazmat district
  - 2.1.3 County
  - 2.1.4 Location
- 2.2 Upon receipt of this page, each Hazmat district Control Center shall refer to the TIER FIVE Run Card for that district and county contained in this directive, determine and page their District Hazmat team with the following information:
  - 2.2.1 FULL TEAM RESPONSE FOR TIER 5
  - 2.2.2 Their district response (to the scene or to cover)
  - 2.2.3 The coverage assignment if such is made
  - 2.2.4 The location of the PRIMARY staging area and directions
- 2.3 Having broadcast the TEAM page, each district Control Center will broadcast a STATEWIDE page announcing that the activation of their team (e.g. DISTRICT 1 FULL TEAM ACTIVATED FOR TIER 5 IN DISTRICT 3). This message acknowledges the request of the response.

**3.0 PRIMARY DISTRICT – BROADCAST OF INFORMATION**

- 3.1 The PRIMARY DISTRICT is the Hazmat district originating the TIER FIVE request
- 3.2 ALL instructions, including incident location, staging area location, direction and situation reports by the PRIMARY DISTRICT will be broadcast over the STATEWIDE paging group

**4.0 RESPONSE**

- 4.1 All teams Activated for a TIER 5 response will be FULL TEAM RESPONSES
- 4.2 All team members activated for response TO THE INCIDENT will respond as directed to the incident staging area by the Primary District.
- 4.3 All Teams, Hazmat Vehicles and Team members of Districts assigned to coverage, will report to the PRIMARY STAGING AREA specified in the response plan, unless otherwise directed.

**5.0 SECONDARY STAGING AREAS**

- 5.1 Secondary Staging Areas, specified for each coverage assignment will be used if it is determined that the primary staging area is inaccessible, unusable or insecure.
- 5.2 In the event that a District Team is re-directed to a Secondary Staging Area, notice of this change will be broadcast by that teams District Control Center over the Statewide Paging Group.

**6.0 LOGISTICS SUPPORT IN STAGING AREAS**

- 6.1 All primary and secondary staging areas have, as a requirement, available food and toilet facilities
- 6.2 Site security and secondary transportation is not yet developed, but will be added as amendments to this directive as they are developed.

**7.0 COMMUNICATIONS**

- 7.1 All units will monitor the "Statewide" talk group on the 800 MHz trunked radio system.



- 1.2 Traffic on the statewide talk group will be limited to directions for response and staging
- 1.3 On Scene wide area coordinating communications for the primary and any additional incidents will utilize the area Fire Marshal's talk group for that area on the 800 MHz
- 1.4 Team Communications will be established based upon area and function utilizing the I-TAC 800 MHz channels. Coordination of these channels will be made in consultation with MEMA communications.

**OBJECTIVE:**

The following directive is issued to provide standardized operational guidance in the management of hazardous material incidents involving multiple contamination/multiple casualties. This directive seeks to provide integration of existing practices and agreements relative to multiple contamination/multiple casualty incidents.

**APPLICABILITY:**

- Department of Fire Services, Hazardous Materials Response Teams
- Regional Steering Committees
- Hazardous Materials Control Centers
- 1<sup>st</sup> CST, MNG

**1.0 ACTIVATION PROCEDURES**

- 1.1 Upon receipt of a request for Hazmat response to an incident involving multiple contamination/multiple casualties, the CONTROL CENTER will verify the report and the presence of multiple casualties by specifically asking the requesting department to confirm the report.
- 1.2 Upon verified request for response of the Hazmat team to such an incident, a TIER 5 response will be initiated.
- 1.3 Tier 5 initial response will be made in accordance with the TIER 5 response plan issued under an accompanying directive:

**2.0 FIRST ARRIVING MEMBER**

- 2.1 The first arriving member meet the requirements set forth in SOG #203.1.0
- 2.2 The first arriving member shall attempt to gain an initial assessment of the situation and relay such pertinent information as may be helpful in determining to maintain the tier 5 response, increase the response or decrease the response and relay through their control center
- 2.3 The first arriving team member should recommend to the local department to INITIATE DEPLOYMENT OF MASS DECONTAMINATION UNIT(S), if not already in operation and provide instruction and direction to effect same as necessary ( See attached document Standard Operating Guidelines for Mass Decontamination Units).

**3.0 COMMUNICATIONS**

- 3.1 All units will monitor the "Statewide" talk group on the 800 MHz trunked radio system.
- 3.2 Traffic on the statewide talk group will be limited to directions for response and staging.
- 3.3 On-Scene wide area coordinating communications will utilize the area Fire Marshal's talk group on the 800 MHz
- 3.4 Team Communications will be established based upon area and function utilizing the I-TAC 800 MHz channels. Coordination of these channels will be made in consultation with MEMA communications
- 3.5 During such operations, the Mass. State Police Communications Division may assign an on-site communications coordinator. Such communications coordinator may alter the original assignment of I-TAC channels.

**4.0 INTEROPERATIONS WITH MNG 1<sup>ST</sup> CST**

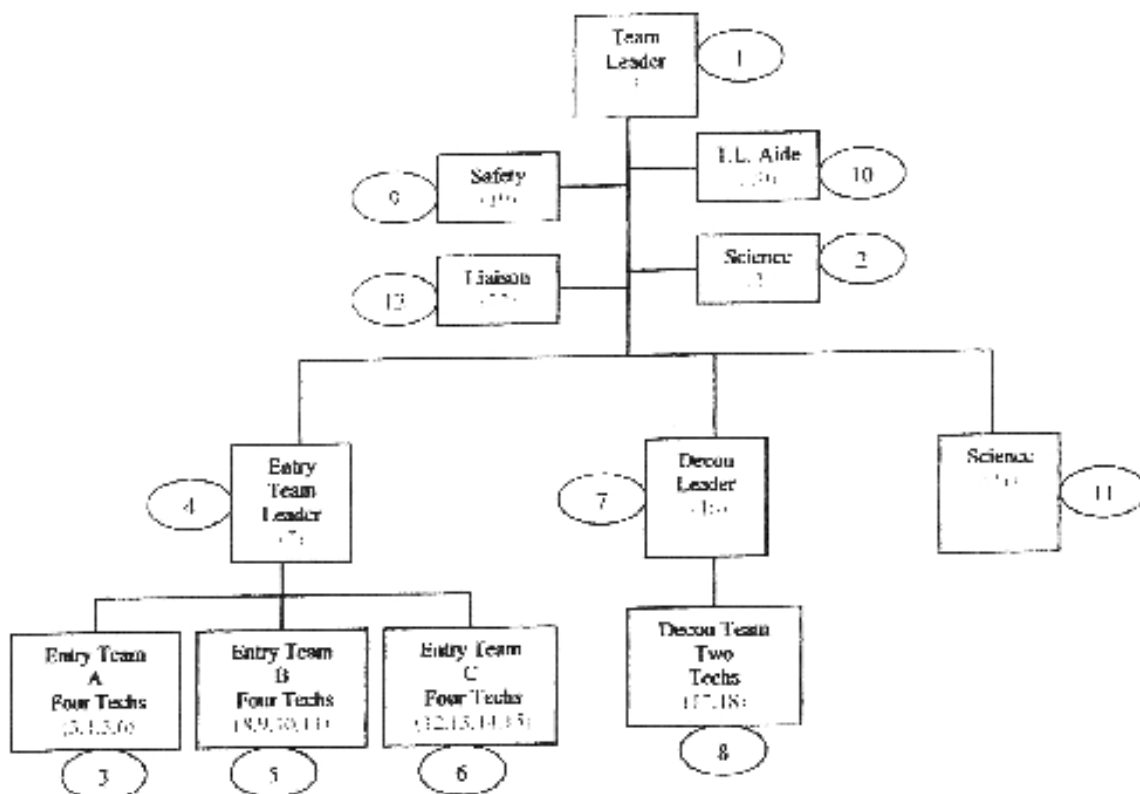
- 4.1 All operations will be conducted utilizing a Unified Command
- 4.2 Overall Command for consequence management will remain with the local Incident Commander
- 4.3 Where possible, and upon their arrival, the CST should be utilized for reconnaissance and detection
- 4.4 If established, the CST tech decontamination may be used by Hazmat entry teams
- 4.5 The Hazmat back-up entry team may also provide back-up for CST recon entry teams
- 4.6 While the CST does not have either mitigation or casualty extraction as their primary mission, CST members may provide support in these roles as available.

**5.0 ON-SCENE ORGANIZATION**

- 5.1 Team leadership and organization will follow SOGs.
- 5.2 Each operating area, defined as each geographically separate entry operation and or casualty decontamination operation, will be considered as a separate team and will establish a distinct team leadership and organization
- 5.3 Over response coordination, including statewide coverage will be managed by the Director, Deputy Director and/or their designee (s)
- 5.4 An overhead management team may be assembled to provide coordinated logistics and unified command. This team may include, but not be limited to
  - 5.4.1 Logistics – providing support to all teams and coordinating requests and disbursement. This may be further subdivided into services and support to meet the needs of the incident.
  - 5.4.2 Planning – Which will compile a resource status/situation status from each team to forecast needs and gain technical expertise as needed and available.
  - 5.4.3 Finance – Which will include the functions of procurement, time management, compensation management and claims management.

**6.0 RAPID ENTRY PROTOCOL**

- 6.1 This protocol acknowledges that immediate actions to remove victims from a contaminated area will be required.
- 6.2 The Rapid Entry Protocol allows for Haz Mat operations to commence with limited manpower when immediate action is required to effect rescue of victims in the affected area.
- 6.3 The sequence of the POSITIONS to be filled are defined so by the numbers in the BLDH OVALS.
- 6.4 The numbers in the RED PARENTHESIS indicate the Techs to be assigned as they arrive.
- 6.5 The minimum number of personnel on scene to commence operations is 6.
- 6.6 The minimum number of Techs per Entry Team is 4.
- 6.7 In-suit communications is optional
- 6.8 Personal Protective Equipment (P.P.E.) is Kappler Level A suit, SCBA, Tingley or BATA Boots, Kevlar or leather outer glove.



**7.0 PRIORITY OF VICTIM EXTRACTION –“TRIAGE”**

- 7.1 The following guidelines should be applied by entry teams in determining the approach to assigning priority to victims for rescue from contaminated environments:
- 7.1.1 First Priority – Conscious victims in the “hot zone” as determined by verbal or tactile stimuli
  - 7.1.2 Second Priority – Conscious victims in the “warm zone”
  - 7.1.3 Third Priority – Unconscious victims in the “warm zone.”
  - 7.1.4 Fourth Priority – Unconscious victims in the “hot zone.”
- 7.2 Consideration should be made as to other factors such as trauma as the cause of unconsciousness versus chemical exposure.

**8.0 CONSIDERATION FOR ACCESSIBLE, NON-AMBULATORY, VICTIMS**

- 8.1 Victims, who are accessible with an hand-line may be “decontaminated” prior to extraction by application of a low pressure fog pattern where they lie. This practice may improve outcome by reducing the duration of contamination and thereby dose of chemical contaminant. In no case should this supplant full decontamination being conducted following extraction from the contaminated area.

**9.0 TEAM POSITIONS AND FUNCTIONS FOR CASUALTY EXTRACTION**

- 9.1 The initial team organization will require 19 team members.
- 9.2 The objective organization for the first phase of operations will be as illustrated in the following organizational chart (NOTE: numbers in boxes indicate the order of assignment by arrival of team member)
  
- 9.3 Based upon available personnel and estimated need for prolonged operations, this organization will be expanded as follows:
  - 9.3.1 The next sixteen (16) arriving technicians will be assigned and equipped to form four (4) additional extraction teams of four (4) technicians each.
  - 9.3.2 The next two arriving members will be assigned to Communications and Logistics respectively.

**10.0 SET-UP OF CASUALTY EXTRACTION**

- 10.1 The basic configuration for casualty extraction should be as illustrated below with consideration of terrain and available equipment:

<b>METROFIRE</b>	<b>PROCEDURE</b>	NO. 70-2 DATE 4/1/11
	<b>HAZMAT RESPONSE TEAM COST RECOVERY</b>	
		REV. B

**THE METROFIRE COMMUNITIES WILL BILL DIRECTLY TO THE DEPARTMENT OF FIRE SERVICES FOR TEAM MEMBERS RESPONSE TO INCIDENTS AND TRAINING.**

**FOR INCIDENTS AND/OR MONTHLY TRAINING:**

**IF A TEAM MEMBER IS OFF DUTY THE DEPARTMENT IS REIMBURSED AT THE TEAM MEMBERS OVERTIME RATE FOR THE NUMBER OF HOURS, THEY ATTENDED THE DRILL, NOT TO EXCEED 8 HOURS.**

**IF A TEAM MEMBER IS ON DUTY AND REPLACED, THE DEPARTMENT IS REIMBURSED FOR THE COST OF THE REPLACEMENT, AT THE REPLACEMENTS OVERTIME RATE, NOT TO EXCEED 10 HOURS.**

**IF THE TEAM MEMBER IS ON DUTY AND NOT REPLACED, THE DEPARTMENT IS REIMBURSED FOR THE TEAM MEMBERS STRAIGHT TIME RATE FOR THE NUMBER OF HOURS THEY ATTENDED THE DRILL. NOT TO EXCEED 10 HOURS.**

**TRAINING STIPENDS ARE AUTOMATICALLY ISSUED WHEN A TEAM MEMBER HAS REACHED THE REQUIRED 40 HOURS AND 80 HOURS, ATTENDED ALL MANDATORY TRAINING AND RESPONDED TO DISTRICT ACTIVATIONS IN A FISCAL YEAR. 80 HOURS IS THE MINIMUM NUMBER OF TRAINING HOURS A TEAM MEMBER MUST ATTEND TO MAINTAIN THE ACTIVE TEAM MEMBERSHIP STATUS. DEPARTMENTS WILL BE REIMBURSED, TO A MAXIMUM OF 96 HOURS (12 DRILLS).**

**A TEAM MEMBER MUST SUBMIT TO A PHYSICAL EXAMINATION ONCE A YEAR AND THEIR DEPARTMENT IS REIMBURSED FOR A MAXIMUM OF 4 HOURS OVERTIME. THIS MUST BE DONE ON THE TEAM MEMBERS OFF DUTY TIME, REIMBURSEMENT IS NOT ALLOWED FOR REPLACEMENT FOR COVERAGE OF THE TEAM MEMBER. NO REIMBURSEMENT IS MADE FOR THE FIRST BASELINE PHYSICAL TO GET ON THE TEAM.**

**TEAM MEMBERS, WHO ARE MEMBERS OF A SUB COMMITTEE OR HOLD TEAM MANAGEMENT POSITIONS WITHIN THE TEAM, ARE REQUIRED TO ATTEND MONTHLY MEETINGS. IF A MEETING FALLS ON A TEAM MEMBER'S ON-DUTY DAY, THE DEPARTMENT WILL BE REIMBURSED FOR REPLACEMENT OF THOSE TEAM MEMBERS FOR A MAXIMUM OF 10 HOURS.**

**THEY ARE ALSO REIMBURSED FOR MILEAGE TO ATTEND THESE MEETINGS IN THEIR OWN VEHICLES.**

**TEAM MEMBER STIPENDS ARE PAID AUTOMATICALLY IN DECEMBER AND JUNE.**

COPIES OF THE FORMS USED TO REQUEST REIMBURSEMENT ARE PROVIDED. REIMBURSEMENT REQUESTS SHOULD BE SENT MONTHLY AFTER A TEAM MEMBER ATTENDS A DRILL OR INCIDENT. REIMBURSEMENTS ARE PROCESSED BY DFS THE LAST WORKDAY OF THE MONTH.

INCIDENT REIMBURSEMENT MUST BE REQUESTED WITHIN 10 DAYS OF THE RESPONSE.

REIMBURSEMENT HOURLY RATES ARE THE TEAM MEMBERS OR THEIR REPLACEMENTS OVERTIME RATE ON THE DATE THE ACTIVITY TOOK PLACE. (i.e. TRAINING, PHYSICAL, INCIDENT RESPONSE).

THE STIPEND RATE IS \$3,000.00 PER YEAR PAYABLE IN \$1,500.00 INCREMENTS EVERY 6 MONTHS, AFTER MEMBERSHIP REQUIREMENTS ARE MET. TEAM MANAGEMENT STIPENDS ARE ALSO PAID EVERY 6 MONTHS AFTER REQUIREMENTS ARE MET.

REIMBURSEMENT REQUEST CAN BE MAILED TO:

CASEY JENSEN, PROGRAM COORDINATOR  
HAZARDOUS MATERIALS EMERGENCY RESPONSE DIVISION  
DEPARTMENT OF FIRE SERVICES  
P.O. BOX 1025, STATE ROAD  
STOW, MA 01775

OR CAN BE FAXED TO 978-567-3155







<b>METROFIRE</b>	<b>PROCEDURE</b>	<b>NO. 70 - 4</b> <b>DATE 4/1/11</b>
<b>METROFIRE HAZ-MAT VEHICLE USEAGE</b>		<b>REV E</b>

**PURPOSE:**

The purpose of this procedure is to define the general procedures for the use of the District Two Haz-Mat Vehicles for Haz-Mat Emergency Response, Non-emergency Response (display).

**GENERAL:**

There are now two State provided Haz-Mat Vehicles used by the District Two Haz-Mat Response Team, both under the control of the Haz-Mat Vehicle Committee and the Response team. The Technical Operations Module (TOM), Truck #21, carrying all science and computer equipment, is housed and maintained by the Newton Fire Department and is dispatched on all Haz-Mat responses. The Operational Response Unit (ORU), Truck 22, is housed and maintained by the Revere Fire Department and is dispatched only on Tier 2 or 3 incidents or special call. Some Metrofire Communities are covered by ORU's from other districts based upon location. Authorized drivers in accordance with Procedure 70-1 provide delivery to the scene for Haz-Mat Response.

**HAZ-MAT RESPONSE PROCEDURE:**

1. The basic purpose of the Haz-Mat Vehicles is to carry the equipment to support the District Two Haz-Mat Response Team. It is dispatched by the Holbrook Hazmat Control Center (877-385-0822) upon activation of the Haz-Mat Response Team for a Tiered response or special call.
2. Activation of a Tier I Response from the District Two Haz-Mat Response Team is required for a Vehicle to be dispatched. The Vehicles cannot be dispatched for Haz-Mat use at any community without such activation.
3. Communities with their own Haz-Mat Teams that require additional assistance and/or equipment must at a minimum activate a Tier I response from the District Two Haz-Mat Response Team to obtain Team and/or Vehicle assistance.

<b>METROFIRE</b>	PROCEDURE	No. 80-1 DATE: 1/17/00
	CRITICAL INCIDENT STRESS DEBRIEFING	REV A

#### PURPOSE:

The purpose of this procedure is to establish within METROFIRE the use under defined conditions of the Boston Fire Department / Metrofire Critical Incident Stress Debriefing Team. Metrofire recognizes that certain incidents to which fire department members respond may have profound physical and psychological effects on such personnel. To reduce the impact of such major events, Metrofire has established an arrangement with the Boston Fire Department Critical Incident Stress Debriefing Team to assist Metrofire community fire department personnel at the scene and/or after encounters of these types within the Metrofire district. This team is trained to provide this service with assistance of qualified professionals.

#### CONDITION FOR STRESS TEAM ACTIVATION

Debriefing may be beneficial in/or following the types of incidents listed below:

1. Serious injury or death of a firefighter in the line of duty.
2. Serious injury or death of infants or children.
3. Any loss of life which follows extraordinary and/or prolonged expenditures of physical energy in the rescue attempt.
4. Incidents in which the circumstances are so unusual or sights and sounds so distressing as to produce a high level of immediate or delayed emotional reaction that surpass the normal coping mechanisms of fire personnel.
5. In special cases, departments may request consultation with the debriefing team following incidents that were not originally categorized as critical at the time they occurred.

#### ACTIVATION PROCEDURE

The activation of the team will be initiated by the Chief of Department or his designee during an incident or may be requested during a period following the critical exposures. All requests will be made, by telephone, to the Metrofire Control Center who will activate the team through established procedures. Once activated for an incident, two Team members will respond to the incident to observe and advise the Incident Commander if so requested. Arrangements will be made for member debriefing within 48 hours of the incident termination. When requested after an incident, the team coordinator will call the requesting community to arrange for the time and place of the debriefing activity.

#### COST OF SERVICE

Members of the Boston Fire Department serve voluntarily as Debriefing Team members. There are no charges for their services, however if a Qualified Professional supporting the team responds he will charge a hourly fee. Qualified professionals supporting the team charge hourly consulting fees for training and debriefing consultations. Metrofire is supporting the training costs of the team. Charges for professional consultations required as the result of incident debriefings will be negotiated between the professionals and the communities.

<b>METROFIRE</b>	PROCEDURE	No. 80-2 DATE: 3/04/93
STATE POLICE SPECIAL OPERATIONS		

**PURPOSE:**

The purpose of this procedure is to establish within METROFIRE an expeditious method of obtaining the services of the Department of STATE POLICE, Bureau of Tactical Operations resources.

These resources include:

- \* AIR WING - Aerial Observations
- \* EMERGENCY MANAGEMENT SECTION - Command Van and police coordination services
- \* MARINE SECTION
- \* UNDERWATER RECOVERY SECTION

**ACTIVATION PROCEDURE**

The activation of any of these resources may be initiated by the Chief of Department or his designee during an incident.

All requests will be made to the Metrofire Control Center who will activate the requested resource through procedures established with the State Police Communications Center.

Requests to the Metrofire Control Center shall include the specific resource requested, and will require the following information from the requesting community:

1. Location of the incident
2. Requesting Department and a callback number
3. Incident Commander
4. Nature/extent of the incident
5. Assembly point/staging area for the resource

<b>METROFIRE</b>	PROCEDURE	NO. 80-4 DATE 4/1/11
<b>METROFIRE FIELD COMMUNICATION UNIT (FC-20)</b>		REV G

**PURPOSE:**

The purpose of this procedure is to establish within METROFIRE the use of the METROFIRE FIELD COMMUNICATION UNIT. The radio designation for the Field Comm Unit is "FC-20". This unit is capable of technically sophisticated field communications and has operational space for two operators.

**ACTIVATION PROCEDURE:**

The activation of this resource may be initiated by the Chief of Department, or his or her designee, during an extended incident where coordination of communications is required to mitigate an emergency incident, including but not limited to multiple alarm fires and hazardous materials incidents.

1. All requests for FC-20 will be made thru the Metrofire Control Center who will then initiate the delivery of the FC-20 to the requesting community.
2. Several communities have FC-20 automatically respond when a specific alarm level is reached. This is an automatic response to the community via Waltham Fire Department (WFD) dispatch. Waltham Fire Dispatch will confirm with the requesting community that FC-20 is needed. This will help with unnecessary responses as well as financial costs to the host city. Metrofire Control will be notified of all FC-20 automatic responses.
3. The Metrofire Control Center will require the following information from the requesting community:
  - Requesting Department.
  - Location of Incident.
  - Name of Incident Commander.
  - Nature and Extent of incident.
  - Staging Area location for the Comm Unit.
4. The Metrofire Control Center shall notify Waltham Fire Department to dispatch the FC-20 directly to the incident location in the requesting community.
5. Two trained operators are required to staff FC-20. The Waltham Fire Department shall contact its own trained field communications technicians via a paging system to determine the availability of operators to respond. In the event two field communication operators are not available the requesting community will be notified as soon as possible. The requesting community can then make arrangements with MEMA (508-820-2000) for the DFS Incident Support Unit to respond.
6. The Metrofire Control Center shall notify MEMA to advise the Department of Fire Services (DFS) of the FC-20 response and DFS shall dispatch supplemental personnel if required by established protocol.

7. Personnel assigned to the FC-20 shall not be assigned for a period longer than 12 hours under normal circumstances. When relief personnel are required, the FC-20 Unit Leader shall make a request for relief to the Waltham Fire Department. The WFD shall make notification following the above procedure and shall designate two trained operators to staff FC-20.
  
8. Upon termination of FC-20 service, at the incident, the FC-20 Unit Leader shall notify the Metrofire Control Center and the Waltham Fire Department that FC-20 has been released by the Incident Commander and will be returning to the Waltham Fire Department.

**HOUSING AND DELIVERY:**

The Waltham Fire Department is designated as the FC-20 host community and will provide for quarters and routine maintenance. The Waltham Fire Department will deliver and staff FC-20. Any present or future memorandum of understanding will stay in effect for reimbursement of manpower hours. The requesting community shall assume responsibility for the vehicle's safety and security until it is returned to the Waltham Fire Department.

**FIELD COMMUNICATIONS UNIT LEADER:**

When FC-20 is deployed, the Waltham Fire Department shall assign trained operators; one who will act as Field Communication Unit Leader. The duty of the FC-20 Unit Leader is to support the Incident Commander in providing available communication links and monitoring radio traffic as requested. The FC-20 Unit Leader will also explain to the Incident Commander or his or her designee to capabilities of FC-20.

**PORTABLE RADIOS:**

(6) Six Portable Radios are carried on this Unit, and may be utilized at the discretion of the Incident Commander.

**COMMUNICATIONS:**

The Comm Unit will operate on the Metrofire "RFID" Channel when deployed at an incident. The Comm Unit's radio designation will be "FC-20".

<b>METROFIRE</b>	PROCEDURE	No. 80-5 DATE: 6/7/96
	METROFIRE AIR SUPPLY UNIT	Rev A

#### PURPOSE

The purpose of this procedure is to establish within METROFIRE the use of the METROFIRE AIR SUPPLY UNIT

#### THE UNIT

A cascade type Air Supply Unit has been purchased by Metrofire for use as needed by the Metrofire departments. The unit is capable of filling both 2.2 and 4.5 air bottles. Housing and routine maintenance of the Unit will be provided by the Weston Fire Department. It will be delivered and operated by members of the Weston Department trained in it's operation.

#### ACTIVATION PROCEDURE

The activation of this resource may be initiated by the Chief of Department or his designee during any incident that may require extended use of air supply service.

All requests will be made to the METROFIRE CONTROL CENTER who will activate the delivery of the AIR SUPPLY UNIT through established procedures. ALL requests for delivery of the unit must go through the Metrofire Control Center. Weston will not dispatch the Unit on direct request

Requests to the METROFIRE CONTROL CENTER will require the following information from the requesting community:

1. Location of the incident
2. Requesting Department and a callback number
3. Incident Commander
4. Nature/extent of the incident
5. Staging area for the AIR SUPPLY UNIT

#### COMMUNICATIONS

The unit's radio call sign will be "METRO AIR SUPPLY" and it will operate on the METROFIRE "RED" CHANNEL, primarily.

The unit is equipped with both UHF and VHF radios so direct communication on local channels with most departments will be possible, if desired.

<b>METROFIRE</b>	PROCEDURE (INTERIM)	No. 80-7 DATE: 1/18/00
EMS SUPPORT to MULTIPLE CASUALTY INCIDENTS		

**PURPOSE:**

The purpose of this procedure is to establish an INTERIM PROCEDURE within METROFIRE, until EMS protocols are finalized for the area, to provide additional EMS units to respond to Mass Casualty incidents under Metrofire Command. These incidents are presently being defined as any incident requiring EMS beyond the level that can be readily obtained at the community level.

**ACTIVATION PROCEDURE**

The activation of this resource may be initiated by the Chief of Department or his designee during any incident that may require EMS resources beyond that locally available.

All requests will be made to the METROFIRE CONTROL CENTER who will contact CMED BOSTON for the proper support for the incident requested.

Requests to the METROFIRE CONTROL CENTER will require the following information from the requesting community:

1. Location of the incident
2. Requesting Department and a callback number
3. Incident Commander
4. Nature/extent of the incident
5. Estimated number of casualties
5. Staging area for the EMS Units



<b>METROFIRE</b>	PROCEDURE	No. 80-8
		DATE: 6/7/96
MBTA EVACUATION / REHABILITATION BUSES		

#### PURPOSE

The MBTA will make available on call, buses for emergency evacuations from incident areas, and two specially modified buses for firefighter rehab on the fireground. The Rehab units, known as "Community Response Units", are refitted with bench seats to accommodate firefighters in full turnout gear. They have extra air-conditioning, and are equipped with a side awning to provide a shaded R&R area.

This document provides instruction for the activation of both the Evacuation Buses and the Community Response Units.

#### ACTIVATION PROCEDURE

The activation of these resources may be initiated by the Chief of Department or his designee during any incident where their use can assist in the mitigation of an emergency situation.

Requests may be made to the Metrofire Control Center who will activate the dispatch of the units through the MBTA Operations Center, or by direct call to the MBTA Operations Center at 222-5777.

Requests must specify the need for Evacuation Buses and indicate the approximate number of people to be evacuated; or the need for the Community Response Units; or both.

Requests to either Control Center will require the following information from the requesting community:

1. Location of the incident
2. Requesting Department and a callback number
3. Incident Commander
4. Nature/extent of the incident
5. Staging area for the Units

#### DELIVERY

Immediate response of either type unit will be made by the MBTA utilizing standby drivers. The Incident Commander should arrange to have the incoming MBTA units met at the staging area; and directed as desired: i.e. where the Rehab area is, or is to be set-up; how the evacuation is to proceed and under whose control.

#### REHAB OPERATION

The operation of this REHAB facility at the fire scene, including the supply of EMS and Support personnel as required, is the responsibility of the local community and under the control of the Incident Commander.

<b>METROFIRE</b>	PROCEDURE	No. 80-9 DATE: 2/4/99
	MBTA/BRAINTREE HEAVY DUTY RESCUE	

#### PURPOSE

The purpose of this procedure is to establish within METROFIRE the use of the MBTA / BRAINTREE HEAVY DUTY RESCUE

#### THE UNIT

The MBTA / BRAINTREE Heavy Duty Rescue is in service and available to Metrofire, Norfolk County and Plymouth County Fire Departments. It is equipped with Heavy Duty Rescue equipment and special Heavy Rail Transit Rescue equipment. Maintenance of the Unit will be provided by the Braintree Fire Department. It will be delivered and special equipment operated by a three man crew of the Braintree Fire Department trained in it's operation. Local personnel will use the equipment and be responsible for returning it to the truck.

#### ACTIVATION PROCEDURE

The activation of this resource may be initiated by the Chief of Department or his designee during any incident that may require use of a Heavy Duty Rescue and particularly any Rail Incident along the MBTA routes throughout Metrofire..

All requests will be made to the METROFIRE CONTROL CENTER who will activate the delivery of the MBTA / BRAINTREE Heavy Duty Rescue through established procedures. ALL requests for delivery of the unit must go through the Metrofire Control Center.

Requests to the METROFIRE CONTROL CENTER will require the following information from the requesting community:

1. Location of the incident
2. Requesting Department and a callback number
3. Incident Commander
4. Nature/extent of the incident
5. Staging area for the MBTA / BRAINTREE HEAVY DUTY RESCUE

#### COMMUNICATIONS

The unit's radio call sign will be "MBTA / BRAINTREE HEAVY RESCUE" and it will operate on the METROFIRE "RED" CHANNEL when it is operating at a Metrofire incident.

<b>METROFIRE</b>	PROCEDURE	NO. 80-11 DATE 4/1/13
<b>MASSPORT FIRE-RESCUE REGIONAL TASK FORCE</b>		REV B.

**PURPOSE:**

The purpose of this procedure is to establish within METROFIRE the use of the MASSPORT FIRE-RESCUE TASK FORCE for a commercial aircraft accident, flammable liquid incident, tanker rollover spill or fire, fixed facility storage tank spill or fire, or any other emergency.

**THE TASK FORCE:**

The Task Force complement will include the following:

- One Command Officer
- Engine (Foam Attack Vehicle) - 1,000 gallons of water; 220 gal. Alcohol resistant- AFFF
- Foam Supply Vehicle (Utility Vehicle and Foam Trailer; 750 gals. Alcohol Resistant-AFFF and 450 lbs. Purple K Dry Chemical with Deck Guns and Attack Lines.

By special request, the following assets are also available:

- Additional Foam Trailer; 750 gals AFFF and 450 lbs. Purple K Dry Chemical with Deck Guns and Attack Lines.
- Containerized medical support unit (200 back boards, trauma supplies, burn kits).
- Fatality management (500 body and body part bags).

**ACTIVATION PROCEDURE:**

The Chief of Department or his/her designee may initiate the activation, of the TASK FORCE, during any incident where its use can assist in the mitigation of the emergency.

All requests will be made to the METRO CONTROL CENTER who will activate the delivery of the MASSPORT FIRE RESCUE TASK FORCE thru established procedures. All requests for delivery of the Task Force must go thru the METRO CONTROL CENTER.

Requests to the METRO CONTROL CENTER will require the following information from the requesting community:

1. Location of the Incident.
2. Type and Extent of the Incident. (Vehicle/Fixed Facility; Spill/Fire; Product-Gasoline Ethanol etc.)
3. Requesting Fire Department and call back telephone number.
4. Incident Commander and Incident Command Post location.
5. Staging Area Location.

**COMMUNICATIONS:**

The Task Force radio call sign will be "MASSPORT TASK FORCE" and will operate on the METROFIRE "RID" CHANNEL when it is responding to or working at a Metrofire incident.

<b>METROFIRE</b>	POLICY	No. 9-1 Date 1/17/00
		RADIO ANNOUNCEMENTS

The following policy establishes the guidelines for Radio Announcements over the Metrofire radio network.

It is the policy of Metrofire, in accordance with regulations governing use of emergency band radios, to limit radio announcements to the overall business affairs of Metrofire and information pertaining to the district as a whole.

All requests for announcements should be made by the Chief Officer of the local requesting department, or the Chairman of the requesting Metrofire committee, to the Metrofire Chairman or his designate.

Funeral announcements will be made for Chiefs, retired Chiefs, active Officers and Firefighters serving communities within the district, and any Firefighter killed at the scene of a fire within the Commonwealth.

Generally, announcements will be made immediately prior to the Radio Test at 1000hrs and again at 2000hrs, and always on non-interference basis to fire related traffic.

<b>METROFIRE</b>	PROCEDURE (4 forms included)	No. 90-2 DATE: 1/18/00
		FIRE SAFETY HOUSE TRAILER

**PURPOSE:** The purpose of this procedure is to define the reservation process, the general responsibilities for, and the procedures for use of the Fire Safety House Trailer.

**PROCEDURES:** The Metrofire Fire Safety House Trailer is for use of Metrofire communities only.

This vehicle will only be turned over to a community that has proper towing equipment.

The minimum towing vehicle is a ½ ton pickup, or a Suburban or larger sport utility vehicle.

The Towing Vehicle must be equipped with;

- a) An electric brake controller.
- b) A Bargman 7-way electrical connector.
- c) A Class III receiver hitch for towing
- d) A 2 5/16" ball

This vehicle will only be turned over to a community if that community has personnel assigned to the unit who have participated in an operational procedures class on the unit conducted by the Fire Safety House Trailer Host Community

**UNIT SPECIFICATIONS:**

<u>Length</u>	<u>32 feet</u>	<u>Height</u>	<u>11 feet 10 inches</u>
<u>Width</u>	<u>8 feet</u>	<u>Gross total weight</u>	<u>6,020 pounds</u>

**RESERVATIONS PROCEDURE:** In order to schedule the use of the trailer, the requesting community must submit a request in writing (mail or FAX) to the Chief of the Fire Safety House Trailer Host Community. A phone call to check on availability is suggested. Reservations are made on a first come, first served basis.

**CHECK OFF LISTS:** (copies of required check off lists and reports accompany this procedure)

The Towing Checklist must be filled out prior to towing of the unit. This checklist is critical to prevent damage to the unit.

Each community must fill out interior and exterior checklists at the beginning and close of each day that the trailer is in use. These completed checklists should be left in the kitchen drawer. Blank forms will be available in the kitchen drawer.

At the conclusion of each community program, each community shall make out a program report and forward it to the Chief of the Fire Safety House Trailer Host Community. This will provide statistical information for the Fire Marshal's office on our annual usage.

Any damage to the vehicle must be reported immediately to the Chief of the Fire Safety House Trailer Host Community, in order to make arrangements for repairs as soon as possible.

## Fire Safety House Towing Checklist

**This list must be filled out prior to towing the Fire Safety Trailer.**

- |   | <b>Check-off</b>         |
|---|--------------------------|
| 1. All doors, windows and vents must be closed and locked where applicable.                           | <input type="checkbox"/> |
| 2. Stability jacks must be in the closed position.  | <input type="checkbox"/> |
| 3. The tow vehicle must be equipped with an electric brake controller and the plug must be connected. | <input type="checkbox"/> |
| 4. The breakaway switch for the electric brakes must be connected to the pin on the receiver hitch.   | <input type="checkbox"/> |
| 5. Make sure tongue jack is retracted all the way before moving the vehicle.                          | <input type="checkbox"/> |
| 6. Check all lights to see that they are operational. (Brakes, directional and marker lights).        | <input type="checkbox"/> |
| 7. Test and adjust electric brakes before taking trailer onto the highway.                            | <input type="checkbox"/> |
| 8. The anti- sway bars must be used at all times when the vehicle is being towed.                     | <input type="checkbox"/> |

## FIRE SAFETY HOUSE

### INTERIOR CHECKLIST

AM	PM	Control Room	COMMENTS:
___	___	<b>Main Electrical Panel-</b> The main breaker is green. When you close the trailer down at the end of the program, this switch should be turned to the OFF position.	
___	___	All of the other breakers are labeled as to what they control and should be left in the ON position.	
		<b>Switches:</b>	
___	___	All switches should be in the off position when not in use.	
		<b>Fog Generator:</b>	
___	___	Be sure that the fluid tank is between $\frac{1}{2}$ and full. The spare fluid is stored in the bottom kitchen cabinet on the left.	
		<b>Telephone:</b>	
___	___	Hand set in place and secured.	
		<b>Kitchen:</b>	
___	___	Be sure the cabinet doors are closed tight. Microwave oven is closed and no dishes inside. All houseware items are stored in their proper box and are stored under the oven.	
		<b>Living Room:</b>	
___	___	All items used for the different presentations are stored in their proper place before moving the trailer.	
___	___	The door leading to the outside is locked via the deadbolt.	
		<b>Bedrooms:</b>	
___	___	All items used for the different presentations are stored in the storage box in the hallway. The sliding glass door is locked. The two roof vents are closed.	

**Miscellaneous:**

**COMMENTS:**

— — The handles for the rowing and the stability jacks are stored in the outside transverse compartment.

— — The interior is clean.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



## EXTERIOR CHECK LIST

BE SURE TO REVIEW THE CHECKLIST AT THE START AND THE END OF EACH DAY,  
THEN SIGN AND DATE.

AM PM

COMMENTS:

**Front:**

\_\_\_ \_\_\_ Windows/Screens

\_\_\_ \_\_\_ Lights and Lens

\_\_\_ \_\_\_ LPG Tanks

\_\_\_ \_\_\_ Tongue Jack

\_\_\_ \_\_\_ Safety Chains

\_\_\_ \_\_\_ Battery

**Left Side:**

\_\_\_ \_\_\_ Windows/Screens

\_\_\_ \_\_\_ Lights and Lens

\_\_\_ \_\_\_ Doors - Electrical Cables (2)

**Right Side:**

\_\_\_ \_\_\_ Windows/Screens

\_\_\_ \_\_\_ Lights and Lens

\_\_\_ \_\_\_ Doors/Kitchen

\_\_\_ \_\_\_ TV Viewing Door

\_\_\_ \_\_\_ Awning cover and frame hardware condition

**Rear:**

\_\_\_ \_\_\_ Deck Railing

\_\_\_ \_\_\_ Ladder

\_\_\_ \_\_\_ Sliding Glass Door

\_\_\_ \_\_\_ Red Light on Roof

**COMMENTS:**

**Stability Jacks:**

- \_\_\_ \_\_\_ **Stands in the Stored Position and in good condition(Front and Rear)**
- \_\_\_ \_\_\_ **Blocks Stored in Closet Under the Stairs**

**Electrical Cards:**

- \_\_\_ \_\_\_ **Cards are stored in their proper place**

**Miscellaneous:**

- \_\_\_ \_\_\_ **The Exterior is Clean**

**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## PROGRAM REPORT

Date: \_\_\_\_\_

Location of Program: \_\_\_\_\_

Names of Fire Safety Presenters: \_\_\_\_\_

\_\_\_\_\_

Number of Children Participating: \_\_\_\_\_

Ages of Students \_\_\_\_\_

Type of Program: (School, Fair, Other) \_\_\_\_\_

\_\_\_\_\_

Topics Covered: \_\_\_\_\_

\_\_\_\_\_

Suggested Improvements: \_\_\_\_\_

\_\_\_\_\_

Completed By: \_\_\_\_\_

( Fire Safety Presenter)

Comments:

<b>METROFIRE</b>	PROCEDURE	NO. 90-3 DATE 27/6/03
	DEPARTMENT OF FIRE SERVICES - INCIDENT SUPPORT UNIT	
		REV C

**PURPOSE:**

The purpose of this procedure is to establish within METROFIRE the use of the DEPARTMENT of FIRE SERVICES - INCIDENT SUPPORT UNIT (ISU).

The Incident Support Unit will respond to a request from the Incident Commander at any incident within Metrofire. The mission of the ISU is to be deployed to support the local command structure with specialized resources necessary to coordinate the response of multiple agencies to significant events within Metrofire. The goal is to promote and deliver exceptional operational support to the operations of the fire service by providing professional, efficient, high quality support services to the local incident commander in a timely and proactive manner. The unit is available to respond for support at major fires, searches for a missing person, manmade and natural disasters, large-scale public events, multiple fatalities, long-term duration events, as well as any incident where multiple agencies are operating.

**ACTIVATION PROCEDURE:**

The activation of this resource will be initiated by the Chief of Department, or his designee. The unit will be delivered and operated by a support team, trained in its operation by the Department of Fire Services.

All requests will be made to the METROFIRE CONTROL CENTER who will activate the delivery of the INCIDENT SUPPORT UNIT by contacting MEMA at 508-820-2000.

Requests to the Metrofire Control Center will require the following information from the requesting community:

1. Location of Incident
2. Requesting Department and a callback number
3. Incident Commander
4. Nature/Extent of the incident
5. Staging area for the Incident Response Unit

**SUPPORT TEAM:**

A team, which supports the operations of the unit, will respond to the incident to provide wide-ranging support and coordination of many functions as well as provide numerous resources. The team is made up of the following:

1. A Liaison Chief from a Metrofire Community, to serve as a link between the ISU and the Local Incident Commander.
2. An Operations Chief, to coordinate the on scene operations of the incident support team and vehicle.
3. A team of Firefighters who make up the vehicle operations staff.

**NOTIFICATION OF METROFIRE LIASON CHIEFS:**

Upon activation of the INCIDENT SUPPORT UNIT to a Metrofire Incident, Metrofire Control Center will notify the communities of the five Liaison Chiefs to respond as well.

The Metrofire Liaison Chiefs are:

Chief David Butler – Everett 617-594-4413

Chief Frank Gilliberti – Medford 781-396-3900

Chief Gerald Reardon - Cambridge 617-775-9334

**COMMUNICATIONS:**

The unit's radio call sign will be "Incident Support Unit" and will operate on the METROFIRE "RED" CHANNEL when it is operating at a METROFIRE Incident.

# METROFIRE RUNNING CARD

## MUTUAL AID BOX

FIREGROUND CHANNEL									
COVERING CHANNEL									
TO FIRE					COVER				
LEVEL	ENGINES			LADDERS	SPECIAL	CHIEFS	ENGINES		LADDER
1ST									
2ND									
3RD									
4TH									
5TH									
6TH									
7TH									
8TH									
9TH									
10TH									
ADDITIONAL ENGINES:				LADDERS:				ISSUE	

FORWARD CHANGES TO COORDINATOR